

Minutes of the
CANNON BEACH CITY COUNCIL
Tuesday June 1, 2010
Council Chambers

Present: Mayor Mike Morgan; Council President Sam Steidel; Councilors Nancy Giasson, Melissa Cadwallader and Wendy Higgins

Excused: None

Staff: City Manager Rich Mays, City Attorney Tamara Herdener, City Planner Rainmar Bartl, Public Works Director Mark See, Police Chief Gene Halliburton, IT/Finance Director Renee Sinclair and Administrative Assistant Brandy Brien

CALL TO ORDER AND APPROVAL OF THE AGENDA.

Mayor Morgan called the meeting to order at 7:00 p.m.

Motion: Higgins moved to approve agenda as presented; Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

CONSENT AGENDA

(1) Consideration of the Minutes of the Council Regular Meeting of May 4, 2010 and Council Work Session of May 11, 2010.

Motion: Cadwallader moved to approve the minutes; Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

PUBLIC COMMENT

(2) Public Comment and Consideration of Proposed Guidelines for the Tourism and Arts Commission (TAC).

Mays summarized his staff report. He noted that staff recommends that Council discuss the guidelines and take action following the appointments of the Tourism and Arts Commission (TAC) on July 6, 2010. In response to a question from Mays, Brien confirmed that the committee applications for the TAC are due by the end of the month. The deadline is Monday, June 28, 2010 by 5:00 p.m.

George Vetter, 231 N. Hemlock, Cannon Beach, asked for clarification with regard to owner-occupied facilities. Mays replied that facilities owned by the operator, such as the History Center or the Chamber of Commerce would be considered owner-occupied.

In response to Vetter's comments that recipients should not be limited to non-profit organizations. Valerie Ryan replied that a non-profit could collaborate with other businesses.

In response to Vetter's suggestion with regard to Section IV., e), Council agreed that "events" should be changed to "applications" as well as a typographically error in that same section.

Also, in response to Vetter's suggestions, Mays reiterated that 70% of the funds from the 1% lodging tax increase are required to be used to promote tourism for that enclosure. Also, the final draft of the proposed guidelines will clarify that the applicant's project may be to enhance tourism or arts individually and need not be a combination of both arts and tourism.

Linda Beck Sweeney, P.O. Box 2015, Cannon Beach, noted that she agrees with Vetter's suggestions. She also noted a concern with the use of the word "ensure" in the first line of the TAC's "Purpose". Morgan recommended it be changed to "see", Council concurred. She also noted that Council may want to consider the use of "ongoing events" and to incorporate encouraging new events to develop new ideas. Mays noted that the purpose of the term "ongoing events" is to demonstrate that an event be built to last more than one year, not to demonstrate current events.

In response to Sweeney's question regarding if State Law is questioned every time the word "arts" is tacked on to promoting tourism, Herdener clarified that the State Law requires that 70% of the funding be used to fund tourism promotion or tourism-related facilities. As long as the intent is to promote tourism, tacking on promoting the arts is permissible.

In response to a question from Morgan, Mays confirmed that the future TAC will review these guidelines and make suggestions for Council's approval.

(3) Consideration of Resolution 10-06, for the Purpose of Dedicating July 10, 2010 as "Relay for Life Day" to Celebrate Those We Have Lost and Those Who Continue in Their Battle Against Cancer.

Mays summarized his staff report. Giasson requested that the second to the last paragraph, immediately following "the community is" encouraged should be changed to "invited". Council concurred.

Motion: Giasson moved to adopt Resolution 10-06 with the stated revision, Steidel seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

(4) Consideration of Resolution 10-07, For the Purpose of Establishing a City of Cannon Beach City Council Electronic Mail Policy.

Mays summarized his staff report.

Motion: Steidel moved to adopt Resolution 10-07. Higgins seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

(5) Consideration of Resolution 10-08, for the Purpose of Authorizing Fiscal Year 2009-10 Budget Amendments and Transfers.

Sinclair summarized her staff report.

Motion: Steidel moved to adopt Resolution 10-08. Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

ACTION ITEMS

(6) Consideration of Adoption of The Western Oregon Waste (WOW) 2009-2010 Rate Review Report.

See summarized his staff report. Laura Leebrick, WOW Representative, responded to miscellaneous questions with regard to rates and containers.

Motion: Steidel moved to adopt the report. Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

(7) Consideration of Appointments to the Parks and Community Services Committee and the Design Review Board.

Morgan introduced the item and called for statements from applicants to the committee vacancies. The applicants were not present and no statements were made. Council voted by ballot. Brien tallied the vote and announced that Julia Dwello is appointed to the Design Review Board by 4/1 vote. The Parks and Committee Services position will be re-posted since there were no applicants.

In response to comments made by Cadwallader and Giasson, Brien responded that the descriptions for applicants to the City Commissions, Boards and Committees are on the back of the application. Also in response, Brien stated that she would include the descriptions for packets in the future and she will work with Bartl to illuminate to applicants to completely address the job description and each question in completing their application.

(8) Consideration of an Intergovernmental Cooperative Assistance Agreement Between Arch Cape & Sanitary District (ACSD) and the City of Cannon Beach (City).

See summarized his staff report and noted that this is a continuation of an agreement with Arch Cape. Cadwallader requested that an additional clause be incorporated into the agreement. Staff agreed to devise some language to incorporate into the agreement.

Motion: Steidel moved to authorize the Mayor to sign the agreement with the requested inclusion. Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

DISCUSSION / INFORMATIONAL ITEMS

(9) Monthly Status Report

In response to a question from Cadwallader, Bartl reviewed recent Planning matters.

(10) Mayor Communications

There was none.

(11) Councilor Communications

Higgins introduced Pacifica Students, Angel Pedroza, Chistian Ortiz, Christian Reyes and Laura Granillo, from the Seaside High School. Higgins noted that the students have been working with her on a project, the

“Leadership Summit”, and are currently studying the “Power of Nice”.

(12) Good of the Order/Public Comment

Mays noted that the Community Potluck is scheduled for Monday, June 14, 2010, 6:00 p.m. at the Community Presbyterian Church, a Budget meeting is scheduled for tomorrow, June 2, 2010 at 5:15 p.m. and the City Council Special Meeting for the budget adoption is scheduled for Tuesday, June 22, 2010 at 6:00 p.m.

ADJOURNMENT.

The meeting was adjourned at 8:15 p.m.

Brandy Brien, Administrative Assistant

ATTEST:

Mike Morgan, Mayor