

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: Richard Mays, City Manager
Date: November 1, 2011

Executive Department

Cannon Beach Shuttle: The City Manager attended the "Wednesday Morning Meeting" at Mo's Restaurant on October 12, 2011, and announced the Council's decision to fund a shuttle service for Cannon Beach through the Sunset Empire Transportation District (SETD). Those present expressed their gratitude to the Council for their decision.

Emergency Preparedness Exercise: City staff members and members of the Cannon Beach Fire District were led through a "table-top" exercise instructed by the City's Emergency Preparedness Consultant Bill Vanderberg and the County Emergency Coordinator Tom Manning on Tuesday, October 11, 2011. More exercises will be scheduled in the future.

North Coast Public Managers Meeting: The City Manager, on behalf of the City of Cannon Beach, hosted the monthly meeting of North Coast Public Managers, at the Driftwood Restaurant in Cannon Beach, on October 10, 2011. There were (12) twelve managers in attendance.

Extrication Training: The Cannon Beach Fire District conducted "Extrication Training" on the weekend of October 14, 2011, at the location of the Tolovana Mainline. There was no fire suppression and clean-up took place during the week to follow.

Planning/Building Departments

Design Review Board Update: There was no October meeting.

Planning Commission Update: At its October 27, 2011, meeting, the Planning Commission considered the following items:

- V11-03, Selner, Variance to permit the expansion of the number of motel units at the Sea Sprite at Haystack Rock from six to seven units, 280 W. Nebesna; **meeting held after preparation of this staff report.**

Other Planning Matters:

- Ecola Creek Forest Reserve
 - The Ecola Creek Forest Reserve Advisory Committee made a visit to the Nature Conservancy's Ellsworth Creek watershed property, on Willipa Bay, to learn about the Nature Conservancy's Management Plan for this watershed. The Nature Conservancy has similar goals to that of the Forest Reserve with regard to reestablishing late successional forest conditions.
 - The Oregon Watershed Enhancement Board (OWEB) conducted a public hearing on October 5, 2011, at Cannon Beach City Hall, on the proposed conservation easement for the Ecola Creek Forest Reserve. The City made a presentation on the process for the establishment of the



management plan. There was a substantial question and answer period, but no one wished to provide public testimony. The only topic of conversation was hunting.

- Trout Mountain Forestry and its subcontractors made a presentation to the Ecola Creek Forest Reserve Committee on its initial findings regarding the inventory of available resources in the Forest Reserve. A public open house for the presentation of this material has been scheduled for November 30, 2011, at 6:30 p.m. in Council Chambers at City Hall.

- The submission of completed community surveys was closed on October 22, 2011. There was an excellent response. The City received a total of approximately 460 completed surveys. It is anticipated that preliminary survey results will be available for discussion at the November 16th Ecola Creek Forest Reserve Advisory Committee meeting.

- Elk Flats. Installation of the plantings associated with the project is underway.
- Coastal Planners Meeting. Staff attended the Coastal Planners meeting in Florence on October 6th and 7th.
- Electric Vehicles. O-DOT's contractor for the installation of a fast charge electric vehicle station in Cannon Beach is continuing its site selection process. The top two sites for Cannon Beach are the City Midtown parking lot and the City RV Park. No word on when the final decision will be made, but it is anticipated soon.
- GIS Evacuation Routes. A preliminary draft of detailed tsunami evacuation routes for all of Cannon Beach has been completed. This draft will be presented to the EPREP Committee on October 28th.

This month's *Building Permits Issued* report is below:

Building Code Division						
Building Permit Log						
October 2011						
Date	Name	City	Job Site	Permit#	Contractor	Desc
10/5/11	Morton	Wilsonville	555 N Laurel	BP11-1875	owner	ResRpr
10/11/11	Vanzelfden	Ridgefield, WA	1341 Rock Ct	BP11-1867	owner	NewSFR
10/11/11	Selner	Denver, CO	3572 Pacific	BP11-1877	owner	ResRpr

Public Works Monthly Report

Public Works Permitting/Planning	SEPT	YTD 2011
Plan Reviews	6	19
Right-of-Way Permits	8	41
Locates	22	158

Water Department Activities

- Ash Street Water Pump Station Project completed.
- Main spring capped and secured.
- Concrete traffic pads at Water Treatment Plant and Public Works Outpost added.

