

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, January 16, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Jean Williams, Eliza Davis, Bob Reid and Robin Risley.

Excused:

Staff: City Manager Rich Mays, Public Works Director Dan Grassick, Utility Worker Kirk Anderson, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:01 a.m.

APPROVAL OF MINUTES OF DECEMBER 19, 2013

Motion: Linnett moved to approve the minutes of December 19, 2013 as revised; Davis seconded the motion.

Risley voiced clarification that the Public Art Committee will be considering a sculpture at Whale Park after the park is renovated.

Vote: Knop, Linnett, Williams, Davis, Reid and Risley voted AYE. The vote was 6/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported they are focusing on fall and winter cleanup, working on the Public Works yard doing major clean up, parking lot sidewalks have been edged, and mower maintenance has been completed. Anderson added everything to build the bridge on No Name Creek is on site, the fence on the east side of the ponds is falling down and they will be doing a modification. Davis commented that the top of the concrete trail ramp is slick, Anderson replied that he will have it pressure washed. Knop commented that the stakes used for the trees planted last year are deteriorating and should be removed. Knop would like to keep the stakes and Anderson and Knop will coordinate.

ECOLA RESERVE MANAGEMENT PLAN

Action Item #3 - Discuss with North Coast Land Conservancy Regarding Educational Programs Centered on Forest Reserve

Knop and Barnes met with Katie Voelke from North Coast Land Conservancy (NCLC) prior to the Committee meeting. The NCLC would like to help with 3 walks with their program, Listening to the Land. NCLC with train volunteers to lead the walks, volunteers will shadow Voelke for approximately 3 walks, then the volunteer can lead the walks, and have other potential volunteers shadow them.

Action Item #7 - Community based wildlife surveys in the Reserve

NCLC is willing to help with the wildlife surveys, with Voelke and Mike Patterson helping with bird surveys. Voelke discussed Bio Blitz with Knop and Barnes explaining they are a huge undertaking and the City's would need to be on a smaller scale and be organized enough to fit the City's budget. Barnes added that National Parks Services coined the term Bio Blitz from the one completed at Sunset Beach, and they may be able to assist. Barnes added to move forward we need to start working on the budgeting now for the next fiscal year. Linnett commented she sat in on meetings with National Parks and they said they are willing to help the City as part of

their outreach. A discussion was held regarding doing a bio blitz and forming a separate ad hoc committee. Knop added perhaps good to focus on item #3 this year and item #7 next due to budgeting. Reid stated perhaps item #3 & #7 could be combined, and a discussion ensued. Linnett added there is a scientist from OSU that said she'd be happy to help with the surveys and she may have some good ideas. A discussion was held on how to incorporate the two, Linnett suggested having someone with a notebook to write down what they see, journaling while they walk. Voelke will need to know if the Committee would like to proceed with the 3 walks. One will be on a Saturday family walk, and two will be mid-week. Barnes added participation is limited on each walk. Linnett volunteered to be a leader to attend and train for the walk. NCLC will publish a brochure that includes the walk around March 1.

Hunting

Chief Jason Schermerhorn reported the City sold 3 hunting permits during the bow season, with only one bull elk taken the first day. No hunters attended shot gun season. The permits were sold to one person from the valley, one Cannon Beach resident, and one Seaside resident. Hunting in the Reserve only happened for a total of 3 days. In response to Knop's question if hunters had to identify where they elk was taken, Chief Schermerhorn replied yes, but not through the City, they are required to do so through the state. In response to Davis's question if there were any reports of unlicensed hunters, Chief Schermerhorn replied no. In response to Linnett's question if a report has been given to the Council, Chief Schermerhorn replied said yes, they've been updated monthly, adding nothing changed after the first update. Linnett would like the hunting issue to be on a future Council agendas for discussion with the Mays. Mays asked to be sent an email to him to request it on agenda. A discussion was held regarding having additional discussions on the hunting issue with Council. Linnett replied her goal to let the public be aware of what is going on in the Reserve. A discussion ensued.

Motion: Linnett moved for the Chair to send an email to Mays to forward the Chief's report to Council for inclusion on upcoming Council agenda for public hearing; Risley seconded the motion.

Reid and Davis both commented if someone wanted to know an update on the hunting season, they could. Knop added since there are new council members now the Committee has a commitment to following thru on reporting that activities of the hunting season.

Vote: Knop, Linnett, Williams, Reid and Risley voted AYE, Davis vote NAY. The vote was 5/1 in favor and the motion passed.

OWEB Grant

Linnett updated the Committee that the Watershed Council encouraged City to participate in the OWEB \$10,000 grant. The City can't apply directly, but can go under the Watershed Council. Jesse Jones from the Watershed Council is very encouraging of the City going after the grant. Cedar planting is an optional use of grant funding. Jones will do the writing of the grant and they are encouraging groups to do restoration projects in their community. In response to Davis's question what would our goal be if the Watershed Council received the grant, Barnes replied we are the cooperating land owner, the Watershed Council would be the grant applicant. Barnes added they would need a letter of endorsement from the Committee when they apply for the grant and a discussion ensued. In response to Knop's inquiry of the timeline, Linnett replied they are granted quarterly and we'd would need to plan around planting. Barnes added too late for this year planting, but can apply this year for the next planting.

Motion: Reid moved to approve and follow up on the grant as needed; Williams seconded the motion.

Vote: Knop, Linnett, Williams, Davis, Reid and Risley voted AYE. The vote was 6/0 in favor and the motion passed.

TRAIL PLANNING

Multi Use Trail

Mays distributed a hand out that shows the school property in two tracks, the southern track where the building area is owned by the school district, the northern track has the reversionary clause and is owned by the County.

On January 22nd the County Board of Commissioners will consider transferring the property to the City. Mays spoke with the school superintendent and was given the ok for the City to take down the fence and do a survey to start planning the trail. In response to Davis's question about paving, Grassick replied this will be a multi use paved ADA accessible trail, 8 feet wide from Fir to Spruce. The design will go to DRB and Planning. A discussion was held regarding the details of the trail such as location and drainage, adding the trail will match the grade of the playground. Grassick added invasive species will be removed as well. Discussion were held regarding insurance, potential artifacts, and a canoe launch. Grassick added they are considering a painted crosswalk at Beaver and a discussion ensued. A discussion was held regarding the size of the trail, and maintenance. A discussion was held regarding using petroleum products and stormwater runoff along the trail. The plan will go to Planning in February, and DRB in March, tentatively.

Linnett updated the Committee that she will be unable to attend the work parties, adding she hasn't received much feedback or response to the work parties. Knop commented the need to continue the work parties, and she volunteered to take the lead. Knop has heard people say people are interested in helping, however on their own time. Knop added perhaps reminding people who have adopted a section of the trail that they can work on it anytime they want may be helpful in addition to continuing the work parties. Williams offered to take on a part if she can do it on her own time. Knop will see who has adopted sections and look into getting other sections adopted.

Grassick added the Pacifica Project students are working hard in the Reserve and going a good job.

GENA COMMITTEE REPORT

No meeting held since last month. Next meeting will be next Tuesday.

RENAMING OF SPORTS PARK

Knop reported the tribe is getting close with coming up with suggestions. Linnett suggested giving them a deadline, Knop will let the tribe know that suggestions are needed by February.

ECOLA CREEK WATERSHED COUNCIL

Linnett showed the photos from the woody debris removal project. Grassick reported the January meeting was canceled.

MARINE DEBRIS UPDATE

Grassick reported there was one tip of the dumpster used for beach debris. Recology Western Oregon Waste donated four tips a year, and the City will pay for additional tips. The dumpster is located at the Public Works yard. A discussion on beach clean up ensued.

TOLOVANA WAYSIDE REPORT

Williams reported she's been in contact with Shelly, Anderson reported he has trees stock piled ready to be planted. In response to Knop's question about the landscape around the sculpture, Williams replied Paul Phillips will put gravel around the sculpture so people could walk around. Anderson will discuss with Phillips.

12 DAYS OF EARTH DAY REPORT

The Ad Hoc committee meeting will be at 11:00 am. Knop reported the NCLC would like to have a booth at the street fair, They are not going to have an Earth Day event this year.

ENTERTAINMENT IN THE PARK

Williams is focusing on who we can get to help fund a screen. Davis reported public viewing will require getting a license, she has received a quote from Criterion at \$275 per movie. One option is to rent the projector from Chamber the first year to see how well received the idea is. Davis spoke with Tracy Abel and the Chamber and suggested they submit for a Community Grant, adding it would be nice to do joint projects with the Chamber. Williams added it would be nice to be able to use the Community Hall in bad weather. Davis will discuss with Tolovana to see what their scheduling is for bands. Anderson added he appreciates all that the Committee is doing with increasing the bandstand use. Davis suggested the John Thayer Band from Portland, his brother is Tommy Thayer from Kiss. A discussion was held regarding licensing, and getting studio edited versions of movies.

PALETTE GROUP

Linnett reported the group met last month and set deadlines. The final should be submitted to Public Works the end of February for official unveiling during the 12 Days of Earth event. Knop confirmed that the signs need to go to DRB with the final proof one last time. Grassick suggested to try for DRB in February to allow enough time for have the signs made.

GOOD OF THE ORDER

Community grant application materials need to be reviewed and finalized at the February meeting. Davis received a thank you from the robotics team.

Davis reported the issues that came up with lantern on the sizzle reel for the Chamber has been removed. Knop added Chamber was nice and cooperative with it. A discussion on the lanterns ensued. Knop will discuss education of lanterns with the Chamber.

ADJOURNMENT

Chair Knop adjourned the meeting at 11:09 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, February 20, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Jean Williams and Eliza Davis.

Excused: Robin Risley and Bob Reid

Staff: City Manager Rich Mays, Public Works Director Dan Grassick, Utility Worker Kirk Anderson, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:01 a.m.

APPROVAL OF MINUTES OF JANUARY 16, 2014

Motion: Davis moved to approve the minutes of January 16, 2012 as revised; Linnett seconded the motion.

Vote: Knop, Linnett, Williams and Davis voted AYE. The vote was 4/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported last month the new hedge at the north end of the downtown parking lot has been installed, and all parks equipment has been serviced. Anderson is working with Flores regarding the memorial plaques on the benches and trees. The memorial policy states after 10 years of adoption the City is no longer responsible for plaques, however they will still maintain the tree or bench. Anderson is unsure what to do with the old plaques. As they fall apart and need to be removed they are currently being stored in the parks office. Mays explained that with the new memorial policy, which was updated a while ago, the plaques hang in the Chamber foyer instead of on a specific item. A discussion was held regarding the plaques. In response to Mays question regarding the Committee's input Davis requested a copy of the current policy for review at the next meeting. Anderson explained the last revision of the policy was done by the Parks Committee then adopted by Council.

Anderson replaced half of the trees at Tolovana Wayside with Cypress, adding this is the third time trees have been replanted. The bridge is complete over the unnamed creek and Davis suggested naming the bridge. The fence has been removed around the school yard park, and the plan is to maintain with just mowing for now, with a permanent plan pending. A new concrete pad has been poured to replace a bench and add an adopt-a-can at Madison beach front. The fence at pond 1 along the trail has been removed and the posts have been cut down. The new fence will be four feet instead of six, and materials are being reused as much as possible. Some materials that can't be reused will be sold. Anderson described the challenges of mowing around both ponds 1 and 2, and a discussion ensued. DRB approved the new wooden picnic table design. Six of the new tables will be delivered today, with six more coming next year. The old picnic tables will be re-homed to the three cache sites, and other less visible locations in the City. Williams will discuss with State Parks if they would like one at Tolovana Wayside.

ECOLA RESERVE MANAGEMENT PLAN

Action Item #3 - Discuss with North Coast Land Conservancy Regarding Educational Programs Centered on Forest Reserve

Knop reported things are being taken care of through the NCLC. The hikes will be advertised in their publication. Barnes and Voelke are working out the dates of the walks. A discussion was held on how to gather volunteers to

lead the walks. Information will be posted on the City's website once dates are determined, and newspapers will be informed.

