

# ❖ Municipal Memo ❖

APRIL 2010

**The MUNICIPAL MEMO**

is published monthly by the  
City of Cannon Beach  
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## APRIL

**CITY COUNCIL REGULAR  
MEETING APRIL 6, 2010**

- Introduced new police officer Josh Gregory
- Held a public hearing and tentatively approved ZO 10-02, Cannon Beach Farmer's Market committee, Zoning Code text amendment, modification to outdoor merchandising standards to permit the sale of cut flowers, subject to final findings of fact and an ordinance.
- Heard public comment and considered a potential one percent (1%) increase to the City's transient lodging tax from six percent (6%) to seven percent (7%) to provide funding for the arts and tourism. The council scheduled a work session, April 20, 2010 and another public hearing, May 4, 2010.
- Adopted Ordinance 10-04, for the purpose of amending Municipal Code, Title 8, Health and Safety, Chapter 8.08 Burning, Section 8.08.010, Burning Permit-Requirements.
- Adopted Resolution 10-02, for the purpose of authorizing fiscal year 2008-09 budget amendments and transfers.
- Adopted Resolution 10-03, for the purpose of entering into a loan agreement with the Bank of the Pacific to provide interim financing for the purchase of the North Klaskanine parcel from Agency Creek Management Company as part of the land exchange with the Oregon Department of Forestry for the acquisition of the Ecola Tract.
- Authorized the Mayor to sign appropriate real estate documents in conjunction with the purchase of the North Klaskanine Parcel, in conjunction with the proposed land exchange with the Oregon Department of Forestry for the acquisition of the Ecola Tract.
- Directed staff to file an appeal regarding the approval of the partition request by Oregon Buyer LLP. The County did not restrict access onto the 9th Street as the City had requested.

**CITY COUNCIL WORK SESSION  
MEETING APRIL 13, 2010**

- Discussed noise control exemption - exemption for simulation of bells and chimes.
- Heard a presentation by Mary Blake of

Sunset Empire Park and Recreation District regarding the Summer Parks Program.

- Heard an update regarding the proposed Tsunami Evacuation Building (TEB) from Jay Raskin, AIA, Ecola Architects, PC. Council agreed to consider establishing a fund to potentially proceed with this project.
- Held a discussion regarding the Cannon Beach Children's Center Financial Request. Council agreed to contribute \$13,000 to the Children's Center.

**CITY COUNCIL SPECIAL WORK  
SESSION MEETING APRIL 20, 210**

- Held a discussion regarding the potential one percent (1%) increase to the City's Transient Lodging Tax from six percent (6%) to seven percent (7%) to provide funding for the arts and tourism. Council agreed to reorganize the makeup of the potential Tourism and Arts Commission and consider the potential increase, a resolution and ordinance at the May 4, 2010 public meeting.

**DESIGN REVIEW BOARD APRIL 15,  
2010**

- Held a public hearing and approved, with conditions, DRB 10-08, Dave Finley application for conversion of an accessory building into an accessory dwelling at 187 East Susitna. (A)
- Held a public hearing and approved DRB 10-06, City of Cannon Beach application for the construction of an emergency supplies building at 4301 US Hwy. 101. (B)

**PLANNING COMMISSION WORK  
SESSION APRIL 22, 2010**

- Discussed the status of Planning projects.

**PUBLIC WORKS REPORT**

|                      |       |          |
|----------------------|-------|----------|
| Public Works         |       |          |
| Permitting/Planning  | MARCH | YTD 2010 |
| Plan Reviews         | 2     | 3        |
| Right-of-Way Permits | 2     | 10       |
| Locates              | 12    | 39       |

**Water Department Activities:**

- Repaired line at Main Spring
- Repaired 4 leaks
- Replaced 1 service line at Ash Street
- Installed 1 new service

## UPCOMING MEETINGS

**May 2010**

|    |                           |         |
|----|---------------------------|---------|
| 4  | City Council              | 7:00 pm |
| 5  | Budget (tentative)        | 5:15 pm |
| 10 | Budget (tentative)        | 5:15 pm |
| 18 | City Council Work Session | 5:15 pm |
| 20 | Design Review Board       | 6:00 pm |
| 25 | Budget (tentative)        | 5:15 pm |

- Replaced 3 meter boxes
- Processed periodic back-flow reports
- Completed monthly meter reading
- Completed monthly routine maintenance
- Cleared road of tree in watershed
- Performed light maintenance to approximately 100 meter sites

**Wastewater Department Activities:**

- Completed March NPDES Report for D.E.Q.
- Bryce Majors attended an Activated Sludge workshop in Port Angeles, Washington
- Red Rogers attended the annual Wastewater Short School in Oregon City
- On-going bacterial testing of Ecola Ramp storm drainage
- Power outage city wide on March 29, emergency generators used at critical sites
- Zwald Industrial Services vector truck cleaned two pump station wet-wells and several problem sewer mains in town
- Biolac Effluent and Ecola Creek water samples sent to Alexin Lab for testing
- Completed one inflow and infiltration repair at 672 N. Larch Street
- Routine operational, maintenance and laboratory duties as required by our NPDES Permit issued by the D.E.Q.

**Street Department Activities:**

- 2010 Sculpture Without Walls installations nearly complete.
- Major storm clean up from blowing sand, trash, and debris accumulating on beach accesses and shoreline streets.
- Four full truck loads of trash, mostly plastic that washed up on beach has been collected in the past week.

**NOTICE OF VACANCIES**

**CITY COMMISSIONS, BOARDS &  
COMMITTEES**

The City of Cannon Beach is seeking applications for the following vacancies:

**DESIGN REVIEW BOARD:** One (1) vacancy for a four-year terms expiring December 31, 2010. The primary responsibility of the Design Review Board is to review the site, landscape, and architectural design plans for duplexes and commercial projects. The Design Review Board holds its regular meetings on the third Thursday of each month at 6:00 p.m. and may also schedule work sessions as needed.

To be eligible to serve on a City committee, applicants must have been a resident or

**FOR YOUR INFORMATION**

**Mayor:** Mike Morgan  
**Councilors:** Nancy Giasson, Sam Steidel, Wendy Higgins, Melissa Cadwallader  
**City Manager:** Richard Mays



property owner in the City of Cannon Beach or its urban growth boundary for at least one year immediately preceding appointment. Applications are available at City Hall, 163 E. Gower Street, Cannon Beach, or by email addressed to [bbrien@ci.cannon-beach.or.us](mailto:bbrien@ci.cannon-beach.or.us), or on line at [www.ci.cannon-beach.or.us](http://www.ci.cannon-beach.or.us). Applications should be returned to Brandy Brien, Administrative Assistant, Cannon Beach City Hall, P.O. Box 368, Cannon Beach, OR 97110 by Monday, May 24, 2010 at 5:00. For more information, please call Brandy Brien (503) 436-8052.

VISIT THE CITY'S WEBSITE for up to date news, current events, and information at <http://www.ci.cannon-beach.or.us>