

City of Cannon Beach Monthly Status Report

To: Mayor and City Council
From: Richard Mays, City Manager
Date: April 5, 2011

Executive

State Budget for the Coming Fiscal Year: Participated in a conference call with County Officials, Senator Betsy Johnson and Representatives Debbie Boone and Brad Witt, on March 8, 2011. The topic of discussion was the State Budget for the coming fiscal year.

Clatsop County City Managers Meeting: Attended the Clatsop County monthly meeting of City Managers. The group discussed that Clatsop County Community College is interested in participating in long range strategic planning with all of the area communities. And each of the agencies upcoming budget meetings and their financial situations.

Coastal Regional Team: Participated in a Coastal Regional Team conference call, on March 9, 2011, to discuss legislation of interest to coastal cities with the League of Oregon Officials; and in on a similar conference call with Clatsop County officials and Representative Debbie Boone on March 22, 2011.

Oregon Hunters Association: Attended an Annual Dinner and Auction of the Clatsop County Chapter of the Oregon Hunters Association, on Saturday night, March 19, 2011 and discussed potential hunters for inclusion in the City's Ecola Watershed Management Committee.

Washington-Oregon City and County Managers State Conference: Attended attending the Washington-Oregon City and County Managers State Conference in Skamania on Wednesday, March 23, and Thursday, March 24, 2011.

Wastewater Treatment Lab Project: The City invited "Bidders" to submit a bid for the City's Wastewater Treatment Lab Project on March 1, 2011.

Planning/Building

Design Review Board Update: At is March 17, 2011, meeting, the Design Review Board considered the following:

- DRB 11-03, City of Cannon Beach, Major Modification to an Approved Plan, DRB 10-07, Elimination of a Viewing Area From the Elevated Walkway Portion of the Pedestrian Trail from East Second Street to East Monroe Street, at Elm Street; **approved.**

Planning Commission Update: At its March 24, 2011, meeting, the Planning Commission considered the following:

- ZO 11-03, City of Cannon Beach Request for a Zoning Ordinance Text Amendment to Chapter 17.70 Tree Removal, Section 17.70.030, A and C, Additional Requirements Regarding the Preparation of Tree Hazard Evaluation Reports; **recommended denial to the City Council.**
- SUB 11-01, Seaview Estates, LLC Request for a Tentative Plat Approval for a 5 Lot Subdivision, Seaview Estates; **approved subject to conditions.**



- CU 11-02 and SR 11-01, Rice Request for a Conditional Use and a Setback Reduction to Permit the Construction of a Steeple in Conjunction with the Cannon Beach Presbyterian Church; **approved subject to conditions.**
- SR 11-02, Raskin Request for a Setback Reduction to Permit a Front Yard Setback of 3 Feet, Adjacent to Forest Lawn Road, in Conjunction with the Construction of a Single-Family Dwelling; **tentatively approved subject to preparation of final findings of fact in support of the decision.**

Other Planning Matters:

- Ecola Tract
 - Trout Unlimited has applied for a grant, on behalf of the City, to conduct the fish component of the management plan for the Ecola Tract.
 - Staff is planning to conduct a number of walks in the Ecola Tract in May and June. Announcements of the walks will be made in early April.
- GIS Mapping
 - Two new layers have been added to the GIS Mapping. One, Lidar mapping of an area east of Cannon Beach that includes the Ecola Tract and surrounding forest land. This information will prove useful for planning purposes associated with the development of the management plan for the Ecola Tract. Two, topographic mapping based on Lidar in a pdf format that is printable and scalable.
 - Staff is exploring the feasibility of updating the base aerial map associated with the GIS mapping. The existing map dates from 2004.
- Tutmarc LUBA Appeal
 - Reviewed the draft LUBA brief prepared by Tutmarc’s attorney in response to the Wicher/Burton appeal.
- Little Pompey Wetland
 - Solicited proposals to conduct soil sampling in Little Pompey wetland to determine if there are contamination issues.