Action Item #7 - Community based wildlife surveys in the Reserve

Linnett will contact Brenda McCombs from OHSU.

TRAIL PLANNING

Multi Use Trail

Mays reported the City is applying for grant to acquire school property. The County deeded the north property of school to City, and a survey completed indicated one half of northern portable is on City property. There will be a meeting on Wednesday, February 26th for preliminary planning of property. A planner has been hired to lead the exercise, and the meeting will be held at City Hall. The trail pathway will not be established until after this meeting. Linnett gave an update on GENA's interest with the trail projects and the things they look out for, as well as other parties involved in the process. Linnett added to apply for the grant a concept of the trail is needed, not a master plan. Grassick explained the meeting on the 26th is a public meeting. The budget and time frame of the school trail was discussed. Grassick added that implantation of a project like this takes several years. The first goal is to take the fence down, and have a pathway in the interim, adding the pathway will have to go through the Planning Commission and DRB for approval. In response to Jan Siebert Wahrmond's question why she hadn't heard about the trail until now, Grassick replied it has been a fast moving design and conceptual and after speaking with the Planner having an interim pathways allows use of the trail now instead of waiting until the master plan is implemented. A discussion was held on maintaining the pathway. In response to Linnett's question of where the Committee comes into this plan, Mays replied the group has vital roles in the trail and parks and will be represented as things move forward, as will the other groups involved. A discussion was held on the trail surface and Grassick explained the City will not have the specifics of the final trail until the master plan is complete. The interim trail will be discussed with the Planner during the meeting on the 26th.

RENAMING OF SPORTS PARK

Knop received suggestions from tribe as well as feedback from Committee members. Name suggestions are Southwind, Charlotte Smith Brallier, Cobaway. Williams would prefer not a person's name, more of an earth name, and Davis agreed. Mays mentioned that Council may ask the Committee for name suggestions for the school site, adding to keep names in mind that would be good for that site as well. The Committee consensus was Southwind to submit to Council. Linnett added she told Jerome Arnold about looking for a name and he suggested Nea something, as Nea means place of. Williams suggested NeaWind. Mays replied the Committee can submit several options to Council. Linnett would like to give Arnold a chance to give other possible suggestions. The Committee will make a final decision at the March meeting, Southwind will be one suggestion that will go to Council.

ECOLA CREEK WATERSHED COUNCIL

Mays reported that some discussions that took place in GENA meeting took place at the Watershed meeting. Linnett reported the Ivy Free Day will take place on March 22nd. The Friends work party date has been changed to partner with the Watershed Council's ivy free work party. They may be working on the Tolovana Arts building by the Children's Center towards the highway. A discussion was held regarding Cannon Beach's ESA plan (Endangered Species Plan) to see how and if the Watershed Council can help. At the meeting Jerome Arnold gave report on temperatures in the Forest Reserve.

MARINE DEBRIS UPDATE

Grassick reported debris has been rather light this winter even with the storms that have come through. Grassick added there has been a lot of movement in the sand.

TOLOVANA WAYSIDE REPORT

Anderson reported on the tree replacement during the State of the Parks.

12 DAYS OF EARTH DAY REPORT

Knop discussed the Recology Western Oregon Waste staff changes, and forwarded the information to Davis. A discussion was held regarding the Gaylord Nelson award. The nomination box will be at City Hall in March.

ENTERTAINMENT IN THE PARK

Davis reported that Williams found a \$300 sponsor, and a discussion was held on where to put the money. Davis has been looking into concerts and seems like they are easier to do than movies. For approximately \$300-400 you can get a decent local band, and most have their own equipment. There is a sound guy in Seaside that is inexpensive who can also assist with movies. A discussion was held regarding signing contracts with potential bands, and funding for this fiscal year and next. Davis added instead of movies and one concert, we can try to do two of each. The list of public domain movies is huge and available online with clips of movie along with details. If the Committee chooses movies, using the public domain ones will not require a license fee, we'd just need to rent the equipment. Knop suggested making a goal for this summer, and Davis will discuss with Bruce Smith regarding bands and equipment. Anderson gave a brief history of concerts in the park. Mays will discuss with Davis to see if any money is available in this budget. For next fiscal year Mays will need a specific request by April 15th. Davis will come back to the Committee with potential dates and costs. A discussion was held regarding the best day to have concerts, in the past been Sunday afternoons. Davis will send a written report since she will not be at the March meeting.

PALETTE GROUP

Linnett reported she is having a party with the viewing of interpretive signs on Friday, March 7th at her house in Astoria. There will be a tour of the wildlife center at 4 pm, and potluck from 5-7 pm. The official unveiling of the signs will be during 12 Days celebration.

COMMUNITY GRANTS

Davis presented the Seaside Robotics team picture, and the team thanked the Committee for grant. A discussion was held regarding having applicants come in for presentations.

GOOD OF THE ORDER

Knop informed the Committee about the Volunteer Appreciation Night on Wednesday, March 5 at 5pm at the Chamber. Flyers are available on the table and have been emailed.

Davis reported the business after hours tonight will be at the Cannon Beach Hotel. The Chamber is doing an appreciation dinner in March. There will be dancing and food to honor Chamber members for their business contributions. Fisher Poets is this weekend, There is also a Casino night at the legion for the Children's Center.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:37 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, March 20, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Jean Williams, Bob Reid and Robin Risley.

Excused: Eliza Davis

Staff: City Manager Rich Mays, Public Works Director Dan Grassick, Utility Worker Kirk Anderson, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES OF FEBRUARY 20, 2014

Motion: Linnett moved to approve the minutes of February 20, 2014 as revised; Williams seconded the motion.

Vote: Knop, Linnett and Williams voted AYE. The vote was 3/0 in favor and the motion passed. Risley and Reid abstained as they were not present for the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported the trail section and fence has been completed around the lagoon, adding it will be much easier to maintain. The Public Arts Committee Whale Park project is under way, they will be rebuilding the structure almost the way it is now however incorporating a few revisions. Grassick gave an update on the revisions. The contractor, Tevis Dooley III, will prefab the structure in his shop, and from demolition to structure back up should be about a week. The project completion date is May 23rd. Anderson added the general landscape maintenance is picking up, and several replacement trees have been replanted this month. The six new picnic tables arrive, three have been deployed in Main Park. Anderson moved several of the old tables to EPREP sites. The new tables are heavier than the previous ones. Traditionally parks moved tables to where ever they were needed, but due to the weight of the new ones they will be set on concrete pads, and possibly strapped down if needed. Grassick will discuss with Barnes if keeping the picnic tables in one place would be a major or minor modification. Anderson reported the ball fields are open.

Anderson reported that Ne Cus' park from a staff operations view point is a City park, adding it will have a master plan and look different some day. The grass in the park has been fertilized, and Grassick is taking trail to Design Review Board,. The City has permission to remove half of the asphalt under the playground and replace it with grass. This will not interfere with any artifacts as it is just lifting asphalt off. Anderson added everything the City is working on right now is interim, things will change depending on the final design. City staff is maintaining and or improving on a temporary basis, nothing permanent will be done until things are finalized. Anderson moved two of the best old picnic tables to the park. Anderson reported on the other park maintenance that is taking place with the playground equipment. In response to Linnett's question about signage, Anderson replied if any signage was done it would only be temporary adding when the trail goes up there will be signage. In response to Jan Siebert Wahrmond's question what is going to be asked at DRB tonight for the trail, Grassick replied it's the same that went through Planning Commission, and a description of the trail was given. A discussion ensued regarding the size of the trail.

In response to Siebert Wahrmond's question of what happened to the trees on the other side of the the Ne Cus' park, by Ecola Creek Lodge, Anderson explained the City was gifted the property with the stipulation that it stays an open field and the view of the estuary be maintained. Eventually the neighboring hotel changed owners and trees were planted, which were cut at one time, however the hotel changed hands again, and the trees grew. Anderson added the trees are not legal and are volunteers. When the City was asked for permission to cut the trees to create a view window the City allowed it since it's actually their responsibility to keep them down in the first place.

ECOLA RESERVE MANAGEMENT PLAN

Action Item #3 - Discuss with North Coast Land Conservancy Regarding Educational Programs Centered on Forest Reserve

Knop reported with cooperation from the North Coast Land Conservancy the City hired Barry Sims to lead a walk on August 22. The walk will be advertised in the NCLC brochure as well as the City website.

Action Item #7 - Community based wildlife surveys in the Reserve

Linnett reported the Committee needs to limit what they want to survey, start slow and focus on specific items. There are local experts that are available for assistance. Reid recalled beavers being the topic of main discussion for salmon restoration issues, Linnett thought elk were an issue at a time, and a discussion ensued. Risley added she'd like to see beavers surveyed. The Committee decided to start with beavers.

TRAIL PLANNING

Multi Use Trail

Update under GENA and Monthly State of the Parks

GENA COMMITTEE REPORT

Mays reported that Council met the night before to discuss the school board's rejection of the City's offer for the school property. The City was in the process of applying for a grant to acquire the property which included a Master Plan. With the school board rejecting the City's offer, and not proposing a counter there will be no purchase agreement, which means the City cannot move forward with applying for the grant. However, the City can still plan for the future and build the trail. Mays added even though we are not applying for the grant we are still open to ideas on how to acquire the property, however for the purposes of today, we should concentrate on the trail. Council has asked the Parks Committee for name recommendations for the site. Dick Basch from the Clatsop-Nehalem Confederated Tribes explained the name of the village that was on the site was Ne Cus'. D. Basch added name was given because of the description of the site, not just a trail. A discussion was held regarding naming the potential park one name, and the trail a different name.

Linnett added she would like the site called Ne Cus' and the trail Ne Cus' Trail. D. Basch added a point of discussion last night was the thought of branding, the sooner the area gets an identity the sooner its known by that name, adding the tribe and elders have been meeting with the school district for 13 years about that site. This has been on the tribes mind for a long time. A discussion was held regarding the meaning of the name, and D. Basch explained there is a story to go with it, adding it's the place where the tide rushes out. Reid commented is is a good idea to have modern recognition of that site, and several committee members agreed.

Motion: Linnett moved to recommend to Council the old elementary school site be called Ne Cus' and consideration be given in naming the portion of the trail to include Ne Cus'; Williams seconded the motion.

Roberta Basch from Clatsop-Nahalem Confederated Tribes added they are mostly water people and it was a big deal to go by land, adding she's sure there is a word for trail, however they would say are you coming by land or water.

Vote: Knop, Linnett, Risley, Reid and Williams voted AYE. The vote was 5/0 in favor and the motion passed.

RENAMING OF SPORTS PARK

Knop reported current suggestions to submit to Council are South Wind, Charlotte Smith Brallier, and Cobaway Williams suggested Willow Park, Sea Meadows or Pine Meadows. A discussion on names ensued.

Motion: Reid moved to recommend Southwind to the Council; Linnett seconded the motion.

Vote: Knop, Linnett, Risley, Reid and Williams voted AYE. The vote was 5/0 in favor and the motion passed.

ECOLA CREEK WATERSHED COUNCIL

Grassick discussed the ESA, and updating the Ecola Creek Plan. Barnes and Grassick will go through the items on the plan and update since quite a few have been completed. The ESA is an action plan that was put together when the Ecola Creek study was completed in approximately 2002. The City had about 20 action items to work through. Grassick gave an overview on action items that have been completed. Linnett also discussed at the meeting was invasive species removal. Linnett added there are grants available for some of the action items that have not yet been completed.

MARINE DEBRIS UPDATE

Grassick reported there has been no big volume issues. The SOLVE beach clean up will be this weekend with dumpsters at City Hall at a Tolovana. There was a piece of a river dock that came up, but it was not from the Tsunami.

TOLOVANA WAYSIDE REPORT

Williams reported the Wayside has been mowed by the State, and she is preparing the dog box for spring break. Williams added a couple trees are looking a little brown, Anderson thinks perhaps it's wind damage from the location, or the soil adding the trees have been replaced 3 times. Williams suggested leaving what's there for the summer, and Anderson will not remove unless they die. In response to Linnett's question if there will be planting around the statue, Williams will discuss with Phillips and the plan is to put gravel around the statue.

