

Municipal Memo

NOVEMBER 2010

The MUNICIPAL MEMO

is published monthly by the
City of Cannon Beach
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CITY COUNCIL REGULAR MEETING NOVEMBER 2, 2010

- Heard public comment and reviewed modified design alternatives for the East Second Street parking renovation project. The Council approved Option "A" to provide for overflow parking in the peak season with minimal improvement. (A)

- Heard public comment and approved Ordinance 10-11, for the purpose of amending Municipal Code, Chapter 2, to formally establish a City Public Works Committee, establishing rules and regulations for its governance and prescribing the powers and duties of said Public Works Committee.

- Heard public comment and approved Ordinance 10-12, for the purpose of amending Municipal Code, Chapter 2, to formally establish a City Parks and Community Services Committee, establishing rules and regulations for its governance and prescribing the powers and duties of said Parks and Community Services Committee.

- Re-appointed Brandon Ogilvie and appointed Robert Lundy to the Planning Commission.

- Re-appointed Tom Ayres and appointed Sandy Lundy to the Design Review Board.

- Re-appointed William Brehm to the Emergency Preparedness Committee.

- Re-appointed Michael Jackson to the Public Works Committee.

- Approved the Tourism and Arts Commission (TAC) recommendations for the FY 2010-11 Tourism and Arts Fund (TAF) Awards.

- Approved the submittal of a potential grant application to explore the construction of a Pedestrian Bridge to be placed across Ecola Creek.

- Discussed a report and update by the Forest Land Owners Liaison Committee regarding discussions with the Campbell Group concerning forest operations in the Ecola Creek Watershed.

- Discussed the concept of safe houses in the event of a disaster.

PLANNING COMMISSION OCTOBER 28, 2010

- Heard public comment and voted to continue the public hearing and consideration of SR 10-01, Tutmarc setback reduction to permit a 3.0 foot front yard setback (previously a 4.0 foot front yard setback) in conjunction with the construction of a single-family dwelling, at the November 18, 2010 Planning Commission meeting. (B)

- Heard public comment and approved SR 10-02, Zavoshy setback reduction to permit the construction of exterior stairs with a 4.5 foot side yard setback in conjunction with the remodeling of an existing duplex. (C)

PLANNING COMMISSION WORK SESSION NOVEMBER 18, 2010

- Discussed the 2011 parking and traffic management plan and potential issues.

PLANNING COMMISSION NOVEMBER 18, 2010

- Continued the public hearing and approved SR 10-01, Tutmarc setback reduction to permit a 3.0 foot front yard setback in conjunction with the construction of a single-family dwelling.

DESIGN REVIEW BOARD NOVEMBER 17, 2010

- Heard public comment and approved DRB 10-18, Zavoshy application for the exterior remodel of a duplex at 239 E. Harrison Street. (D)

PUBLIC WORKS REPORT

Public Works	OCT	YTD 2010
Permitting/Planning	0	11
Plan Reviews	0	11
Right-of-Way Permits	10	42
Locates	18	135

UPCOMING PROJECTS FOR NOVEMBER

- Extending 8" water main toward recycle facility for fire protection purposes.
- Constructing a new laboratory facility and shop/storage building at Wastewater Treatment Facility
- Installing a new standby power generator for Main Pumpstation
- Demolition of the old laboratory facilities on 2nd Street
- Enclosing UV chamber and covering the headwork's at Wastewater Treatment Plant
- Installing a new magnesium hydroxide tank next to the headwork's at Wastewater Treatment Plant
- Replacing control floats at Haystack Pumpstation
- Continuing to prep several street locations around town for utility cut patching, ditch cleaning and road grading

A MESSAGE FROM PUBLIC WORKS

Did you know that when a water pipe freezes it can exert over 2,000 pounds of pressure per square inch? When the pipes burst it can cause lot of damage. Good news - there are a few steps to reduce your risk.

Take Protective Measures:

- In frigid temperatures, the best thing that you can do to prevent your pipes from freezing is to take protective measures. Here are some tips on how to save yourself a inconvenient expensive mess:
 - Cover all exterior house vents. First, remove and drain all outdoor hoses.
 - Unhook hoses and hose bibs.
 - Wrap or cover all outside hose bibs/pipes. You can purchase covers at most home supply stores.
 - Insulate your water heater if in the garage or an unheated part of the house.
 - Place an insulation jacket around your water heater if it is in a unheated space.

