

Minutes of the
EMERGENCY PREPAREDNESS COMMITTEE

Friday, May 28, 2010
Council Chambers

Present: Chair William Brehm; Committee Members, Les Wierson, Robert Mushen, Don Hull and Fire Chief Cleve Rooper

Absent: Vice-Chair Molly Edison

Staff: City Manager Rich Mays, Police Lieutenant Rob Schulz and Administrative Specialist Alisha Smith

CALL TO ORDER AND APPROVAL OF THE AGENDA

Brehm called the meeting to order at 10:00 a.m.

Motion: Mushen moved to approve the agenda; Wierson seconded the motion.

Vote: Brehm, Hull, Wierson, Mushen and Rooper voted AYE; the vote was 5/0 in favor and the motion passed unanimously.

(1) Consideration of the Minutes of the Emergency Preparedness Committee Meeting of April 30, 2010

Motion: Rooper moved to approve the minutes of the Emergency Preparedness Committee meeting of April 30, 2010 as presented; Mushen seconded the motion.

Vote: Brehm, Hull and Rooper voted AYE; the vote was 3/0 in favor and the motion passed unanimously. (Wierson and Mushen abstained from the vote since they were not at the meeting)

DISCUSSION ITEMS

(2) OSU Wave Research Lab Trip Report

Mushen led a discussion on the Oregon State University (OSU) Wave Research Lab Trip. In response to a question from Brehm, Mays noted that he will contact OSU to get more information in regards to OSU submitting a report of their findings for the City of Cannon Beach.

(3) Disaster Recovery Plan

Hull led a discussion regarding the University of Oregon (UO)'s Southwest Counties Post-Disaster Recovery Study. He noted that the County Emergency Managers are planning a meeting to discuss a North Coast Study. He also noted that the Long Term Recovery Committee has discussed moving forward with a long term recovery plan specific to Cannon Beach.

The Committee discussed the function of the County Emergency Management and the relocation of operations from the County Sheriff's office to the County Manager's office.

Mays noted that UO is offering the City of Cannon Beach \$10,000 for a limited scale study.

Hull noted that there will be an Emergency Manager's meeting on June 23rd at 3:00p.m. and that at this meeting they will be looking at maps and discussing building inventory, changes to landscape, etc. Hull

led a discussion regarding long term recovery plans including re-establishing property lines and utilities.

(4) Pedestrian Bridge Across Ecola Creek

Mays noted that the City of Cannon Beach will be seeking grant funding for “Option 2” as stated in OBEC Proposal No. P999-0143, Pedestrian Bridge Scoping.

In regards to Committee discussion, Mays noted that funding for the Tsunami Evacuation Building (TEB) would not be competing directly for funds with the proposed pedestrian bridge across Ecola Creek. In response to a question by Brehm, Mays noted that the Budget Committee will be discussing funding for a modeling study and a geotech study for the TEB. In response to a suggestion by Mays, Brehm noted that he will write a letter to the Budget Committee expressing the Emergency Preparedness Committee’s concerns regarding a geotech study prior to completing a modeling study. In response to question from Brehm, Mays noted that a modeling study would determine where people should evacuate to in the event of an emergency. Brehm asked that each committee member email him with their concerns to be incorporated into said letter. Brehm stated that the letter should note the Committee’s request for support and emphasis on the proposed pedestrian bridge.

Wierson noted that at the May 7th special meeting regarding the proposed pedestrian bridge, the Cannon Beach Conference Center supported the idea of a pedestrian bridge. Brehm noted that the Cannon Beach Elementary School may be relocating soon, however there will still be a need to provide a pedestrian bridge for the downtown area and the Cannon Beach Conference Center.

(5) 4th of July Parade

Mushen agreed to head up planning. The Committee discussed supplies needed.

(6) Robert Lundy Memo

Brehm invited Robert Lundy join the Committee to discuss his memo with the Emergency Preparedness Committee. In response to an item regarding adding an additional level to the Fire Station as an evacuation center, Rooper noted that the underlying structure might not support an additional level. He also noted that an evacuation center located at the Fire Station could possibly compromise the fire departments ability to respond.

The committee discussed an item regarding possibilities for backing up City Hall’s computer files.

In response to an item regarding Ruby Lane being used as an assembly area, Schulz noted that it is intended for the Arcadia Beach area and not Tolovana Park residents. Wierson noted that the Committee is working with the Public Works Department to improve the street map.

In response to an item regarding high clearance vehicles, Brehm noted that the City owns high clearance vehicles to be used for emergency purposes.

In response to a Committee discussion regarding materials for a temporary bridge, Mushen noted that the Committee is also working with the Public Works Department for alternatives if the bridge becomes unavailable.

The Committee discussed the supplies needed for emergency kits. Rooper noted that the American Red Cross provides a handout of suggested what supplies needed for an emergency kit.

Brehm thanked Lundy for his input.

(7) Farmers Market Participation

Brehm noted that the Emergency Preparedness Committee is scheduled to participate at the July 27th Farmers Market. In response to a question from Brehm regarding adding an additional day, Lundy reviewed that currently all slots are taken.

(8) Media Safety Tips

The Committee discussed possible media safety tips to submit for publication. Brehm noted that he would be sending a media safety tip regarding beach fires to Smith for publication.

(9) Committee Goals and Projects

Rooper noted that the Committee's primary outreach program is the Forum in April and that it is not too early to start planning.

(10) Good of the Order

Wierson noted that a standard agenda item should be added regarding reports from sub committees.

ADJOURNMENT

The meeting adjourned at 11:23 a.m.

Alisha Smith, Administrative Specialist