This month’s Building Permits Issued report is below:

Building Code Division						
Building Permit Log						
March 2011						
Date	Name	City	Job Site	Permit#	Contractor	Desc
3/11/11	Brown & Yasher	Tolovana Park	3764 S Hemlock	BP11-1733	Coaster	ResAdd/Rmdl
3/17/11	Erickson	Beaverton, OR	171 W Washington	BP11-1742	owner	ResRmdl

Parks and Community Services

At it’s March 17, 2011 Parks and Community Services meeting the Committee heard a report by Chief Halliburton regarding homelessness, appointed Jean Williams as Committee representative to Natural History Park Steering Committee, discussed; tennis courts lighting, Sunset Empire Park and Recreation District annexation, and the trail and Christian Conference Center status. The Committee also heard reports on; the Tolovana Wayside, Parks History Project, and the Ecola Tract Advisory Committee.

Public Works Monthly Report

Public Works	FEB	YTD
Permitting/Planning		2011
Plan Reviews	0	1
Right-of-Way Permits	6	12
Locates	20	32

Wastewater Department Activities

- Weekly bacteriological testing at Gower Street outfall
- Continued bioscrubber treatment of lagoon
- Yearly maintenance of U.V. System
- D.E.Q. renewal permit submitted
- New VFD installed at Pacific Pumpstation
- Yearly maintenance on submersible pumps
- Cleaning of wet-wells and mains

Street Department Activities

- Shoulder work and sign cleaning on the City controlled portion of the North Entrance in preparation for installing reflective centerline markers
- Repaired and replaced storm drain outfall on Noatak St.
- Added additional directional signage to north end tsunami evacuation routes

Haystack Rock Awareness Program

- HRAP began the 2011 beach season in February, over President's Day weekend.
- HRAP also received special funding to add a beach program for the Yoga Festival.
- With a total of 10 hours on the beach in February, HRAP staff and volunteers made personal contact with 1,003 visitors (vs 396 in February 2010.) The highest hourly count showed 68 people in the Marine Garden at one time.
- Birding highlights included a Great Blue Heron and pair of Black Oystercatchers.
- Tidepool highlights ranged from a couple of large red rock crabs to hundreds of small brightly colored nudibranchs (sea slugs).

Public Safety Report

Staffing:	Authorized	Assigned
Sworn	8	8
Admin/Support	2	2
Parking/Information Aides	5	*5
Lifeguards	10	*10
Reserve Officers	N/A	**1

*Seasonal

**In training status

Service Delivery Data:

Calls for Service:

Directed through CBPD 89

Directed through SPD 144

Total	233
Call Source:	
Non-emergency Telephone	95
Officer Initiated	92
Station Walk-In	22
<u>911 Telephone</u>	<u>14</u>
Total	223

Incident Reports:	
Crime Reports	4
<u>Other Reports</u>	<u>26</u>
Total	30

Total Arrests: 1 (1 DUII)
 Juvenile Custodies: 0

Code Enforcement Activities: During this period, 20 alleged Municipal Code violations were addressed and resolved or pending resolution.

Crime Statistics: We experienced 1 felony crime during the month of February 2011 (1 Residential Burglary) versus 3 felony crimes during the month of February 2010 (1 Arson, 1 Commercial Burglary, 1 Felony Larceny). We experienced 3 misdemeanor crimes during the month of February 2011 (1 Criminal Mischief, 1 Misdemeanor Larceny, 1 Unlawful Entry of a Motor Vehicle) versus 7 misdemeanor crimes during the month of February 2010 (5 Criminal Mischief, 1 Misdemeanor Larceny, 1 Trespass).

The cumulative statistical comparisons for the calendar years 2011 and 2010 are as follows:

	Jan-Feb 2011	Jan-Feb 2010
Felony Crimes	3	6
Misdemeanor Crimes	6	17
Traffic Related Felony Crimes	0	0
Traffic Related Misdemeanor Crimes	<u>2</u>	<u>0</u>
	11	23
Traffic Violations (moving citations):	27	25

Emergency Preparedness Committee: The committee met on Friday, February 25, 2011, and discussed/acted on the following items: (1) Ad Hoc Committee Reports; (2) April 20, 2011 Public Forum; (3) Possible Second Public Forum; (4) 4th of July Parade; (5) Safe House in the Event of a Disaster; (6) March Meeting Date; (7) Other Goals and Projects.

Kudos and Staff News

Water Main Break: The Public Works Department crew recently handled the major water main break on Spruce between Harrison and Gower. The line was repaired with minimum disruption to the neighbors and neighborhood.

“Friends of the Trail”: The “Friends of the Trail” conducting another work party on Saturday, March 26, 2011 to work in southeast corner of the lagoon loop to remove invasive ivy.