

## City of Cannon Beach Monthly Status Report

**To:** Mayor and City Council  
**From:** Richard Mays, City Manager  
**Date:** July 6, 2010

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### Planning/Building

**Design Review Board Update:** At its June 17, 2010, meeting, the Design Review Board considered the following:

- DRB 10-09, Oyala, Condition of Approval, New Commercial Building at 139 W. 2<sup>nd</sup> Street; **the Board approved the modified architectural design to meet a condition of approval.**
- DRB 10-07, City of Cannon Beach, Construction of a Pedestrian Trail from East Second Street to East Monroe Street, at Elm Street; **approved subject to a condition.**
- DRB 10-11, Community Presbyterian Church, Major Modification to an Approved Plan for the Location and Size of a Steeple Addition to the Existing Church; **the request was tentatively denied.**
- FS10-02, Freestanding Sign, Driftwood Restaurant, 179 N. Hemlock Street; **approved subject to conditions.**
- FS 10-03, Freestanding Sign, Surya Healing Arts, 115 Sunset Boulevard; **approved.**
- FS 10-04, Freestanding Sign, Castaways Tini Tiki Hut, 316 N. Fir Street; **continued consideration to next meeting.**

**Planning Commission Update:** At its June 24, 2010, meeting, the Planning Commission considered the following:

- ZC 10-01, Moon Request for an Amendment to the Zoning/ Comprehensive Plan Map to Change Tax Lot 101, Map 51032BC and Tax Lot 100, Map 51032CB from (RVL) Residential Very Low Density to (R2) Medium Density Residential; **recommended approval to the Council.**
- ZO 10-03, City of Cannon Beach Amendments to the Flood Hazard Overlay (FHO) Zone; **recommended approval to the Council.**
- CU 10-05, Public Hearing and Consideration of CU 10-05, City of Cannon Beach Conditional Use, Active Restoration, Tide Gate Replacement at Little Pompey Wetland; **approved.**

### **Other Planning Matters:**

- Land Exchange- Ecola Tract
  - The Clatsop County Board of Commissioners, at its June 23<sup>rd</sup> meeting, adopted a Resolution and Order in support of the land exchange.

- GIS
  - Work is proceeding on utilizing recent LIDAR aerial mapping to develop a topographic map for the City.
  - Work is proceeding integrating the new FEMA flood hazard mapping into the City flood hazard layer.
- Sustainability
  - Met with representatives of Pacific Power to discuss implementation of the LED lighting for one block of Hemlock street in the downtown area.
- Forest Liaison Committee
  - A meeting is scheduled with the Campbell Group staff for July 6<sup>th</sup> to discuss their plans for roadside vegetation management in the Ecola Creek watershed.

**This month's Building Permits Issued report is below:**

| <b>Building Code Division</b> |             |                 |                 |                |                   |             |
|-------------------------------|-------------|-----------------|-----------------|----------------|-------------------|-------------|
| <b>Building Permit Log</b>    |             |                 |                 |                |                   |             |
| <b>June 2010</b>              |             |                 |                 |                |                   |             |
| <b>Date</b>                   | <b>Name</b> | <b>City</b>     | <b>Job Site</b> | <b>Permit#</b> | <b>Contractor</b> | <b>Desc</b> |
| 6/4/10                        | Upton       | St Helens, OR   | 576 E 6th       | BP10-1566      | owner             | Fence       |
| 6/8/10                        | Benton      | Fairfax, VA     | 1831 S Hemlock  | BP10-1573      | Coaster           | ResRmdl     |
| 6/8/10                        | Brake       | Lake Oswego, OR | 151 Nelchena    | BP10-1580      | Zak               | ResRpr      |

**Parks and Community Services**

At the June 17, 2010 Parks and Community Services Committee discussed the community grants.

***Ad Hoc Committee Reports:*** The committee discussed the Trail Committee Report, Tolovana Wayside, funding for the arts and a parks history project.

