

Minutes of the
EMERGENCY PREPAREDNESS COMMITTEE

Friday, October 30, 2009
Council Chambers

Present: Chair William Brehm, Vice Chair Molly Edison and Committee Members Les Wierson, Robert Mushen, Don Hull and Fire Chief Cleve Rooper

Absent: None

Staff: Lieutenant Rob Schulz, City Manager Rich Mays, Public Works Director Mark See, Street Specialist Tracy Sund, and Administrative Specialist Buffy Simmons

CALL TO ORDER AND APPROVAL OF THE AGENDA.

Brehm called the meeting to order at 10:00 a.m.

Motion: Edison moved to amend the agenda; Mushen seconded the motion.

Vote: Edison, Brehm, Wierson, Mushen, and Hull voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

(1) Consideration of the Minutes of the Emergency Preparedness Committee Meeting of September 25, 2009.

Motion: Edison moved to approve the minutes of the Emergency Preparedness Committee meeting of September 25, 2009; Mushen seconded the motion.

Vote: Brehm, Edison, Wierson, Mushen, and Hull voted AYE; the vote was 5/0 in favor and motion passed unanimously.

DISCUSSION

(2) South Cannon Beach Shelter Site

Mays summarized the search the City has undertaken on to identify a site for the community garden and for an emergency shelter. A location has been identified that has the potential of meeting both needs. This site is just north of the helipad / sports park and is currently owned by the City. The sports park / helipad has the potential for use as a multipurpose site where the community garden, emergency shelter and heliport could be co-located on the same property.

Mark See presented a map to the Committee of the proposed location and discussed the following attributes: the site is heavy with topsoil that can be used for the garden; it is buildable; on-site materials could be used to help build an elevated heliport pad; the City already owns the land; city water is accessible; and, the site is 2/3 above the inundation zone.

Mayor Morgan expressed that he is excited about the possibility of this site and that working together with the Fire District, Emergency Preparedness and Community Gardens this site has a great opportunity of

accommodating everyone needs.

Rooper has reservations about this site due to possible safety issues. A large military helicopter landing and take off could pose hazards. The concept of having gardeners working adjacent to the helipad could cause safety issues. However, after viewing the property it could be possible to co-locate the gardens and helipad if they were isolated from each other. Rooper will meet with military pilots to ask for input on whether this is a feasible option. City Staff will work with Rooper when he consults with National Guard and Coast Guard pilots.

Discussion ensued on different possibilities of how the property could work for everyone. It was noted the shelter needs to be build before the end of the fiscal year. See and Bartl will review wetland concerns.

Morgan thanked the Committee.

(3) Safe Shelters

Wierson asked the Committee to consider the importance of safe shelters and the role that the Committee should play in setting up such shelters. Wierson suggested that the Committee take on the task of identifying what equipment and supplies should be located at each area shelter. He suggested a plan of working with Public Works to identify five safe sites similar to the site at the north end reservoir. The Committee discussed the importance of this issue.

The Committee discussed the roles of the first responders. Wierson would like to see a plan and goals in place for after the emergency. Discussion ensued on roles and responsibilities of the Committee.

(4) Tsunami Evacuation Building Workshop

Brehm summarized the first day of the workshop. He commended Mays on his presentation at the workshop. Hull stated that the workshop showed how progressive Cannon Beach is with tsunami awareness and emergency evacuations preparations. The Committee discussed the workshop success.

(5) Emergency Exit Routes

Tracy Sund gave a presentation on the tsunami signage changes that have been made based on the new inundation information. Sund asked the Committee about additional signage on Sunset Blvd. The Committee directed Sund to add three additional signs on Sunset Blvd. The Committee also authorized Sund to add additional signs on 5th / Fir and Tolovana Park / Haystack Heights. The Committee discussed the best way to sign Tolovana at Hwy 101. It was decided to bring people up the onramp to Highway 101 using a pedestrian only sign. Additional pedestrian only signs will be posted at East Surfcrest and Amber Way. The assembly point sign at Amber Way will be removed based on the new inundation information.

The Committee suggested that all roads leading to high ground should be considered for signage.

The Committee thanked Sund for all his assistance.

(6) Assembly Points Signs

This item was discussed under item 5.

(7) Media Tips

The next four media tips are: *What To Do When A Tsunami WATCH Is Issued*, *Things To Have In Your Emergency Backpack*, *Wind Hazards*, and *Prepare An Emergency Supply Kit*. These tips will be submitted once a month for the next four months.

Rooper proposed a future tip on the simple definitions of weather watch, warnings and advisories.

See recommended that the Committee register for the NOHA email alert.

(8) Committee Goals and Projects

Mushen ask the Committee to continue working on shelters sites suggested by Wierson.

The Public Works storage site for emergency supplies will be relocated based on the new inundation information. A small building is being considered above the 100 foot level in the maintenance yard.

(9) Good of the Order

Rooper noted concerns with regard to Radar Road. The road is to be used as an alternate access to Ecola Park and the north side Cannon Beach during an emergency and is severely overgrown. The property was recently sold to the Campbell Group who is willing to partner with the City to brush cut the road. Recently the ownership reverted to Weyerhaeuser. A partnership with Weyerhaeuser needs to be reestablished. Mays will discuss renewing the Radar Road partnership at his meeting next week with Weyerhaeuser.

Edison clarified that she is still willing to participate on the Shelter Committee. Brehm and Edison will both continue to be representatives on this committee.

In a recent discussion with Hull, Sam Steidel has put forward an idea of having donation envelopes in hotel rooms to fund the Committees work. Hull also alerted the Committee that approximately 30 million dollars in grants has been appropriated for critical seismic reinforcement construction of schools.

Rooper suggested PGE and Quest give the Committee a presentation on their emergency preparedness procedures and plans. A presentation by Oregon Wireless and the benefits and capabilities of the two-way radios was also discussed.

See has additional Tsunami Evacuation Maps for Cannon Beach and Arch Cape from DOGAMI for anyone that would like one.

ADJOURNMENT

The meeting adjourned at 11:55a.m.

Buffy Simmons, Administrative Specialist