

Minutes of the  
**CANNON BEACH CITY COUNCIL**  
**SPECIAL MEETING**  
Tuesday, June 22, 2010  
Council Chambers

Present: Mayor Mike Morgan; Council President Sam Steidel; Councilors Nancy Giasson, Melissa Cadwallader and Wendy Higgins

Excused: None

Staff: City Manager Rich Mays, IT/Finance Director Renee Sinclair and Administrative Assistant Brandy Brien

CALL TO ORDER AND APPROVAL OF THE AGENDA.

Mayor Morgan called the meeting to order at 6:03 p.m.

Motion: Cadwallader moved to amend the agenda to move item #5 to item #1; Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

ACTION ITEMS

**(1) Consideration of Haystack Rock Awareness Program (HRAP) Request for Funding to Support HRAP's 2010-11 AmeriCorps "Marine Educator and Volunteer Coordinator".**

Mays provided an overview of the matter. On June 2, 2010, the Haystack Rock Awareness Program (HRAP) received notice that NorthWest Service Academy would no longer fund HRAP's 2010-11 AmeriCorps "Marine Educator and Volunteer Coordinator (MEVC)".

Mays also expressed the City's gratitude for the recent contribution of \$9,700 to the City's General Fund from the Friends of Haystack Rock; the City will make good use of these funds. He noted that for the sustainability of the mission, the Friends have been very active in fund raising.

Mays stated that HRAP is asking that Council consider additional funding to provide for HRAP staffing. He referred to the attached memo from Nala Cardillo. Cardillo has outlined four options and noted that staff recommends Option "B". Mays also noted that Cardillo is present to answer questions.

Nala Cardillo, HRAP Coordinator, discussed the matter further with Council noting that the news was a surprise. She provided Council with an overview of the position of Marine Educator and Volunteer Coordinator noting that duties include educational outreach, coordinating volunteers and beach interpretation for HRAP.

In response to a question from Giasson, Cardillo responded that without the funding HRAP would not be able to offer the position to the current MEVC employee. Cardillo also noted that the current MEVC position is a full time year-round and ideally HRAP would like to continue to offer that, however Option "B", the 9-month position would be feasible.

Cadwallader noted that she is a member of the Friends of Haystack Rock Board; however she does not consider it to be a conflict in this case. Council concurred.

Council discussed the proposed options and if budgeting funds for this request would be appropriate and/or

possible.

Council agreed to approve Option “B” to transfer \$11,000 from the Contingencies to the Personal Services Fund to provide for the HRAP staff. The Contingencies would be amended to \$169,000 and Executive Personal Services to 132, 015.

Motion: Steidel moved to approve Option “B” and transfer funds from the contingency. Cadwallader seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

**(2) Consideration of Resolution 10-09, for the Purpose of Amending Resolution 09-18, 09-17, 08-06 and 06-16 and Establishing Sewer and Storm Drain Utility Rates.**

Sinclair summarized her staff report. Sinclair stated that the minimum monthly bill will be \$37.72, for residential water service per dwelling unit would be \$13.98 per 400 cubic feet for, sewer would be \$19.83 per 400 cubic feet and the storm drain fee is \$3.97.

Motion: Steidel moved to adopt Resolution 10-09, Giasson seconded the motion.

Vote: Steidel, Giasson, Cadwallader and Morgan voted AYE; Higgins voted NAY; the vote was 4/1 in favor and the motion passed unanimously.

**(3) Consideration of Resolution 10-10, for the Purpose of Declaring the City’s Election to Receive State Revenues.**

Sinclair summarized her staff report.

Motion: Steidel moved to adopt Resolution 10-10, Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

**(4) Consideration of Resolution 10-11, for the Purpose of Adopting a Budget for the Cannon Beach Road District for Fiscal Year 2010-11, Making Appropriations, and Levying Taxes.**

Sinclair summarized her staff report.

Motion: Giasson moved to adopt Resolution 10-11, Steidel seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

**(5) Consideration of Resolution 10-12, for the Purpose of Adopting a Budget for Fiscal Year 2010-11, Making Appropriations, and Levying Taxes.**

Sinclair summarized her staff report. She noted changes to Attachment “A” at to reflect the transfer from the Contingencies to the Personal Services Fund to provide for the HRAP staff. The Contingencies is amended to \$169,000 and Executive Personal Services is \$132, 015.

Motion: Steidel moved to adopt Resolution 10-12 with the amendments to Attachment “A”, Giasson seconded the motion.

Vote: Steidel, Giasson, Higgins, Cadwallader and Morgan voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

INFORMATIONAL ITEMS

**(6) Good of the Order**

Mays asked Council to coordinate with Brien with regard to the Clatsop County Board of Commissioners meeting on Wednesday, June 23, 2010 at 6:00 p.m. to discuss the Ecola Tract land trade.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

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Brandy Brien, Administrative Assistant

ATTEST:

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Mike Morgan, Mayor