

# ❖ Municipal Memo ❖

MAY 2010

## The MUNICIPAL MEMO

is published monthly by the  
City of Cannon Beach  
163 E. Gower Street • P.O. Box 368  
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# MAY

## CITY COUNCIL REGULAR MEETING MAY 4, 2010

- Heard a presentation by Jill Cuyler, Workforce Analyst for the Oregon Employment Department.
- Heard public comment and adopted Ordinance 10-06, for the purpose of amending the Municipal Code, Chapter 3, to increase the amount of the Transient Lodging Tax from six percent (6%) to seven percent (7%); the Local Transient Room (Lodging) Tax in accordance with Oregon Revised Statutes 320.300 to 320.350.
- Heard public comment and adopted Ordinance 10-07, for the purpose of amending the Municipal Code, Chapter 2, to establish a City Tourism and Arts Commission, establishing rules and regulations for its governance and prescribing the powers and duties of said Tourism and Arts Commission.
- Heard public comment and adopted Ordinance 10-05, for the purpose of amending the Municipal Code, Title 17, Zoning, modification to Outdoor Merchandising Standards to permit the sale of cut flowers.
- Adopted Resolution 10-04, for the purpose of supporting the Fair Housing Program.
- Adopted Resolution 10-05, for the purpose of establishing the City of Cannon Beach as a welcoming community where everyone feels valued, accepted, respected and safe.
- Adopted a Proclamation for the purpose of proclaiming the week of May 16-22, 2010 as Emergency Medical Services Week.
- Authorized the Mayor to sign a contract between the City of Cannon Beach and Community Action Team (CAT), Inc.
- Withdrew the Notice of Appeal to Clatsop County regarding the Oregon Buyer, LLP Partition Request.
- Appointed Gregory Bell to the Public Works Committee.

## CITY COUNCIL WORK SESSION MEETING MAY 11, 2010

- Heard a presentation by Katie Volke regarding the Greater Ecola Natural Area Plan Update.
- Reviewed a Rate Review Report and Requested Policy Changes from Western Oregon Waste (WOW).
- Discussed establishing an electronic mail (email) policy for the Council of the

City of Cannon Beach.

## DESIGN REVIEW BOARD MAY 20, 2010

- Held a public hearing on DRB 10-07, City of Cannon Beach application for a pedestrian trail from East Second Street to East Monroe Street, at Elm Street. The public hearing and consideration will continue at the June 17, 2010 meeting. (A)
- Held a public hearing and approved with conditions, DRB 10-10, Douglas Wood application, on behalf of the Community Presbyterian Church of Cannon Beach, an addition of a steeple and a cross to an existing church building, 132 East Washington Street. (B)
- Held a public hearing and approved with conditions, DRB 10-09, Jim Oyala application for the construction of a new commercial building at 139 West 2nd Street. (C)
- Approved FS10-01, freestanding sign, Cannon Beach Property Management, 3188 S Hemlock. (D)

## PUBLIC WORKS REPORT

Public Works Permitting/Planning	APRIL	YTD 2010
Plan Reviews	2	5
Right-of-Way Permits	2	12
Locates	10	49

## Water Department Activities:

- Repaired overflow at Main Spring
- Repaired 5 leaks
- Installed 1 new service at 308 Fir
- Processed periodic back-flow reports
- Completed monthly meter routine O&M
- Update Air Control Valve records
- Performed maintenance to 29 Air Control Valves

## Wastewater Department Activities:

- Completed April NPDES report for DEQ
- Bacterial testing at Gower St. outfall
- Structure for Elkland Pumpstation completed
- Piping, pumps, controls, and generator ordered for Elkland Pumpstation
- Construction of a new concrete rainfall recycle intake structure

## Street Department Activities:

- Public parking lot pavement markings were refreshed this month, along with numerous street name sign change outs for improved visibility.
- Erosion of the north Larch Street beach access has been addressed.
- Staff attended storm water best management practices training class.