Exterior Walls Not Insulated - Check Under the Sink

Are your exterior walls properly insulated? Sinks located on an exterior wall are most at risk. Not sure if they are insulated? Keep your cabinet doors open. The warm air from the room can help prevent the pipes under your sink from freezing.

If the unfortunate does happen and your pipes freeze, we recommend opening the cold water faucet nearest the frozen pipe to relieve the pressure. Once you have done so, use a gentle heat source, such as a light bulb or hair dryer to thaw the pipe; DO NOT use an open flame.

EXECUTIVE DEPARTMENT REPORT

• The Parks and Community Services Committee presented the ribbon cutting ceremony for the City of Cannon Beach's Pedestrian Trail on Saturday, November 13, 2010, at 1:00 pm at the East 2nd Street trailhead. The Parks Committee did an excellent job of organizing the event. Nala Cardillo led a birdwatching hike at 8:00 am. Ed Johnson was the Master of Ceremonies and other speakers included Councilor Melissa Cadwallader, Mike Stein, Oregon State Parks, Barbara Linnett, Friends of the Trail Group, Barb Knop, Parks and Community Services Committee member and City Manager Rich Mays.

- Rich Mays attended a Domestic Violence Vigil at the Chamber on October 28, 2010 at 8:30 am. Chief Gene Halliburton was the Master of Ceremonies and led a great event. City Manager Rich Mays the Resolution recently passed by the Council declaring that the month of October as Domestic Violence Awareness Week.

- The City's lodging tax for July, August and September has been collected (the first and most important quarter). The recently adopted 1% lodging tax increase was transferred to the Tourism and Arts Fund and checks were distributed to the Tourism and Arts recipients the week of the November 7th. The City's Finance Director Renee Sinclair is scheduled to provide a quarterly financial update at the December 7, 2010, City Council meeting.

- Upcoming agenda items for the December regular meeting and work session include presentations by HRAP Coordinator Nala Cardillo to summarize the 2010 Haystack Rock Awareness Program and Mary Blake, Sunset Empire Park & Recreation District Manager on the 2010 Summer Recreation Program, the introduction of new employee to the Public Works Department, Mike Brown, revisiting the Recreational Fire Ordinance, a resolution to authorize Jay Raskin to seek grant funding for the Tsunami Evacuation Building Project and a follow up regarding Safe Houses as well as the Downtown Restrooms Project.

- Plans are proceeding forward to potentially establish a Community Garden for Cannon Beach. The effort is led by Kristin Albrecht. The proposed location would be on the west side of the grounds of the Cannon Beach Elementary School.

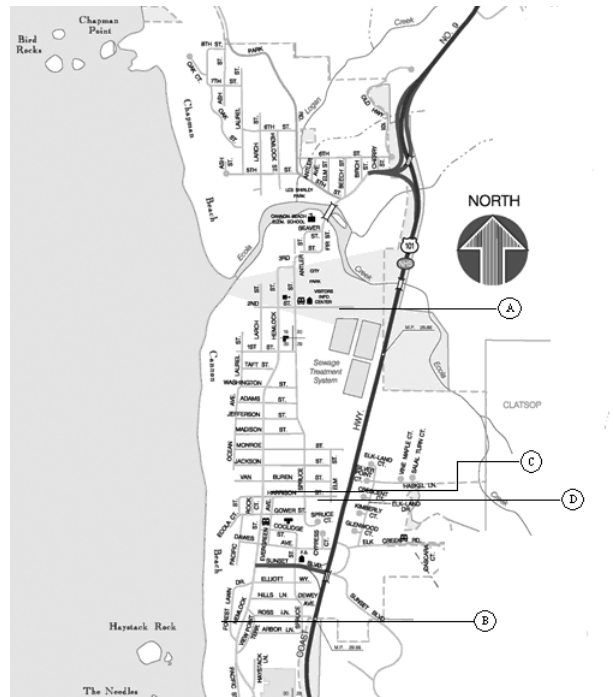
- The City's general obligation bond sale took place on Tuesday morning, November 16, 2010. The City expects the final amount to be between \$3,550,000 and \$3.6 million. City Manager Rich Mays is pleased to report that Moody's Investors Service has awarded the City of Cannon Beach a "AA" rating which is equivalent to that given to the State of Oregon. Moody's cited several factors in awarding Cannon Beach this very favorable rating. Among them are the City's tax base per capita (which is very high compared to other cities); the stable tourist economy (exemplified by our lodging tax revenues); the healthy fund balances, especially in the General Fund and the manageable debt burden (which is also quite low compared to other cities). The lower than projected amount together with our "AA" rating (and the lower interest rate) will result in savings to local taxpayers.