**Public Works Monthly Report**

| <b>Public Works</b>        | <b>MAY</b> | <b>YTD</b>  |
|----------------------------|------------|-------------|
| <b>Permitting/Planning</b> |            | <b>2010</b> |
| Plan Reviews               | 1          | 6           |
| Right-of-Way Permits       | 2          | 14          |
| Locates                    | 26         | 75          |

**Water Department Activities**

- Moved two water services on Evergreen Street
- Repaired three leaks
- Completed Water Quality Report
- Completed monthly meter reading
- Completed monthly routine O&M
- Updated Air Control Valve records

### **Wastewater Department Activities**

- Completed NPDES report to DEQ for May
- Weekly bacteriological testing at Gower St. outfall
- New intake structure for Rainfall Pump Station formed
- New generator received and installed at new Elkland Pump Station building
- Received new pumps and controls for Elkland Pump Station
- Completed elevation drawings and plot map for new Wastewater Lab building

### **Street Department Activities**

- Storm drain line and catch basin cleaning in Midtown
- Gravel street maintenance and pothole filling throughout town
- Began spring brush trimming and right of way mowing
- Assisted with the opening of the Farmer's Market
- Coordinated invasive plant removal in Little Pompey Wetland
- Made adjustments to RV parking directional signage

### **Haystack Rock Awareness Program (HRAP) Report**

May marked the beginning of daily beach programs for HRAP.

- Staff and volunteers offered 35 programs at Haystack Rock for a total of 154 hours on the beach.
- We hosted 34 school groups with 1,328 participants and made personal contact with an additional 10,407 visitors from the general public. Our highest hourly count showed 200 visitors in the Marine Garden at one time during Memorial Day weekend.
- Wildlife highlights included a delicate yellow sea spider and large flocks of migrating shorebirds.

### **Public Safety Report**

| <b><i>Staffing:</i></b>   | Authorized | Assigned |
|---------------------------|------------|----------|
| Sworn                     | 8          | 8**      |
| Admin/Support             | 2          | 2        |
| Parking/Information Aides | 4          | 5*       |
| Lifeguards                | 11         | 11*      |
| Reserve Officers          | N/A        | 1        |

\*Seasonal  
\*\*In training status

### ***Service Delivery Data:***

Calls for Service:

|                             |            |
|-----------------------------|------------|
| Directed through CBPD       | 129        |
| <u>Directed through SPD</u> | <u>275</u> |
| Total                       | 404        |

Call Source:

|                         |     |
|-------------------------|-----|
| Non-emergency Telephone | 138 |
| Officer Initiated       | 218 |

|                      |           |
|----------------------|-----------|
| Station Walk-In      | 32        |
| <u>911 Telephone</u> | <u>16</u> |
| Total                | 404       |

Incident Reports:

|                      |           |
|----------------------|-----------|
| Crime Reports        | 8         |
| <u>Other Reports</u> | <u>34</u> |
| Total                | 42        |

Total Arrests/Criminal Citations: 0  
 Juvenile Custodies: 0

**Code Enforcement Activities:** During this period, 45 alleged Municipal Code violations were addressed and resolved or pending resolution.

**Crime Statistics:** We experienced 0 felony crimes during the month of May 2010 versus 1 felony crime (Residential Burglary) during the month of May 2009. We experienced 11 misdemeanor crimes during the month of May 2010 (1 Domestic Assault, 4 Criminal Mischief, 5 Misdemeanor Larcenies, 1 Unlawful Entry of a Motor Vehicle) versus 7 misdemeanor crimes during the month of May 2009 (3 Criminal Mischief, 1 Misdemeanor Fraud, 3 Misdemeanor Larcenies).

The cumulative statistical comparisons for the calendar years 2010 and 2009 are as follows:

|  | <b>Jan-May 2010</b> | <b>Jan-May 2009</b> |
|--|---------------------|---------------------|
| Felony Crimes                          | 15                  | 9                   |
| Misdemeanor Crimes                     | 71                  | 32                  |
| Traffic Related Felony Crimes          | 0                   | 0                   |
| Traffic Related Misdemeanor Crimes     | <u>7</u>            | <u>5</u>            |
|  | 93                  | 46                  |
| Traffic Violations (moving citations): | 65                  | 84                  |

**Emergency Preparedness Committee:** The committee met on Friday, May 28, 2010, and discussed/acted on the following items: (1) OSU Wave Research Lab Trip Report; (2) Disaster Recover Plan; (3) Pedestrian Bridge across Ecola Creek; (4) 4<sup>th</sup> of July Parade; (5) Robert Lundy Memo; (6) Farmer's Market Participation; (7) Media Safety Tips; (8) Committee Goals and Projects.