12 DAYS OF EARTH DAY REPORT

Reid has secured permission for the parade and is working on the music entertainment portion. Williams has prizes for the parade, a \$10 gift certificate from Vintage Hardware, a donation from Found, and she is checking with CARTM's to see what they can do. Davis is working on the street fair, which will be Saturday, April 26th. The City will pay approximately \$400 towards the cost of the shredding event, and Knop is working with the shred vendor. The shred event is tentatively scheduled for April 25 from 10:00-2:00pm.

ENTERTAINMENT IN THE PARK

Mays reported he spoke with Tolovana Arts Colony about concerts in the park and they are planning a concert for July 4th. Mays received an email from a military band that is performing in Astoria on July 6th and they've asked if Cannon Beach was interested in doing a concert in conjunction with their other performance. Mays sent the email to Tolovana Arts Colony. Davis sent her update via email. A discussion was held on how to process donations and how to pay for vendors.

PALETTE GROUP

Linnet gave an overview of the sign that was previewed at her get together last month. The sign has been scanned and Sally is re-working the colors and borders for the City to proceed. The unveiling will be before the potluck during the 12 Days event.

COMMUNITY GRANTS

Knop reported that articles about the grant were in the paper, so far a couple applications have been received.

GOOD OF THE ORDER

Knop reported the April meeting is also opening day of 12 Days of Earth Day which starts at 9:30 am. The Committee moved the next meeting to start at 11:30 am, the date will be the same, April 17th.

The Ivy Free Day will be meeting at Children's Center at Tolovana Hall from 9:30-noon. In response to Linnet's question about Tracy Sund picking up the Ivy, Anderson will discuss the pick up with Sund.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:37 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, April 17, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Jean Williams, Bob Reid, Eliza Davis and Robin Risley.

Excused:

Staff: Public Works Director Dan Grassick, Utility Worker Kirk Anderson, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 11:31 a.m.

APPROVAL OF MINUTES OF MARCH 20, 2014

Motion: Risley moved to approve the minutes of March 20, 2014 as revised; Williams seconded the motion.

Vote: Knop, Linnett, Williams, Reid and Risley voted AYE. The vote was 5/0 in favor and the motion passed. Davis abstained as she was not present for the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported the focus is on City wide landscape maintenance. In the last month at Ne Cus' the last piece of fence was removed, and several playground equipment pieces have been removed and recycled. The Parks Department has salvaged daffodil bulbs from the area and stored them for next year. They are also pressure washing around City Hall, they recycling yard and Les Shirley. A new picnic table has been placed outside the Council Chambers, and the viewing platform was pressure washed, sanded and sealed. In response to Knop's question what happened to the wooden sign that was on the platform, Anderson believes it was taken down before pressure washing, and he will follow up on it's whereabouts.

In response to Linnett's question if there are any plans to pave the trail around the ponds, Grassick replied no, only to paved around the pond due to the berm, and Anderson added due to the interpretive signs. Linnett added in order to be ADA compliant with signs the City can build a ramp to the platform, tear down the platform, or have duplicate signs below the platform. The Palette Group voted to have duplicate signs on paved areas to meet with ADA compliance. Linnett explained where the signs will be placed and how the area will look, and a brief discussion was held.

ECOLA RESERVE MANAGEMENT PLAN

Action Item #3 - Discuss with North Coast Land Conservancy Regarding Educational Programs Centered on Forest Reserve

The first walk has been planned during 12 Days and a second walk has been scheduled with Barry Simms.

Action Item #7 - Community based wildlife surveys in the Reserve

Linnett reported Neal Maine was enthusiastic about the choice of focusing on beavers for the survey. Linnett suggested going through Oregon Fish and Wildlife to see their guidelines for a survey. There is an unmanned helicopter tour of the Lagoon Trail that can be viewed on on YouTube that was done as practice for a new business. This technology may be used to help assist with the survey as well, and a discussion ensued on using unmanned cameras. Reid added Steve Trask did a lot of plotting on beaver habitat and several other people have data as well, Linnett added the survey would be used as a baseline. In response to Linnett's question if there were

any other survey topics that should be discussed, elk was the only other suggested. The Committee agreed to do the survey on beavers.

Davis was contacted by Steven Blakesley from Clatsop County due to complaints on our map data. The trail name Forest Loop is not a loop and it has caused confusion. Several people walked the trail and didn't want to forge the creek. Davis suggested clarifying that it's not a loop trail, it's a down and back, or make the crossing safer with a foot bridge and a discussion ensued. Davis would like to see this kept on our radar as this falls under action #5. A discussion was held on if the trail name should contain the word loop, and the possibility of putting signs up at the beginning to clarify that it's not a loop. Knop asked Davis to get the verbiage to present at the May meeting to discuss.

TRAIL PLANNING

Multi Use Trail

Grassick reported there will be a Council meeting on the 23rd and the school site trail is a discussion item. The modular classroom removal will be taking place early May. The demo permit to remove the modulars was submitted to the State Historic Preservation Site.

GENA COMMITTEE REPORT

Linnett reported after the GENA meeting a site visit was taken of the school property and they met with Grassick to review the revised plans and play equipment. The group came up with more questions, and they wrote letters to the Council for the special meeting. Linnett invited the Parks Committee to attend the special meeting, and added GENA is very involved in the planning process and has been designated as one of the stakeholders.

Risley checked with Steve K. from Oregon State Grants Department and he can attend the May meeting.

Grassick reported on the Whale Park retrofit structure. The original plan was to take down the structure and rebuild, however if you do that you are subject to additional regulations for flood, seismic and wind. Instead they are replacing the columns, rafter tails, and cedar shakes which will be going to DRB tonight. The estimated time of completion is June 30th. The project will probably come in under budget. In response to Williams question regarding lighting, Grassick replied the new box will remain, however they are taking out the inside light, but will leave the panel for other lighting purposes.

ECOLA CREEK WATERSHED COUNCIL

Linnett reported they will meet next week.

MARINE DEBRIS UPDATE

Grassick reported that Sund updated the Public Works Committee and there has been two tips of the dumpster, and Sund has ordered more garbage grabbers and trash bag holder/openers that volunteers can use for marine debris collection.

Riseley reported NOAA and Coast Watch is setting up 11 sites along the coast to monitor debris. Riseley discussed the sites with Sund. It is a two year programs, happening one day out of the month and anyone who would like to attend is welcome. This is for debris 2.5 centimeters and up and for invasive species and plants. People will work in a grid format from the tide line to high tide line and mark off in 15 meters. Debris is labeled, marked, and if its invasive it's sent in. Surfrider is doing around Tillamook Head. Oregon Shores is the go to person who is coordinating the effort. This will start next month.

TOLOVANA WAYSIDE REPORT

Williams reported Shelley has been very busy and had to sign a new agreement for the next year. There is a lot of pine needles in the parking lot. Last year Clean Sweep came through and cleaned the parking lot. If that can't happen this year Williams will try to get a work party together. Williams added the sign for the creek water is off from where it is supposed to be, and she'll need two people to put it back where it should be. Anderson will work with the guys on getting it put back. Linnett mentioned the water tests have been high at Tolovana lately.

12 DAYS OF EARTH DAY REPORT

Knop reported the opening ceremony was this morning. The Committee went through the events to ensure everything was set. The Sandcastle Committee would like to invite everyone to the Sandcastle Parade Friday, June 20th after dinner.

ENTERTAINMENT IN THE PARK

Davis reported two bands are lined up. The Bruce Smith Band for Sunday , July 13, and Acustica World Music for Sunday, August 3rd. Several other bands that Davis previously spoke with early on have come back and asked if they could perform. A discussion was held regarding costs and budgeting for the next fiscal year. Williams daughter does Hula shows in Portland and they may be able to do a show. A discussion was held regarding the possibility of having vendors during the show. Davis will discuss the budget with Mays and complete any applications for use of the bandstand.

PALETTE GROUP

Linnett reported the sign unveiling will be at 5pm before the potluck. Neal Maine, the Mayor and Sally will all be speaking at the potluck.

COMMUNITY GRANTS

Knop reported the paper copies of the grants will be ready on April 28th.

GOOD OF THE ORDER

The Lagoon Trail work party will be Saturday from 9-11am.

ADJOURNMENT

Chair Knop adjourned the meeting at 1:00 pm.

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, May 15, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett via phone, Jean Williams, Bob Reid, Eliza Davis and Robin Risley.

Excused:

Staff: Public Works Director Dan Grassick, Utility Worker Jo Grundic Olson, Roads Specialists Tracy Sund, and Administrative Assistant Alisha Gregory

CALL TO ORDER

Chair Knop called the meeting to order at 9:01 a.m.

APPROVAL OF MINUTES OF APRIL 17, 2014

Motion: Williams moved to approve the minutes of April 17, 2014 as presented; Reid seconded the motion.

Vote: Knop, Williams, Reid, Davis and Risley voted AYE. The vote was 5/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Olson reported the Parks department is doing ongoing landscape maintenance. City Park has dried enough that it was able to be mowed. Everything is cut and looking good. they've assisted with the interpretive sign installation along the trail. Spread 1200 pounds of Dr. Earth fertilizer City wide. Anderson assisted with Earth Day activities. Installed new Escallonia in the downtown parking lot and Whale Park. Pruned dead pines at the Whale Park structure. They have been having issues with the Pines in the area, possibly a beetle or worm. NeCus' efforts were on hold until the buildings were removed and the site cleaned. The building has been removed and Sund reported the site monitoring contract was being processed for the site cleaning. The asphalt removal will take place soon and be completed by the end of June. Olson added the Friends of the Trail work party will take place May 17th in conjunction with the Broom Busters at 9:30 at Les Shirley. A discussion was held regarding the shed that was at the school site and about people accessing the site for other reasons than recreation.

ECOLA RESERVE MANAGEMENT PLAN

Barnes reported on the thinning project, the plan called for several thinning projects, and started the first one. Price of logs were low and the road being used was in poor shape. Due to the weather the loggers are unable to go back in until the road is repaired. Barry suggested to hold off on remainder of project until summer 2017 to make decision on whether the cost of upgrading the road is worth the value we are receiving for the logs. City Council feels the project should be self funding. Currently evaluating the roads through the ECFR to see what else needs upgraded. In response to Davis's inquiry on the road being discussed Barnes agreed it was the road the Committee walk on during their field trip, however culverts were not the answer to fix the roads. A brief discussion was held regarding the roads in need of repair, and how delaying the thinning for a year due to the road conditions will let the trees grow larger and the market improve for a better value. Campbell Group has requested a tail hook permit for the person who will be logging outside the Reserve and they want to run a cable on the Reserve property, which is standard procedure for neighboring forest owners to allow the cable on the property. They are several options to secure the cable. A discussion was held regarding if the City can specify where to connect the tail hook. Barnes and Will Caplinger (as a Campbell Group employee) will take a site visit and Caplinger will provide additional information on the topic.

Action Item #7 - Community based wildlife surveys in the Reserve

Barnes reported he has talked with Steve Trask who said there may be other options beyond a BioBlitz.

Forest Loop Trail Signage/Forest Loop Trail Footbridge Design Budget

Davis suggested instead of changing verbiage on the existing signs, perhaps we take a risk management approach and adding warnings to cross at your own risk, or adding a caution about the swift current. These types of signs may cover us from liability. Reid added perhaps adding the warning at the kiosk instead of multiple locations that would be needed to cover the City. Davis added our goal is to get more people interacting with the environment, and if we want more community interaction perhaps a foot bridge or some way of getting people across the creek is warranted. Williams added the danger is not year round. A discussion was held regarding the previous options of bridge crossings as well as the current possibilities. Sund added looking at the situation like we do with ADA accommodations, there is no short term accommodation available. In the short term we can install a small aluminum signs at the kiosks warning people that there is no bridge. We can simply state the facts which is how we handle other accommodation issues. When the final trail is built in the future we will describe the features as well as what the trail is since we don't know who is going to use the trail as well as what type of handicap they may have. Steven Blakesley sent correspondence saying he was interested in assisting with grant options for the trail. A discussion was held regarding the final goals of having a trail and potential bridge designs. Linnett suggested going back to the original Forest Reserve Management Plan and monitor as originally planned. For now she suggested focusing on the signage at both kiosks so they can plan their trip on the trail accordingly. Linnett also suggested keeping the bridge on the agenda. A discussion was held regarding liability and budgeting. Grassick added he and Sund will work through a design concept for the Parks Committee. A discussion was held regarding potential challenges with building the bridge. The Committee agreed to move forward with the additional signage at the kiosks. An AdHoc committee was formed for the future bridge. The committee is comprised of Committee members Linnett, Knop, Davis, Reid, and City staff Sund and Grassick. Knop will invite Blakesley to attend initial meetings as well.

