

Minutes of the
EMERGENCY PREPAREDNESS COMMITTEE

Friday, April 30, 2010
Council Chambers

Present: Committee Members Chair William Brehm, Vice-Chair Molly Edison, Don Hull and Fire Chief Cleve Rooper

Absent: Les Wierson and Robert Mushen

Staff: Chief of Police Gene Halliburton, Public Works Director Mark See, City Manager Rich Mays and Administrative Specialist Alisha Smith

CALL TO ORDER AND APPROVAL OF THE AGENDA

Brehm called the meeting to order at 10:00 a.m.

Motion: Rooper moved to approve the agenda; Edison seconded the motion.

Vote: Brehm, Edison, Hull and Rooper voted AYE; the vote was 4/0 in favor and the motion passed unanimously.

(1) Consideration of the Minutes of the Emergency Preparedness Committee Meeting of March 26, 2010

Brehm noted two typographical errors; page two, paragraph three under vote, 'Muschen' should be Mushen; and page three, paragraph one, 'Schultz' should be 'Schulz'.

Motion: Rooper moved to approve the minutes of the Emergency Preparedness Committee meeting of March 26, 2010 as amended; Edison seconded the motion.

Vote: Edison, Hull and Rooper voted AYE; the vote was 3/0 in favor and the motion passed unanimously. (Brehm abstained from the vote since he was not at the meeting)

DISCUSSION ITEMS

(2) April Forum Review

The Committee reviewed the April 7, 2010 Public Forum held at the Coaster Theatre.

(3) Pedestrian Evacuation Signage for North End

In response to a question from Brehm, See noted that Tracy Sund continues to work with Wierson on placement of the pedestrian evacuation signage for the north end. Brehm agreed to also review the signage placement.

(4) Pedestrian Bridge Across Ecola Creek

Mays reminded the Committee of a special meeting Friday, May 7, 2010 at 10:00 a.m. to discuss the proposed pedestrian bridge across Ecola Creek.

The Committee discussed the addition of a sacrificial pedestrian bridge versus replacing the existing vehicle bridge.

In response to a question by Brehm, Mays reviewed the budget process and noted that a cost estimate is necessary prior to budgeting funds.

In response to the discussion on funding, Rooper stated that FEMA funds may be applied for.

In response to a statement by Hull, Mays reviewed that funds have been budgeted to perform a study to determine the best location for the proposed evacuation building. Committee members reviewed possible locations.

Committee members also discussed the longterm recovery needs for the proposed pedestrian bridge.

(5) Tsunami Evacuation Building (TEB)

Mays reviewed that the City is budgeting \$50,000 for a model study of the Tsunami Evacuation Building.

Mays discussed the Long-Term Recovery Committee and the potential of funding a Long-Term, Post Catastrophic Disaster Recovery Plan from the University of Oregon. The Committee discussed the study.

Hull led a discussion regarding the study and stated that the University of Oregon is planning a County Emergency Managers meeting to discuss the study.

(6) Farmers Market Participation

Brehm noted that June 29th and July 27th are available dates to run a booth at the Farmers Market.

By consensus the Committee agreed to only participate one day on July 27th.

Hull and Edison agreed to run the booth.

(7) 4th of July Parade

Committee members discussed materials needed for the EPrep's participation in the 4th of July parade.

Brehm noted that he will contact Mushen to further discuss planning.

(8) May 7th Special Meeting

This item was discussed with item (4) Pedestrian Bridge Across Ecola Creek.

(9) Safety Tips in Newspapers

Brehm reviewed that he will provide a media tip regarding necessary footwear in the event of an emergency.

In response to Committee discussion, Hull noted that it is beneficial to repeat media tips.

Halliburton noted that the Beach Safety Brochure contains several tips.

In response to a question from Hull, Smith commented that she would provide the Committee with previous media tips.

Rooper asked that Hull provide earthquake safety tips.

(10) Change of Committee Meeting Date

By consensus the Committee agreed to leave the meeting date the last Friday of each month.

(11) Committee Goals and Projects

There was no additional goals or projects discussed.

(12) Good of the Order

Community member Jim McDonald commented on his interest in emergency preparedness and involvement in emergency preparedness efforts. He discussed the need to have information easily available to visitors.

Rooper commented on the importance of educating business owners and employees on what to do in the event of an emergency to assist with the evacuation of visitors.

In response to a question from McDonald, See reviewed that the cache site is located at the sports park and is scheduled for completion by the end of the fiscal year.

Rooper stated that the cache site will be managed by emergency personnel in the event of an emergency and is not intended to be an evacuation site.

McDonald also noted that he will have facilities and staff available in the event of an emergency.

ADJOURNMENT

The meeting adjourned at 11:08 a.m.

Alisha Smith, Administrative Specialist