Wastewater Department Activities

- Weekly bacteriological testing at designated outfalls completed.
- Biosolids report completed and new proposed DEQ discharge permit received.

- Installation of power and controls for new Mag tank completed.
- New phone line installed from control building to the new Wastewater Treatment Lab.
- Dry well alarm for Ecola pump station installed.
- Power supply for the new Wastewater Treatment Lab building hooked up in control building.
- Cleaning and TV'ing sewer mains on Haystack, Forrest Lawn, and Chena to complete section two of yearly required I & I tracking.
- Alarm float at Midway pumpstation repaired.
- New Sewer connection for Rock Ct. completed.
- Wastewater Treatment Plant outdoor light bulbs replaced.

Street Department Activities

- Preparations are underway to get ready for winter operations including a major reorganization of materials and supplies in the Public Works Yard.
- Staff attended leadership training in addition to attending an alternative fuels vehicle presentation hosted by Freightliner Trucks.
- The first phase of channel maintenance was completed adjacent to the Little Pompey Wetland. More about this project:

This is primarily a storm water maintenance project that was approved by both ODFW and Division of State Lands. Nearly all of the down town core's storm water surface runoff is collected in the Spruce Street channel and conveyed to Ecola Creek through the 2nd Street cross pipes and tide gate. (Which the City replaced and upgraded this time last year) Every five to eight years this level of excavation is required to remove accumulated vegetation and debris that would otherwise impede the flow of water. Without this, the down town area is subject to serious flooding during peak rainfall events.

Parks and Community Services

At the October 20, 2011 Parks and Community Services Meeting, the Committee heard an update by Rainmar Bartl regarding the Ecola Tract Advisory Committee Report, heard a report from the Natural History Park Steering Committee and the state of the trail and Christian Conference Center status. Tents in parks, the Parks History Project, the Tolovana Wayside Report, and the City Potluck sponsored by City of Cannon Beach and Friends of the Trail were discussed.

Haystack Rock Awareness Program

No report at this time.

Public Safety Report

<i>Staffing:</i>	Authorized	Assigned
Sworn	8	6
Admin/Support	2	2
Parking/Information Aides	5	*5
Lifeguards	10	*10
Reserve Officers	N/A	**1
*Seasonal		
**In training status		

Service Delivery Data:

Calls for Service:

Directed through CBPD	146
<u>Directed through SPD</u>	<u>183</u>
Total	329
Call Source:	
Non-emergency Telephone	122
Officer Initiated	167
Station Walk-In	20
<u>911 Telephone</u>	<u>18</u>
Total	327

Incident Reports:

Crime Reports	9
<u>Other Reports</u>	<u>58</u>
Total	67

Total Arrests: 0

Juvenile Custodies: 1 (Juvenile Probation Violation)

Code Enforcement Activities: During this period, 78 alleged Municipal Code violations were addressed and resolved or pending resolution.

Crime Statistics: We experienced 1 felony crime during the month of September 2011 (1 Residential Burglary) versus 0 felony crimes during the month of September 2010. We experienced 8 misdemeanor crimes during the month of September 2011 (2 Criminal Mischief, 2 Misdemeanor Larcenies, 4 Unlawful Entry of a Motor Vehicle) versus 7 misdemeanor crimes during the month of September 2010 (1 Criminal Mischief, 5 Misdemeanor Larcenies, 1 Unlawful Entry of a Motor Vehicle).

The cumulative statistical comparisons for the calendar years 2011 and 2010 are as follows:

	Jan-Sep 2011	Jan-Sep 2010
Felony Crimes	9	20
Misdemeanor Crimes	44	115
Traffic Related Felony Crimes	0	0
Traffic Related Misdemeanor Crimes	<u>18</u>	<u>14</u>
	71	149
Traffic Violations (moving citations):	122	191

Emergency Preparedness Committee: The committee met on Friday, September 30, 2011, and discussed/acted on the following items: (1) Introduction of Doug Wood, new committee member; (2) Public Forum Discussion; (3) Evacuation Route Mapping; (4) Safe House Program; (5) Committee Direction; (6) Fall/Winter Meeting Schedule; (7) Other Goals and Projects.