TRAIL PLANNING

Multi Use Trail

Mays reported there will be a new trail Elm St. south of Harrison along the Gower right-of-way to Spruce for the next fiscal year with a budget of not-to-exceed \$20,000. This project will need to go to Planning and Design Review Board.

GENA COMMITTEE REPORT

No Report

ECOLA CREEK WATERSHED COUNCIL

Linnett reported they have not met yet. The next meeting will be next Monday.

MARINE DEBRIS UPDATE

Sund reported last Friday had the largest single stranding in his history of monitoring the beach. Staff worked on collecting all debris before it went back out to sea. There was very little wood, almost all plastic, approximately 40 cubic yards in total. Davis noted there has been more dead crabs, ladybugs and starfish. A discussion was held regarding microplastic and other debris, and Sund added he is able to keep up without exhausting City resources. Grassick added the City is paying for dumping tips of the debris as we've exhausted the funds given by Recology.

TOLOVANA WAYSIDE REPORT

Williams reported Clean Sweep was there today, and will report back if a work party is needed.

12 DAYS OF EARTH DAY REPORT

Knop reported the street fair was wonderful. A request was made to close both lanes for the next parade. Grassick noted there was a watermain break before the parade which may have caused more traffic. A discussion was held regarding shutting down traffic next year. Knop will schedule an Earth Day committee meeting for thank you notes and evaluations. Davis will do her thank you notes via email as last year.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

Davis reported she has two bands lined up. Davis ran into Morgan and gave him a heads up that the Committee will be asking for concert funding. Mays confirmed that \$2,250 is in the budget for the concerts. The concerts are July 13 and August 3rd. Davis will check budget and see if there is enough for a 3rd concert.

PALETTE GROUP

Linnett reported they have a successful unavailing of interpretive signs. The group is on hold until the next project. Linnett thanked City staff for their work with the trail interpretive signs.

COMMUNITY GRANTS/LATE APPLICATION SUBMITTAL

Knop reported that Mark Ward missed the grant deadline. The Lower Columbia Hispanic Group was hr 5min late. Previously they were not allowed when they were late. A discussion was was held regarding in the past deadlines have been very strict, which has set a precedent.

Motion: Davis moved to reject the Lower Columbia Hispanic Council Grant and suggested that they inquire with the City Council directly, and have Knop send a letter; Risley seconded the motion.

Vote: Knop, Williams, Reid, Davis, Linnett and Risley voted AYE. The vote was 6/0 in favor and the motion passed.

In response to Williams question who handles the Tolovana Hall improvements, Mays replies the City does. A discussion was held regarding the hand rail and floors. Grassick confirmed the hand railing is going up. Mays added Lisa Kerr is the new director and she has a list of what she'd like done. There is \$11,000 in budget, Grassick added the number one priority is upgrading the kitchen to a commercial kitchen for cooking classes.

A discussed was held regarding who should come for grant presentation next Thursday and what pertinent questions to ask. The following applicants will be asked to do a presentation:

Tolovana Arts Colony
Cannon Beach Arts Association
SEPRD
Helping Hands

In response to Davis's question why is Library not a line item, Knop replied they used to be however it was changed to go to the Grant program which was a budget committee and Council decision. Grassick confirmed the Parks Committee can make a recommendation to the Budget Committee. A consensus was to ask the Library how they would like to be considered in the future, as line item or a grant. Linnett expressed concern for picking out the library for a line item and what precedents are being set for the other applicants. A discussion was held regarding the library not being a public library. Grassick confirmed the budget meeting dates and times. Knop will attend. If the library would like to be considered as a line item in the future Knop will bring it up with budget committee.

The Grant presentations will be on the May 22nd at 9:00am. Each applicant will have 15 minutes. Committee members should email their questions to the admin. An email reminder of the meeting will be sent.

GOOD OF THE ORDER

At 5:00pm tonight on KGW there will be a report on Cannon Beach marine debris. Broom Buster will meet Saturday at 9:30 am at Les Shirley Park. Sunday, June 8th at the Chamber from 1-4pm is the Senior Open House Party. All are invited.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:40 AM

Alisha Gregory, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, May 22, 2014
Council Chambers

Members: Chair Barb Knop, Jean Williams, Bob Reid, Eliza Davis and Robin Risley.

Excused: Barbara Linnett

Staff: Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:02 a.m.

Helping Hands

The organization decided to be a three county organization. Then they decided to close the Clatsop County operation and continue the two. Why? Had we given them money in that year? Could this happen again?

Alan Evans, Director, gave an overview of the organization including a brief history of Thugz Off Drugz. Evans explained their organization is now self sustaining and within 6 months of thrift store opening they were out of debt and able to sustain the outreach program. In response to Risley's question regarding norovirus, Evans replied norovirus was traveling through the County and someone came into the center who had it, which resulted in an outbreak. To alleviate the outbreak they had to contain and isolate the virus and they were closed for two weeks to clean. Evans added it was a great learning experience. They worked with health department and learned what to do in a crisis. It also closed down two other living facilities in the area. In response to Davis's question what happened to the residents when they were closed Evan replied they worked with surrounding resources. Evans added the norovirus can live on a doorknob for weeks, and they had to throw away all the beds. Tongue Point built new beds for the facility. Evans added they are looking at their weaknesses to see how to build strength for the organization. Evans did hard counts on what they've been able to do for Cannon Beach, explaining if a person is hitchhiking through town and find themselves in a tough place they utilize a tracking system for homeless which agencies use. Evans has been able to track populations of people and categorize them. They are working with Care Oregon to provide immediate insurance on site. They've received a grant to bring mental health caseworkers to those that are unable to access the mental health system in County or there is a disconnected with them being able to access health care and take care of themselves. In turn, this will save public safety dollars for the community. The Cannon Beach Chief brings people to the programs all the time. The organization has held on long enough to have a voice and to be able to say that this community needs help in order to reenter in society. Evans want people to know they can change their lives.

Cannon Beach Arts Association

Explain the accounting for the Arts Camp: how much income is generated through program fees? What are the program fees for participants? Where will the program be held this summer?

Andrea Mace, Executive Director and Carolyn Propst, Treasurer

In response to Davis' question looking at the accounting for the arts camp the program fees are not clear, what percentage pays for art camp and how does it flow through the budget Propst replied the fees are \$4,500 and pays for teachers, reimbursement for materials, rent fee, and this year they had change in the oversight of the art camp. Their used to be a volunteer but due to growth this year they had to pay an art camp director to organize the event, which will give an opportunity to continue to grow the camp. Propst added payment is a small stipend. The director this year will be onsite and able to flow through all groups and step in where needed. Mace included they have two day work shops to accommodate other peoples schedules who can't do the entire week, adding there will be some advertising costs. Every student gets a brochure sent home in their backpack and Mace applied for a grant that if they get they will produce a brochure in spanish, and as part of the grant asked for scholarship

funding for the spanish speaking. Mace added if someone asks for scholarship they give them out. They have received a grant from the Cultural Trust for student artwork under the age of 18, many who have had their work in the gallery. In response to Davis's question did you get a lot of applications for high school scholarship Mace replied she believes 5 or 6 applications were received and they are awarding two. In response to Davis's question last summer 10 classes offered, what was the fee per student Mace replied \$65 per student, but for CBAA member it was \$55 for morning and afternoon, adding the afternoon classes are longer. This year's fees are \$65 for morning and \$75 for afternoon, with a discount for CBAA members. Some parents have starting using the art camp as a "daycare" and kids hang out at lunch which they've realized they needed more organization. A \$5 per day fee as been added for supervised care for kids if you do not pick you kids up for the lunch break, there is no fee for CBAA members. Davis asked to see line item for income for the art camp, Propst showed her where the line items are for last year and where it will be for this year. A discussion was held regarding the age range the sessions are geared towards. Mace added they are here to serve local residents, and they have out-of-towners who want to participate as well.

Tolovana Arts Colony

I would like ask the Tolovana Arts Association for more details about how the grant money will be used for 2014-2015 fiscal year. I am especially interested in more information regarding capital improvement plans that they state will increase availability and attendance at classes. Also, I would like more information about the classes that were offered this past year. The application states there were 19 classes.

Jeff Womack, Board President and Tracy Abel

Womack explained that new director, Lisa Kerr, wrote most of the grant and she was unable to be at the meeting. Womack added as far as grants in the past, they have helped keep TAC in business the past 8 years. TAC would like to increase advertising for student and instructors and do improvements at Tolovana Hall. The City has been working on several things, but and utensils once will be needed once the commercial kitchen is complete. Abel added the biggest part of the Community Grant would be for the upgrades to the commercial kitchen. TAC wants to do several cooking, sewing knitting, and quilting classes with a gear towards a broader age group, include the Hispanic population. Tolovana Hall hasn't had anything done to it and with age, wear and tear it's in need of improvement. Womack explained they have more than 19 classes for adults and children, some that run year long and others for certain terms. Some kids from the children's center take classes as well, the youngest is about 4.

In response to Davis's question with all the dance and exercise do you find the floor is adequate, Abel replied the floor can be slippery, and it was discussed with Dan. A discussion was held regarding redoing the floor. Womack described some of the classes including a very energetic Zumba teacher who also does senior Zumba. Adding they also had an artist in residence last year who did half a dozen different classes including water colors, drawing, photography and will probably have an artist in residence this year. There has been interest in new classes including a lady would like to teach ti chi and there are workshops coming up in June. Abel added that TAC didn't have a director for about 4-5 months and the instructors have continued to move forward and have been very patient. The new Director starts June 10, however she has been working long distance. In response to Risley's questions about the oven and stove, Womack replied the stove we have is fine adding it's a Wolf. In order to make the kitchen commercial what's needed is a stainless counter top and dishwasher, Womack added he believes it was a commercial kitchen at one time. In response to William's question is there was anything in the future planned for a memberships drive, Womack replied they need to do that. William's added it has been three years and she hasn't received anything in the mail for member, adding she she sent in money anyway. Womack will do some work on the database members, Abel added new director will be working on that as well.

A discussion was held regarding the cultural relevance of cooking and how it could involve the community. In response to Davis's inquiry of not seeing much for TAC in the larger events in town, Womack replied they postponed their spring art show to coordinate with Stormy Arts and Get Lit. A discussion was held regarding Get Lit. Womack added TAC always appreciate the Committee's help.

SEPRD

Provide more detail in the projected program budget for the new after school program. It doesn't appear to be sustainable. What are the other sources of income? Why are the personnel expenses so high? What are the volunteer opportunities?