- City Manager Rich Mays and Public Works Director Mark See had a meeting with Charlie Plybon, head of the State Surfrider Organization. City Staff has determined that there are no issues with the City's Sanitary Sewer System infiltrating the Storm Sewer System. However, as a safety precaution, following the meeting, See is seeking to hire a company to determine the extent of the City's Sanitary Sewer System is infiltrating the Storm Sewer System. The cost for the study is justified, considering the potential damage a pollutant would have on the environment.

NOTICE OF VACANCIES, CITY COMMISSIONS, BOARDS & COMMITTEES.

The City of Cannon Beach is seeking applications for the following vacancies:

Forest Land Owner Liaison Committee: One (1) vacancy to complete a four-year term expiring December 31, 2013. The primary responsibility of the Forest Land Owner Liaison Committee member is to discuss issues of mutual interest regarding forest land management and operations within the Ecola Creek watershed and to report the appropriate information to the public through the City Council. The Forest Land



Owner Liaison Committee holds its meetings quarterly and as needed.

Public Works Committee: One (1) vacancy for a four-year term expiring December 31, 2014. The primary responsibility of the Public Works Committee is to review all public works projects and make recommendations to City Council. The Public Works Committee holds its regular meeting on the third Tuesday of each month at 9:00 a.m.

To be eligible to serve on a City committee, applicants must have been a resident or property owner in the City of Cannon Beach or its urban growth boundary for at least one year immediately preceding appointment. Applications are available at City Hall, 163 E. Gower Street, Cannon Beach, by email addressed to bbrien@ci.cannon-beach.or.us, or online at www.ci.cannon-beach.or.us. Applications should be returned to Brandy Brien, Administrative Assistant, Cannon Beach City Hall, and P.O. Box 368, Cannon Beach, OR 97110 by Monday, November 29, 2010 at 5:00 p.m. For more information, please contact Brandy Brien by email or phone at (503) 436-8052.

CITY OF CANNON BEACH PUBLIC ART PROGRAM 2011

Call for Site-Specific Art Proposals – Antler Street Public Parking Area

The City of Cannon Beach, Oregon seeks proposals for a site-specific public art project to be created for a prominent location in the main business corridor of town. The site is located within the Antler Street public parking area and consists of a narrow strip along the 100'-0" length of the parking lot, between the parking area and a sidewalk that runs along the main street through Cannon Beach. Submissions will be accepted from all professional artists and artist teams, with preference given to artists from the Pacific Northwest. A panel of professional jurors will select three finalists. Project will be awarded to one of three finalists. Cannon Beach Public Art Committee will hold a public forum to accept input and determine project finalist. Artwork in this prominent location will likely become a landmark in the City of Cannon Beach.

Jurors: Eloise Damrosch, Executive Director, Regional Arts & Culture Council, Public Art Program; Bonnie Lang-Malcolmson, Arlene and Harold Schnitzer Curator of Northwest Art, Portland Art Museum; and Terri Hopkins, Director and Curator of the Art Gym at Marylhurst University. Prospectus and submission guidelines available at <http://www.ci.cannon-beach.or.us/community/publicart.html>. Or send a SASE to: City of Cannon Beach, Public Art Program, P.O. Box 368, Cannon Beach, Oregon 97110. Submission deadline: March 18, 2011

COMMUNITY POTLUCK

The community potluck for December has been postponed. New date to be announced.

UPCOMING MEETINGS

DECEMBER 2010

7 City Council	7:00 pm
9 Design Review Board	6:00 pm
14 City Council Work Session	5:30 pm
16 Planning Commission	7:00 pm

FOR YOUR INFORMATION

Mayor: Mike Morgan
Councilors: Nancy Giasson, Sam Steidel, Wendy Higgins, Melissa Cadwallader
City Manager: Richard Mays