## NOTICE OF VACANCIES CITY COMMISSIONS, BOARDS & COMMITTEES

The City of Cannon Beach is seeking applications for the following vacancies:

**TOURISM AND ARTS COMMISSION (TAC):** Two (2) vacancies for a three year term expiring June 30, 2013. The primary responsibility of the Tourism and Arts Commission is to develop grant guidelines and procedures and to distribute and account for the monies in the "Tourism and Arts Fund" which are to be used by local non-profit groups to promote tourism and the arts in Cannon Beach. The Tourism and Arts Commission holds its meetings as needed.

**TOURISM AND ARTS COMMISSION (TAC):** Two (2) vacancies for a two year term expiring June 30, 2012. The primary responsibility of the Tourism and Arts Commission is to develop grant guidelines and procedures and to distribute and account for the monies in the "Tourism and Arts Fund" which are to be used by local non-profit groups to promote tourism and the arts in Cannon Beach. The Tourism and Arts Commission holds its meetings as needed.

**TOURISM AND ARTS COMMISSION (TAC):** One (1) vacancy for a one year term expiring June 30, 2011. The primary responsibility of the Tourism and Arts Commission is to develop grant guidelines and procedures and to distribute and account for the monies in the "Tourism and Arts Fund" which are to be used by local non-profit groups to promote tourism and the arts in Cannon Beach. The Tourism and Arts Commission holds its meetings as needed.

To be eligible to serve on a City committee, applicants must have been a resident or property owner in the City of Cannon Beach or its urban growth boundary for at least one year immediately preceding appointment. (Note: Tourism and Arts Commission applicants are not required to reside in Cannon Beach and are eligible if he or she has worked, at least part-time, within the City of Cannon Beach for at least one year immedi-

ately preceding appointment.) Applications are available at City Hall, 163 E. Gower Street, Cannon Beach, by email addressed to [bbrien@ci.cannon-beach.or.us](mailto:bbrien@ci.cannon-beach.or.us), or on line at [www.ci.cannon-beach.or.us](http://www.ci.cannon-beach.or.us). Applications should be returned to Brandy Brien, Administrative Assistant, Cannon Beach City Hall, P.O. Box 368, Cannon Beach, OR 97110 by Monday, June 28, 2010 at 5:00p.m. For more information, please call Brandy Brien (503) 436-8052.

**DESIGN REVIEW BOARD:** One (1) vacancy for a four-year term expiring December 31, 2010. The primary responsibility of the Design Review Board is to review the site, landscape, and architectural design plans for duplexes and commercial projects. The Design Review Board holds its regular meetings on the third Thursday of each month at 6:00 p.m. and may also schedule work sessions as needed.

To be eligible to serve on a City committee, applicants must have been a resident or property owner in the City of Cannon Beach or its urban growth boundary for at least one year immediately preceding appointment. Applications are available at City Hall, 163 E. Gower Street, Cannon Beach, by email addressed to [bbrien@ci.cannon-beach.or.us](mailto:bbrien@ci.cannon-beach.or.us), or on line at [www.ci.cannon-beach.or.us](http://www.ci.cannon-beach.or.us). Applications should be returned to Brandy Brien, Administrative Assistant, Cannon Beach City Hall, and P.O. Box 368, Cannon Beach, OR 97110 by Monday, May 31, 2010 at 5:00 p.m. For more information, please call Brandy Brien (503) 436-8052.

**PARKS & COMMUNITY SERVICES:** One (1) vacancy for a four-year term expiring December 31, 2010. The primary responsibility of the Parks & Community Services Committee is to review and evaluate existing programs, identify needs, and develop plans for and recommend programs related to the City's parks and community services. The Parks & Community Services Committee holds its regular meeting on the third Thursday of each month at 8:30 a.m. and may schedule work sessions as needed.

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VISIT THE CITY'S WEBSITE for up to date news, current events, and information at [http://www.ci.cannon-beach.or.us!](http://www.ci.cannon-beach.or.us)

## UPCOMING MEETINGS

### June 1 2010

1	City Council	7:00 pm
2	Budget	5:15 pm
8	City Council Work Session	5:15 pm
17	Design Review Board	6:00 pm
24	Planning Commission	5:15 pm

## FOR YOUR INFORMATION

**Mayor:** Mike Morgan

**Councilors:** Nancy Giasson, Sam Steidel, Wendy Higgins, Melissa Cadwallader

**City Manager:** Richard Mays