Darren Gooch, IT & Marketing Manager and Ryan Stanley, Recreation Coordinator

In response to Davis's question it appears you are getting funding elsewhere, Gooch replied the budget numbers are always projections. SEPRD just went through budget last night, however it's still in draft form. Gooch explained the middle school out of time program is included under the youth center budget, adding the budget is for the entire program. To error on the side of caution the numbers for the middle school program are less and we hope and desire to build a strong base of volunteers. Gooch explained some of the challenged previous after school programs faced adding they learned lessons, received a three year grant and engaged with partners to get this program growing. Stanley explained their goal is to target economical challenged children, non-english speaking kids, and for kids not meeting state standards they will have a tutor available, helping to foster more involvement with the community. They surveyed the school and 25% of students in 6-8th grade expressed interested in having a mentor. This program has mentoring, tutoring, and there will also be enrichment activities such as pottery, swimming, cooking, hikes, group sports, etc. Regarding the youth center budget, having volunteers will be vital to the program, and we've also applied for an Americare volunteer which would be much lower cost than a full time volunteer. This volunteer would be for a one year term, and if the volunteer and organization agree they can do a 2nd year. Gooch added there are many volunteers in the community that want to share their skills, and it only takes one dedicated individual to put it together. In response to Risley's question about the Hispanic community sticking around for activities, Stanley replied they are doing outreach with the Hispanic community, explaining you need to go into their homes, it needs more than just sending a flyer home and tends to be more personable. SEPRD wants to make the program as assessable as possible, and wants to make everyone feel welcome and a part of the community. Gooch recently experienced working with the Key Club. The club at the high school has a huge Hispanic population and they are doing wonderful things with the club. SEPRD would like to tap into the same model. In response to Risley's question are you going to use the vegetables in community garden for cooking, Stanley replied they have a couple volunteers and there will be a plot for the middle school, a plot for K-5 to work on through the summer, and they would like to be able to use them. A discussion was held about groups that grew and prepared their own food. Gooch explained a lot of families are unable to do these activities and these are the kids we can reach out to. Gooch added many kids do not understand the steps needed going from a high school student to the next step in their life and in this area many kids do not have the parental involvement. In response to Davis's question does the district have reliable transportation, Gooch explained they have three busses that are reliable and gave a description of their uses.

GOOD OF THE ORDER

ADJOURNMENT

Chair Knop adjourned the meeting at 10:13 am.

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, June 19, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Jean Williams, Bob Reid and Robin Risley.

Excused: Eliza Davis

Staff: Public Works Director Dan Grassick, Utility Worker Kirk Anderson, Roads Specialists Tracy Sund, Planner Mark Barnes and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:04 a.m.

APPROVAL OF MINUTES OF MAY 15, 2014

Motion: Risely moved to approve the minutes of May 15, 2014 as revised; Williams seconded the motion.

Vote: Knop, Williams, Reid, Linnett and Risley voted AYE. The vote was 5/0 in favor and the motion passed.

APPROVAL OF MINUTES OF MAY 22, 2014

Motion: Risley moved to approve the minutes of May 22, 2014 as presented; Williams seconded the motion.

Vote: Knop, Williams, Reid and Risley voted AYE. The vote was 4/0 in favor and the motion passed. Linnett abstained as she was not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported the last month they have been mowing approximately 20 yards per week. The old part of the Main Park walkway has been sealed, the hanging baskets are up, soccer goals have been set up with new nets, the mural from the school has been sandblasted and installed on one of the bus shelters and the Whale Park project is underway. Anderson updated what the department has been working on at NeCus?. Anderson asked the Committee for guidance regarding the old playground equipment at the school. Some items have been removed and if a master plan called for a playground it would be different than what is currently at the site. A discussion was held regarding what equipment is left and if it is safe. Anderson has been observing the playground and there hasn't been any kids playing on the equipment since Christmas. Linnett suggested moving the climbing structure to the downtown park. Anderson added as a point of interest the climbing structure was purchased by the Cannon Beach PTO, and he recently spoke with a representative of the PTO who said they wanted to see it reused at another school, however the schools do not have budget for moving the structure. The only option to re-home it at another school is for the City chose to move it themselves. A discussion was held regarding the wishes of the Cannon Beach PTO. During Anderson's conversation with the PTO member he learned that moving the structure to Gearhart Elementary had already been ran past superintendent Dougherty. Linnett suggested leaving it for use at the Charter School. Reid has no issue with Anderson moving forward after his direct conversations with PTO representatives. A discussion was held regarding moving it to Main Park and any challenges that may accompany the move. Anderson would like to see the equipment reused no matter where it goes.

Motion: Risely moved to allow the blue climbing structure be moved to Gearhart Elementary School; Reid seconded the motion.

Williams asked if this was under the PTO direction, Anderson offered to confirm one more time. Mays asked if there are any other parties of interested that may want to weigh in on the topic. Dick Basch from the Clatsop-

Nehalem Confederated Tribes had no concern, adding he'd also like to see kids using the equipment. Mays will put the motion in the managers report going out Friday.

Vote: Knop, Williams, Reid, Linnett and Risley voted AYE. The vote was 5/0 in favor and the motion passed.

Anderson asked for direction with the remaining playground equipment structures. Linnett said if there were no safety or maintenance issues once the site looked more like a park instead of construction zone we should observe the usage and revisit in a couple months. Basch added in the major plan a few months ago a play area was discussed using boulders, and if possible we could start bringing in components however the issue of restrooms is still there which is a road block for using it as a playground. Linnett added restrooms are there, but there is no water and the City does not own the portion where the restrooms are located. Reid added to be consistent with the longterm site plan we should get rid of the equipment and a discussion ensued. Risley added while we have the manpower we should remove the equipment.

Motion: Reid moves to remove the remaining playground equipment and have it recycled at the convenience of City staff; Risley seconded the motion.

Sund confirmed with with the Committee that the footprints of the half circle climber and old play structure would be returned to lawn, in which they agreed.

Vote: Knop, Williams, Reid, Linnett and Risley voted AYE. The vote was 5/0 in favor and the motion passed.

Knop asked the Committee if they would like to do a Parks tour like last year. The Committee agreed to hold the tour at the July 17th meeting at 9:30, following a short business meeting.

ECOLA RESERVE MANAGEMENT PLAN

Knop invited Steve Blakesley to the first Forest Loop Trail Ad Hoc meeting. The meeting will be Thursday, July 17th at 11:30 am. City staff to email the ad hoc members.

Barry Sims is leading a forest hike on Friday July 25th through North Coast Land Conservancy. Spaces for the walk must be reserved.

Linnett reported there was a successful hike up to the springs with the Native Plants Society with approximately 69. Linnett added from the Watershed Council meeting in Astoria Lee King is going to lead an upward bound group that is studying mussels. Jesse Jones is doing a 5 year report for OWEB for the placement of the logs and what has happened.

Sund reported that the hunting signage current says hunting by permit only. With bow season starting in August he asked the Committee for direction with the new signage. A discussion ensued regarding wording of the new signs. City staff will take down current hunting signs replace with the new version once received. The Committee agreed to let Sund take the lead on the signs, and he confirm with ODWF regarding the specific language needed.

Basch explained to the Committee that NeCus' is a welcoming place, and his wife Roberts has sketched out designs that can be used in signage. Since it has been decided that the tribe and City will work together he'd like Sund and Roberta work together moving forward on their signage.

TRAIL PLANNING

NeCus' Security

Linnett reported that while the archeologist was present there was a person on the site using a metal detector. Linnett added we need more information on if this is allowed, if a permit is needed or if signage needs to be posted. Mays added they know who it was, why they were there, and they were told not to do it again. There are City ordinances that protect all of our parks from people digging, adding metal detectors are allowed. Mays informed the Committee this person was not looking for artifacts. Mays doesn't anticipate any issues, and if this happens in the future we can address it at that time. Linnett asked about permits, and Mays and Anderson do not believe permits are required. Risley added when it comes to the shore there is a certain amount, valued \$200 or more, that if you find you need to report it. Mays added City staff and Police will keep an eye on the school property. Anderson reported a gate foundation is being installed on Spruce street today.

Public Education Regarding Site Protection Options for Off-Reservation Resources

Basch gave a brief history about the project and how it started. Originally the project was with Seaside and it came about when they stumbled upon an archeological site and this help address City's and Municipalities what to do when this happens. Lewis and Clark National Historic Trail and the City of Seaside worked together to develop a project and plan with Portland State to prepare guidelines to use to education contractors and staff. When sites are off a reservation citizens do not have to abide by the same regulations, however people want to protect the graves and do what is right. Doug Deur has worked with City, Tribe and Parks Service and come up with templates that fit various situations. Basch approached tribe early on to extend the project to include the NeCus' site and as a result there will be an evaluation of the archeological integrity of the entire place. There are three goals for with the partnership project. The trail office provided \$20,000 to accomplish these goals. One activity is to secure a ground penetrating radar devise to survey the entire area, including off of the school site, and interpret the results. Working on the project will be the Tribe, City, National Parks, the school and Portland State with Doug Deur supervising. Basch added this will provide interpretive documents, recommendations and possible signage along the trail so people who walk along can be informed as to what it is. Grassick confirmed that there was \$20,000 for ground penetrating radar, Basch replied yes. Mays added Basch summarized the project well, and the details will be included with next months Parks packet to discuss further at the July meeting. In response to Linnett's question what needs to happen, Basch replied a letter supporting the project would be helpful. Mays replied it depends on what the official documents says, noting it may require City Council to pass a resolution of support. Basch does not believe that is needed. In response to Grassick's questions what the City's role is in the project, Basch replied Deur would be in contact with the City. In response to Grassick's question when money will be released and take place, Basch replied in the next couple weeks, adding the Grand Ronde tribe has one of the devises. In response to Linnett's question how long this will take, Basch replied he estimates it will take 3-4 people a couple of days.

GENA COMMITTEE REPORT

Linnett the next meeting is on the 27th. Linnett spoke with Councilor Cadwallader who asked for clarifications of GENA's role, and if it was an Ad Hoc or community group. Councilor Cadwallader also asked to see monthly minutes. Mays spoke with the Councilor a few days ago and answered her questions. Mays explained the details of the group and that they are focused on NeCus'. Linnett offered to take regular minutes if that is what Council would like. Linnett will attend a Council meeting and discuss during good of the order.

ECOLA CREEK WATERSHED COUNCIL

Mays reported the Forest Reserve and NeCus's site was on the agenda. Linnett explained most of the meeting was about Arch Cape. Grassick added there are small grants available through North Coast Conservancy and Jesse Jones will research what kind of projects to focus on. Also discussed at the meeting was Northwest Natural spraying for brush management.

MARINE DEBRIS UPDATE

Sund reported there has been little or none, just visitor related trash on the beach. The three yard container has not been tipped since the event.

TOLOVANA WAYSIDE REPORT

Williams reported they mowed, and she will be onsite this weekend during Sand Castle manning the area around the restrooms and stairway to help direct people to the event. A discussion was held regarding the Sand Castle event.

12 DAYS OF EARTH DAY REPORT

Knop will send out an evaluation form by email. A discussion of thank you notes were held.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

In response to Knop's question did Council approve the budget, Mays replied yes they did and entertainment in the park received \$2,250 which should cover 3 events. A discussion was held regarding Tolovana Arts Colony concerts this summer.

Mays reported in other Parks budget related news the trail budget was cut, however they approved the mower, dump truck, shelving, beach access was mostly funded, and they approved a new Public Works employee who will be assisting the Parks department.

PALETTE GROUP

Linnett group is on hold.

PARKS HISTORY PROJECT

Reid gave a brief updated on what the history project.

COMMUNITY GRANTS

A discussion ensued regarding the amounts given and averages on the spreadsheet distributed. Reid would like to have had this discussion prior to the current meeting, Linnett suggested having the Committee have this discussion after the presentations meeting. For next years grant applications the spreadsheet will be emailed prior to the meeting. Reid suggested combining the email deadline for questions with the presentation deadline so that some questions may be able to be answered via email instead of having to do a presentation. Linnett suggested giving the applicants an opportunity to give a presentation if they'd like, and the Committee could still invite specific applicants to give presentations. Verbiage regarding offering the opportunity to come in and give a presentation if desired will be added to next years application.

Motion: Reid moved to recommend to the City Council the final average numbers; Linnett seconded the motion.

Vote: Knop, Williams, Reid, Linnett and Risley voted AYE. The vote was 5/0 in favor and the motion passed.

	ORGANIZATION	2014-15 AMOUNT REQUEST	FINAL RECOMMENDATION OF COMMITTEE
1	Camp Kiwanilong	\$570.00	\$541.50
2	Cannon Beach Arts Assoc. Artists Grant	\$15,600.00	\$9,983.79
3	Cannon Beach Chorus	\$1,500.00	\$875.00
4	Cannon Beach Historical Society	\$1,000.00	\$654.17
5	Cannon Beach Library	\$15,000.00	\$12,193.17
6	Clatsop CASA Program	\$5,000.00	\$3,050.00
7	Clatsop Community Action	\$10,000.00	\$7,666.67
8	Healing Circle	\$1,400.00	\$1,280.00
9	Helping Hands	\$10,000.00	\$7,109.83
10	Restoration House	\$6,000.00	\$4,616.67
11	SHS - Robotics Team	\$600.00	\$538.17
12	SEPRD (OST)	\$2,000.00	\$1,008.33
13	The Harbor	\$9,000.00	\$7,633.33
14	Tolovana Arts Colony	\$25,375.00	\$13,760.21
15	Wildlife Center	\$5,000.00	\$4,018.17
	TOTALS	\$108,045.00	\$74,929.00
	Total Budget	\$74,929.00	

Knop asked the Committee if they wanted to recommend to Council taking library out of the Community Grants and to a budget line item adding the library has written a letter to Council.

Motion: Risley moved to recommend to Council putting the Library in as a line item to the budget in the future; Reid seconded the motion.

Vote: Knop, Williams, Reid, Linnett and Risley voted AYE. The vote was 5/0 in favor and the motion passed.

GOOD OF THE ORDER

Knop reported there will not be a trail cleaning party this weekend due to Sand Castle event.

Risley offered to assist Reid with interviewing a couple people for the Parks History Project. A discussion was held regarding the format of the interview and if there are set questions. Basch recommended interviewing Don Osburn.

Basch attended a training last week with the Society of American Indian Government Employees and there was a booth for the American Indian Alaskan Native Association who had a wonderful book. Basch added if or when NeCus' becomes a cultural information center it would be good to tie into this network. There are a lot of foreign visitors and huge tourism by the bus loads of people that will come into a cultural center. Basch noted a few weeks ago he went to the Grand Ronde dedication of phase 1 of their Tribal Museum and Cultural Center that is in an old school. He will scan and email the flyer from the event. The Clatsop Nehalem tribe has an agreement with Fort Clatsop with an humidity controlled environment for storage of items that elders have donated. In response to William's question if they work much with the Cannon Beach History center, Basch replied they haven't lately, but they used to. Williams explained the amount of Native American materials they have at the museum adding that may spark interest for all parties and a discussion ensued. A discussion was held regarding the National Parks involvement with NeCus'. Basch clarified the \$20,000 is coming from parks, not the trail office.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:49 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, July 17, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Jean Williams, Bob Reid, Eliza Davis and Robin Risley.

Excused:

Staff: Public Works Director Dan Grassick, Utility Worker Kirk Anderson, Interim City Manager Jennie Messmer, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:03 a.m.

Knop introduced the interim City Manager Jennie Messmer. The Committee introduced themselves to Messmer as well.

APPROVAL OF MINUTES OF JUNE 19, 2014

Motion: Reid moved to approve the minutes of June 19, 2014 as revised; Risley seconded the motion.

Vote: Knop, Williams, Reid, Linnett and Risley voted AYE. The vote was 5/0 in favor and the motion passed. Davis abstained as she was not present at the meeting.

TRAIL PLANNING

Anderson report the City is going to DRB for the Elm to Gower Street trail. This project wasn't funded for this fiscal year, however the DRB approval is good for a couple years so that piece of the project will be completed. Grassick added the City can get all the paperwork done and have the hard costs down for funding next year.

Public Education Regarding Site Protection Options for Off-Reservation Resources

Regarding the Task Agreement Modification document in the Committee's packet Risley stated the document mentions the National Parks Service and trail tribes, and questioned if they are only referring to Clatsop Nehalem or are there more and a discussion ensued. The Committee will ask Dick Basch when he arrives. Additional questions to be asked of Basch included; Is there an OPRD permit required for the stray bank restoration? If Basch was the liaison or if someone else will be the liaison? Jan Siebert Wahrmond added that Basch will be at the GENA meeting on Tuesday. In response to Davis's question how this documents came up, Knop replied it's an opportunity to work with more organizations that the Committee is reviewing. A discussion was held regarding the ground penetrating radar. Knop added the Committee will get the questions answered and invite Basch to the next meeting. Knop believes Doug Deur is the representative from Portland State.

GENA COMMITTEE REPORT

Linnett distributed copy of minutes from the last GENA meeting from June 27. After reading the minutes Davis stated it sounds like a merger between Parks and Community Services, and Linnett replied it's to focus on the NeCus' site, adding it's more of an ongoing Ad Hoc and would be at the directions of the Committee. Linnett added the Parks Committee would look at GENA to do the leg work for the project and a discussion ensued. Linnett will add the GENA meeting minutes in the Committees packets. In response to Anderson's question as master plan committee when do you start, Knop replied it would be a monthly agenda items for the Parks Committee, and GENA will meet monthly. Linnett said GENA will take direction from the Parks Committee.

Motion: Davis moved to include and involve GENA as an Ad Hoc committee on any discussion and recommendations for the NeCus' site; Williams seconded the motion.

Vote: Knop, Williams, Reid, Linnett, Davis and Risley voted AYE. The vote was 6/0 in favor and the motion passed.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

Davis reported on the Bruce Smith concert, adding he was great, everyone had fun. It rained about a half hour before, had approximately 50 people attended the concert, however by the end a lot of people left due to the cold weather. A lot of Seaside residents attended as Bruce Smith marketed the event. Davis has flyers for the next concert and Williams and Knop will help distribute. The next concert is August 3rd. In response to Williams question are these concerts being funded by the City, and what about the donation from Cannon Beach Property management, Davis replied yes. Knop added that should be added to the poster to include both sponsors. The August 3rd concert is Acustica World Music. In response to Risley's question has all the money been used up, Davis replied she asked for \$2,250, and Knop confirmed \$2,250 was budgeted. Davis has organized 2 concerts and asked if there is an interest for a concert in September. Anderson added this is the first time in many years that there is not a concert scheduled for Labor Day weekend, he spoke with Jeff Womack and he confirmed they are not having one. Davis had been intentionally been avoiding that weekend since they usually have a concert planned. Anderson asked Davis to confirm with Womack one last time. Davis explained the sound system set up is a big factor with these concerts. A discussion ensued on potential performer options. Davis will look into the Labor Day option. The cost for Bruce Smith for band and sound was \$750, Acustica is \$700. Davis added if we didn't use all the money this summer we will have some to use for early next summer before the next fiscal year budget. Williams has connections for a hula show adding they may have their own sound system and they do have their own band. The hula show is approximately 1 1/2-2 hours. Davis will email the poster to everyone to print out, and forward. The Committee confirmed that \$2,250 does not include the \$300 donation Cannon Beach Property Management donation.

COMMUNITY GRANTS

Knop reported she attended the City Council work session and they had two questions regarding Community Grants. The Grants are on the August 5th Council agenda for approval. Council asked why did the Committee have people give presentations, and Risley explained to them that it helped the Committee to better understand the programs. Knop added that Council also asked about the Women's Resource Center name change. Council also discussed the late application policy, and why the Committee didn't do percentages for their award. Davis added it was her understanding that Sea Turtles Forever's missed deadline, the budget committee had denied funding, however Rich found money from last fiscal year for them to use. In response to Davis's inquiry about the food pantry, and Knop replied they didn't realize they would be homeless at this time adding the food party board voted and decided to not apply. Knop added they are still looking for a home.

GOOD OF THE ORDER

Mayor Morgan stopped by and said what a great job the Committee was doing and that he would be attending today's parks tour.

Risley asked if anyone attended the radiation (Fukushima) meeting last night? Grassick replied there were half a dozen people who attended.

ADJOURNMENT

Chair Knop adjourned the meeting at 9:41 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, August 21, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Eliza Davis and Robin Risley

Excused: Jean Williams and Bob Reid

Staff: Public Works Roads Specialist Tracy Sund, Utility Worker Kirk Anderson, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:03 a.m.

APPROVAL OF MINUTES OF JULY 17, 2014

Motion: Risley moved to approve the minutes of July 17, 2014 as revised; Davis seconded the motion.

Vote: Knop, Linnett, Davis and Risley voted AYE. The vote was 4/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported there is a now a picnic table at Elk Run, and all elements of the playground of NeCus's have been removed. The knot weed on City property survey has been completed, and a discussion was held regarding knot weed locations. New soccer nets have been installed at NeCus'. Traditionally the little kids will practice at the school, the bigger kids at the park. In response to Linnett's question asked if the kids will be restricted off the new grass, Anderson will look at the area today adding parts have been able to be mowed and is looking pretty green. A second trash receptacle has been added at Les Shirley. The new concrete pads for picnic tables and replacement bench at Main park has been poured. Anderson gave a brief history of the picnic benches and memorials that accompany them. Pete Lindsey has finished 3 sides of re-shingling the Midtown restrooms, and the Gogona stairs project is still in progress. Sund added the project is still 3 weeks from completion and the stairs will be amazing when completed. Anderson added they are doing a lot of maintenance this time of year.

ECOLA RESERVE MANAGEMENT PLAN

Action Item #7 - Community based wildlife surveys in the Reserve

Linnett suggest removing item for now as the North Coast Land Conservancy has completed a large survey in Clatsop County during the recent past. This item will be added back on in October.

Action Item #5 - Post Forest Loop Construction

Sund reported he putting together information for a staff report which will have options, costs, drawbacks and design and will be ready for next month's meeting. He's met with ODFW and DSL who are both in support of the project. Sund added ODFW gave permission to once a month drive the tractor with the mower through the stream to mow the area. Davis added it looks very good. A discussion was held regarding the road and who uses the road.

A discussion was held regarding the Reserve boundaries and Sund discussed the "No Hunting" signs where the trees end on the north side is where Campbell group begins, and is where one of the first signs will be placed. Sund added there are 50 signs going up (replacing the 42 old signs) along with new kiosk signs.

Davis added the area she was riding in this weekend was not cleared and they had to get off and clear the area, adding there is no way you could ride a bike in there. Linnett added this would fall under Other Action Item in Plan, #2, and a discussion ensued. In response to Linnett's question if there is an accurate map that shows where

the horses can go, Barnes replied he believes there was, Sund added possibly on page 37 of the management Plan. Davis added her frustration that the trail was identified for horses and bikes but it's not being maintained as such. She noted a concern for other user groups coming in, taking matters in their own hands and clearing the area and a discussion ensued. The Committee agreed to add Action Item #2 to agenda for next month.

Barnes will print maps in larger format to look at at the next meeting.

Ecola Creek Forest Reserve Map

A discussion was held regarding having a map of the Reserve at the entrance site so people know where to go and what's available. Sund will bring maps and a proposal from operations with a minimum of roads that need to be maintained.

Risley stated she read in the August 3rd Oregonian an article about how thinning forest increases wildfires. The article will be scanned and emailed to the Committee members. Risley added she would like to hear what Barry Sims thinks. Anderson replied there were quite a few letters submitted in rebuttal. Anderson agreed it would be worthwhile to hear Sim's thoughts. Knop attended Barry Sims hike, 12 were there, and only one person was from Cannon Beach.

TRAIL PLANNING - NECUS'

Public Education Regarding Site Protection Options for Off-Reservation Resources

Knop reported that Dick Basch was unable to attend today's meeting, but will be here next month to discuss the public education component.

Sund introduced Susan Walsh who is the designer of the NeCus' sign. Sund gave a history of signs Walsh has done for the the City with. For the design of the NeCus' sign they have been consulting with the Basch's along the entire process and the tribe's input has been incorporate into the sign. Sund presented mock up of sign. Walsh met Basch at the site and he expressed his desire for the signs to represent the tribe. Walsh gave details of what the sign will consist and how she and Basch arrived to the final design. She duplicated a canoe that Basch has in his yard for the sign, and are still determining what materials to use for building. Basch is hoping for a thick long piece of wood and on each end stub or dowel in the extension as they do on a traditional canoe. In response to Linnett's questions if it would be cedar, Walsh replied yes cedar. Walsh added there will be a place for a banner underneath the sign for future events at the site. In response to Linnett's concern of kids hanging from sign, Sund replied if it goes off as planned it will be built strong enough for people to sit on for a photo opportunity. A discussion was held regarding the information on the sign and Sund replied that he and the Basch's have met numerous times regarding the content of the sign. In response to Knop's question about the need for Design Review Board, Sund replied if the Committee endorses the draft of sign it could go to DRB in October, Council will look at the draft at the work session in September.

Motion: Risley moved to approve the sign as presented; Davis seconded the motion.

Vote: Knop, Linnett, Davis and Risley voted AYE. The vote was 4/0 in favor and the motion passed.

GENA COMMITTEE REPORT

Linnett reported GENA met onsite at NeCus' Tuesday afternoon and they discussed the letter from Jennie Messmer which was included in the packet. Linnett gave a summary of the Council meeting, including the legalities of having an Ad Hoc committee and all the it entails. Council will be discussing the situation at the next work session in September. Linnett added Basch presented a letter to the Council that the tribe would postpone co-ownership for 90 days if they were able to agree on decision making power. At the meeting the co-ownership and decision making power were denied. GENA discussed at their meeting and will backtrack on their offering to be involved in this and start back on the eduction process. GENA hopes to present themselves to the new Council and City Manager in the spring. GENA will continue to meet and want to be involved, they have things they are interested in with regarding to the watershed and will keep their options open.

Sund inquired about doing preliminary work on the future interpretive signs for the NeCus site. Jan Sierbert Wahrung stated ECAP has offered a \$1,000 donation for the interpretive signs. A discussion was held regarding

the future interpretive sign for NeCus'. Linnett stated it's best to focus on the current sign first, and brainstorm in January with the Basch's.

ECOLA CREEK WATERSHED COUNCIL

Linnett was not at the last meeting and referred to Jan Sierbert Wahrmund who reported a lot was discussed at the meeting. One topic of discussion was about the Tansy Ragwort on the island in the creek. Davis reported that if someone wanted to come in and remove they'd be fine, adding a caterpillar typically comes in the summer and kills it off. Sund added usually the only time it's removed is when someone is worried about livestock eating it. A discussion was held regarding who owns the land, and Sierbert Wahrmund is willing to have a work party, however a few other spots they can work on instead. Davis added typically the horses wont eat it. A discussion was held regarding the issues of getting on the island to remove it.

MARINE DEBRIS UPDATE

Sund reported it's been very light lately. He is heading to Crescent beach to remove the 200 pound large fish tote which washed up a while ago. Staff has been waiting for the right tide and enough sand build up to reach it.

TOLOVANA WAYSIDE REPORT

No Report

12 DAYS OF EARTH DAY REPORT

Knop will send out the evaluation forms. Meetings will probably start meeting back up in September, the first being more of a social meeting.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

Knop gave Davis a thank you for all her work. Knop added the possibility of doing something in September with Jean Williams family member's hula group, and will discuss with Williams when she returns. Risley showed the Committee the 2008 concerts in the park schedule. Risley added Bruce Smith's attendance was much higher than Accustica due to his promotional efforts and in the future if we can advertise the concerts we'd likely have higher attendance. Knop suggested for next year we should increase our budget and try for 4 concerts. Davis added we have some money left over for a concert before July. Knop suggested checking with Astoria to see how they did their movies in the park with regards to licensing. Davis mentioned there is a person in Cannon Beach who owns a large blow up screen that the City may be able to barrow which will allow more money for licensing. In response to Knop's question should we work on a september concert or save the money, Davis suggested a movie, adding licensing was about \$200. A discussion was held regarding what would be needed for the Hula event. Anderson suggested discussing this with Jeff Womack from Tolovana Arts Colony for potential support in the future, working together with them as opposed to each doing their own thing and a discussion ensued.

COMMUNITY GRANTS

Knop reported the potluck has been set for September 16th at 6 pm.

LOOP TRAIL REPORT

Sund reported he is doing preliminary work on building a bridge and will have information and a proposal for Committee at the next meeting.

PARKS TOUR WRAP UP

Risley suggested putting a sign at Whale Park honoring the builders, such as a small plaque. In response to Knop's questions should this come from Public Arts or Parks Committee a discussion ensued regarding the Public Arts group. Knop asked Risley to discuss with Jennie Messmer for an update on Public Arts, bring up idea for sign for Whale Park and get her thoughts on if it should come from the Parks Committee or Public Arts. The committee thanked Anderson and Jo Grudenic-Olson for all their hard work.

SKATE PARK RINGS PROJECT

Sund reported that while Melissa Darby was at the NeCus' site as the archaeologist consultant she mentioned work she has been doing with the Portland Parks Bureau installing stand alone rings next to skate parks. Darby noticed girls tend to congregate next to skate parks watching boys, and traditionally girls do not have a lot of upper body strength. A discussion was held regarding the current playground equipment, including existing bars and rings at the park. The Committee politely declined. Remove from agenda.

GOOD OF THE ORDER

Anderson will not be here next month, Jo will attend for monthly.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:41 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, October 16, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Eliza Davis, Robin Risley, Jean Williams

Excused: Jillayne Sorenson

Staff: Public Works Director Dan Grassick, City Planner Mark Barnes, Police Chief Jason Schermerhorn, Parks Department Specialist Kirk Anderson and Administrative Assistant Tracy McGill

CALL TO ORDER

Chair Knop called the meeting to order at 9:05 a.m.

Knop advised the committee that a new member had been selected, Jillayne Sorenson, but that she was not able to attend the meeting this month due to a prior work commitment.

APPROVAL OF MINUTES OF SEPTEMBER 18, 2014

Motion: Risley moved to approve the minutes of September 18, 2014 as revised; Linnett seconded the motion.

Vote: Knop, Linnett, Davis, Risley and Williams voted AYE. The vote was 5/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported that the white fronted geese are back and they have discovered NeCus' Park. They are sharing the area with six Canadian geese that are traveling back and forth between NeCus' Park and the main park. The elk are also returning to NeCus' Park. Davis asked if they were damaging the turf and Anderson responded that they are seeing the same effect on the turf as they see in the main park and it does not seem to result in long term damage. Anderson also noted that staff will be spending some time at Tolovana Hall working on the exterior and landscaping in coordination with members of the Garden Club. Anderson also reported that the soccer season had concluded in the main park and the NeCus' sign design was on the agenda for the DRB meeting tonight. He further noted that the first meeting of the Public Art Committee was held last night and there was a brief discussion about future art projects.

Grassick reported that Cannon Beach Construction has been supplying new picnic tables and they are a good quality and very reasonable price. He said that the City planned to purchase three more; two would be placed at NeCus' Park without a pad and one would be kept in reserve for future placement or replacement.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Fishing Regulations

Oregon Department of Fish and Wildlife staff Chris Knutson attended the meeting to provide information and answer Parks Committee member questions regarding fishing regulations in Ecola Reserve. He explained that ODF&W takes a conservative approach to managing this area and that fishing in the Reserve provides an opportunity for anglers to fly fish for steelhead from the hatcheries in an area from the tide water up to the

confluence of the forks. That area is open for steelhead from November 1st through March 31st of each year and it is closed during the general trout season. He further clarified that steelhead hatchery fish catch and release is open during the general trout season upstream of the forks and that from a biological standpoint it is not a concern as it is very low intensity. In response to a question from Risley, Knutson explained that according to the regulations, from the 4th Saturday in May through October 31st, streams are open to trout unless they are listed as closed. Linnett expressed concern that the regulations are unclear to committee members and individuals fishing in the area.

In response to further discussion, Knutson explained that there is a four year cycle for revising the regulation and that the most recent cycle ended in 2013 therefore the next process will begin during 2015 and conclude with adoption of changes during 2017. He noted that changes to the regulations can be made in the interim but there needs to be a significant problem with high impact. Linnett said that in relation to the November opening for steelhead, she has heard that some people are actually fishing for wild coho, which is a high priority and she would like to see City staff and local community members get involved. Knutson reiterated that it could be difficult to make a case that catch and release fishing is creating a significant impact on abundance.

Anderson noted that there are a few people fishing that pull wild coho and there is no enforcement. Knutson clarified that if the stream is open for steelhead and somebody happens to catch a coho, if it is a hatchery fish, the angler can keep the fish but if it is wild, they must release it. General consensus was that illegal fishing does occur but even if there are additional regulations implemented, it will not resolve or eliminate the problem of intentional, illegal fishing. Knutson also said that ODF&W is working on a process to simplify and clarify the regulations, but that it is difficult to do that while still incorporating specific exceptions. Knutson stated his belief that signs might help but that they will not stop the intentional fishing, and noted that they had been provided to local anglers for posting in the past.

Motion: Risley made a motion to request that additional signs be provided by ODF&W; Williams seconded the motion.

Vote: Knop, Linnett, Davis, Risley and Williams voted AYE. The vote was 5/0 in favor and the motion passed unanimously.

Barb Knop agreed to be the facilitator that would coordinate the process of obtaining and posting the signs. Linnett said she would like to make sure that the Parks Department is involved with the next regulation adoption process and Knop requested that the agenda for the October 2015 meeting include this issue.

CAMPING ON THE BEACH REPORT

Williams introduced Ecola State Park Ranger Bo Ensign. Cannon Beach Police Chief Jason Schermerhorn was also present for this portion of the meeting. Williams stated that she would like to address all of the issues and problems that have occurred related to camping on the beach.

Schermerhorn asked if there had been any current problems and noted that last month there was an article in the paper written by a reporter who rode with Officer Bowman. He also explained that there have been eight additional "No Camping on the Beach" signs posted within the last month. Additionally, whenever an officer addresses a camping or parking issue, they have been documenting it with photos for their report. Schermerhorn explained that the parking and camping on the beach issues were problems that they deal with every night during the summer, but that it was difficult with dispatching because these calls were a lower priority than many that the dispatchers were handling in the Seaside area. Davis asked about camping at the pullouts and explained that during the summer she volunteered at the Information Center. She noted that one of the most frequent questions from visitors was where could they camp on the beach. She suggested that it might be helpful if more information about camping in the area was available at the Visitor Information Center.

Ensign clarified that camping at Nehalem Bay Park is only available by reservation and it is usually booked months in advance. Linnett asked for clarification about the beach camping issue and Schermerhorn explained that often it is hard to prove that individuals are actually camping on the beach and frequently they have a hotel

room or local residence where they are staying. He also noted that there was a “No Camping” sign at Chapman Point that has recently been removed and it will be replaced. Anderson said that in some areas, camping on the beach is permitted in national parks.

Ensign explained that the regulations in Oregon state that camping on beaches is permitted unless it is specifically prohibited by the county or city. He noted that there are detailed closures that include almost all parts of Clatsop County however there are a few small pockets where it is allowed. He also noted that technically it is legal to camp in Arch Cape since they did not participate in the regulations disallowing it. Ensign also noted that there are a number of old publications that identify places to camp when hiking the Oregon Trail. In response to a question by Davis, Ensign explained that camping at Crescent Beach is an area that hasn't had the attention that is warranted due to the lack of available staffing, however they do attempt to patrol it.

Williams reiterated that signage was the primary deterrent and Schermerhorn confirmed that is helpful both as a deterrent and for enforcement purposes. Schermerhorn further explained that officers generally give campers a warning and ask them to move on, unless they are intoxicated, in which case they are allowed to remain until they sober up to avoid a citation for DUI. He also noted that there is a new system in place to track warnings and monitor repeat violators. In response to a question from Risley, Schermerhorn explained that there are a few itinerate transients and the officers provide whatever services are available to enable them to move to other areas that have more resources for dealing with the issue. In response to a question from Linnett, Anderson responded that camping and trash in Les Shirley and the Main Park have not been a significant problem this year from his perspective. In response to a question from Davis, Schermerhorn said that they are patrolling the old school property but there has not been an issue in that area. Ensign also asked about parking for the individuals camping at Indian Beach in the Hiker Camp and Schermerhorn explained that they will issue overnight parking permits for parking in certain parking lots in town. Davis asked if camping on vacant lots was legal with permission from the owner, and it was clarified that it is not legal to camp, but that parking overnight was allowed.

Williams left the meeting at 10:03.

Ecola Creek Forest Reserve Map

Barnes provided a map of the of the Ecola Creek Forest Reserve trails. Linnett asked for clarification that this was the working map that definitively identified which uses were allowed on each trail and noted her concern that we need a map that clearly provides that information. Davis expressed concern that the maps are only accurate to the extent that the City maintains the property. Barnes noted that the map being discussed was available on the City of Cannon Beach web site and noted that page 49 of the Ecola Creek Forest Reserve Management plan identifies what uses are permitted in each area. Linnett expressed concern that a more user friendly map needed to be available and following additional discussion, it was decided by consensus that a more clear map was needed.

Barnes stated that he would access resources to prepare a map that provided more clear information. He said that he will attempt to have a draft map available for the December Parks Committee Meeting. Davis reiterated that it is important that the trails be maintained by the City or the map will be inaccurate. Anderson questioned road conditions and Barnes said that there was a need to address which roads are maintained and which are perhaps abandoned. He noted that they need to do a study of the road conditions but there is no funding allocated in the current budget. Barnes also noted Parks Committee issues are on the City Council work session agenda for November and this might be a part of the conversation. Linnett asked for clarification about the expectations and Barnes explained that this would be an opportunity for the Parks Committee to update City Council on the status of the Management Plan. Knop suggested that the meeting be continued to a later time to identify items for the staff report, and consensus was that they would continue this meeting to Thursday, October 23, 2014 at 9:00 for that purpose.

NeCus' - Public Education Regarding Site Protection Options for Off-Reservation Resources

This item was postponed until the next meeting since Dick Basch was not available.

Park Sign

It was noted that the NeCus' Park sign design was to be presented to DRB this evening and it was noted that Knop and other committee members would attend.

GENA COMMITTEE REPORT

Linnett noted that there was a meeting and it was decided that they wanted to use GENA as a resource but Parks would continue as the primary committee.

ECOLA CREEK WATERSHED COUNCIL

Linnett noted that there was no meeting of the Ecola Watershed Council and that it is in disarray at the moment. It was noted that CREST is no longer involved and Jessie Jones is no longer employed by them.

MARINE DEBRIS UPDATE

Anderson reported that staff has been continuing to patrol the beach twice a week but that there has been no marine debris.

TOLOVANA WAYSIDE REPORT

This item was addressed during the Camping on the Beach report.

12 DAYS OF EARTH DAY REPORT

Knop reported that evaluation forms had been sent out but no responses have yet been received. She also noted that planning for next year's event will begin in January.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

There was no report on Entertainment in the Park.

GOOD OF THE ORDER

Risley reported that the public art committee held a meeting and that some of the ideas discussed were dismissed or allocated to other committees.

Knop noted that there was a discussion about the Whale Park sign and she stated that this item should be referred to the Parks Committee for consideration. Anderson clarified that the sign that was being considered for this item was a plaque identifying the artist for the art work located in Whale Park. Grassick stated that he would assign staff to order a plaque similar to the ones on other public art, so no further discussion or consideration of this item was needed.

Anderson noted that five of the seven parks in Cannon Beach have signs and two do not. He raised the question of whether the committee would like to consider the park sign issue. It was decided that the item would be placed on the agenda for the November meeting.

Risley explained that Ecola Lewis has completed a glass etching and hoped to do more, however she did not receive a grant from Cannon Beach Arts Association. It was determined that she should be able to complete the project with funds currently available. Following a review of other items addressed at the meeting, Risley noted that the issue of the water fountain in the Main Park had been discussed but no action taken. Anderson reported that the Harley Shroufe drinking fountain is inoperable and currently located in an area where it is ineffective. It was suggested that it could be repaired and relocated to the area by the post office where the telephone booth was previously located. Grassick stated that funding was available to complete this fountain project.

Linnett requested that the NeCus' visioning process be placed on the November agenda at 9:15 and that Dick Basch receive a copy of the agenda. She also shared a book with information about Native Sites. Anderson noted that a portion of the NeCus' in the old school library will be the new location for the food pantry. Grassick noted that it was a long term, temporary location until it is decided about permanent ownership of the property.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:45 AM

Tracy McGill, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, October 23, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Eliza Davis, Robin Risley

Excused: Jean Williams, Jillayne Sorenson

Staff: Public Works Roads Specialist Tracy Sund, Parks Department Specialist Kirk Anderson and Administrative Assistant Tracy McGill

CALL TO ORDER

Chair Knop called the meeting to order at 9:03 a.m. She explained that the purpose of the meeting was to prepare for the meeting with the City Council at their November work session. Linnett and Davis stated that it would be important to find the original plan that identifies funding sources and budget to provide to City Council as part of their meeting materials.

ECOLA RESERVE MANAGEMENT PLAN

Action Item #1 - Ecola Reserve Management Plan Report to City Council

Linnett requested that staff prepare a staff report identifying the funding sources, budget, revenue projections and actual funds received. She stated that moving forward it will be necessary to develop a new plan for funding in light of the reduced revenue received to date. Davis noted that if the revenues aren't generated, then in the next budget cycle the Parks Committee should recommend a line item in the budget for money to implement the next phase of the plan, and explain that with out budgeted funds, Parks may not be able to implement those items identified in the plan. Anderson said that it is his understanding that we may do minimal maintenance to roads rather than completely abandoning them and after a brief meeting with Barnes it is his understanding that the maintenance of the roads in the reserve would be assigned to the Parks and Public Works Departments and that they will need to budget for maintenance. Anderson expressed his thought that the roads don't need to be abandoned, but also don't need to be upgraded, instead maintaining them at a minimal level. Davis noted that a few culverts on the road need to be fixed and that access was important for use as a Tsunami evacuation route in addition to other purposes.

Sund explained that part of the problem with the timber clearing was that the contractor left the road in very poor condition. He also stated that Campbell Group has decommissioned their road, although they did do some work on the road in lieu of culverts so that the road should be more passable.

Linnett expressed her belief that Parks should report to Council that the plan isn't being implemented due to a lack of funding and explain to that City Council that Parks needs further direction on how the City Council would like Parks to proceed, either by funding the program or reassessing the plan. Sund reiterated that Grassick confirmed that the program needs to be included in Parks budget or Water fund.

Sund reviewed the map to identify the roads and clarified which the conditions currently existing. He said that some areas of the roads are currently classified as unmaintained poor, but they are passable for non-vehicular traffic and that these were identified as part of the survey done three to four years ago. Sund said that perhaps the Parks position could be that some roads are passable for the uses that have been designated and therefore they should be change the designation of an entire road as unimproved good. He also reviewed what roads are currently being maintained on a monthly basis which allows him to mow and otherwise maintain the road minimally. Sund also said he would still like to support the construction of a bridge which would allow him to access the area with a mower or other vehicles without having to cross Campbell Group property. He suggested

that another option would be to build a foot bridge and improve the ford area to allow access as necessary for machinery.

Davis stated her concern that Parks needs to clarify what the committee would like to request from the City Council when they meet at the work session. She pointed out that because of the rains it isn't safe to access the loop trail with children. After reviewing the motion taken at the September meeting, general discussion continued about the need for the City Council to provide direction on about whether to build the bridge and maintain the Loop Trail. Sund reviewed the map and trails again and Linnett expressed concern that the trail locations and designations are not clear on the existing map. Sund suggested that an updated map be developed by working with Mark Scott. Linnett questioned whether it would be necessary to have the area resurveyed and asked about the cost. Sund clarified his belief that the City has the data needed, but needs to update the designations of the trails to reflect their current condition. General discussion continued about the condition of the road left by the Campbell Group. Sund noted that there is a good existing loop through the reserve but that it needs additional clearing and maintenance to make it passable.

Risley stated that unfortunately there is no money available to implement the next part of the plan so Parks needs to address City Council with the problem that this is the management plan and we are given the task of implementation but we are stuck because there is no money to continue to implement it. Davis expressed concern that that nobody is providing direction to Public Works to do the maintenance. Sund said that there is support by staff to re-designate the area that is shown as "unmaintained poor" to "unmaintained good". Linnett clarified that we need a recreation map that identifies what is accessible for recreation and what is limited access for forest and water shed preservation.

Linnett summarized that the Committee needs to request that Grassick obtain better maps showing existing conditions of the trails, which are maintained or unmaintained, and which trails are used for the various types of access. Linnett suggested that we stop calling it the Loop Trail and Anderson said that the committee needs to call it a loop trail to encourage the bridge construction and noted that the management plan states that if trails are constructed they should be looped if possible.

Knop summarized that Parks could present the need for a new map to the City Council at the November 12th work session. Sund suggested that the committee could request that the meeting be postponed by a month to provide an opportunity to meet with the new city manager and bring him up to date on the management plan. Anderson suggested that the committee attend the the meeting on November 12th to summarize the funding dilemma, explain the problem with mapping, and then ask for a continuance. Knop said we should go to the meeting to update the City Council about the current plan and explain that Parks cannot follow the plan because there is not adequate revenue to fund it. She also suggested that the committee ask for minimal funding and direction to develop a new draft recreational and maintenance map, which could be brought back to the Council in December for their input and direction. *(Editorial note: Staff is currently updating the map for use by the City Council and Parks Committee prior to the City Council work session.)*

ADJOURNMENT

Chair Knop adjourned the meeting at 10:08 AM

Tracy McGill, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, November 20, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Eliza Davis, Robin Risley, Jean Williams and Jillayne Sorenson

Staff: City Manager Brant Kucera, Public Works Director Dan Grassick, City Planner Mark Barnes, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Tracy McGill

CALL TO ORDER

Chair Knop called the meeting to order at 9:03 a.m.

Knop Introduced the new City Manager, Brant Kucera and committee members introduced themselves to him.

APPROVAL OF MINUTES OF October 16, 2014

Motion: Linnett moved to approve the minutes of October 16, 2014; Risley seconded the motion.

Vote: Knop, Linnett, Davis, Risley and Williams voted AYE. The vote was 5/0 in favor and the motion passed unanimously. Sorenson abstained from voting as she was not present for the meeting.

APPROVAL OF MINUTES OF October 23, 2014

Motion: Linnett moved to approve the minutes of October 23, 2014; Risley seconded the motion.

Vote: Knop, Linnett, Davis and Risley voted AYE. The vote was 4/0 in favor and the motion passed unanimously. Sorenson and Williams abstained from voting as they were not present for the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported that all daffodil bulbs have been planted and final mowing of the parks has been completed. He also reported that there is a new pathway at Logan Lane beach access and new engineered wood chips have been laid down. He also explained that there will be new stairs at this access in January. Grassick explained that this was the result of an emergency repair to the east side of Logan Lane which required that the stairs be rebuilt. He noted that he reallocated the finding from the budget line item for the design of the three south stairs to pay for this emergency repair. Grassick also explained that next July, the contractor will finish the concrete stairs and put in a concrete manhole to complete the project. In response to inquiries, Anderson clarified the City's responsibility for beach access maintenance.

Anderson also updated the committee on the maintenance of the downtown playground and Elk Pond and noted that new engineered chips were put down but that more maintenance was needed to improve access and trim trees. Anderson suggested that in the future, the existing parking spaces could be incorporated into the access and ADA parking space, but Risley noted that currently the Chamber is adamant about maintaining existing parking and adding additional spaces. Grassick clarified that it makes sense to incorporate a new picnic table on a concrete pad and incorporate paving for ADA accessibility in conjunction with the repaving of Spruce Street. He also noted that this would be in accordance with the Consent Decree the City of Cannon Beach signed regarding ADA compliance. In response to committee member questions about the timing of the repaving, Grassick explained that they needed to put a side walk in, replace the fence and install storm water separators before Spruce is repaved. The committee discussed the current parking configuration in the City and Anderson said that when

people park there for the full day or longer, it creates a difficulty with maintenance. Grassick noted that he has directed staff to remove the yellow striping in front of the old school which will gain three parking places.

Regarding the Elk Run Park, Anderson said he would recommend removing the platform and also noted that the park runs from Spruce to Hemlock but only 1/3 is developed while the remainder is wetlands. Grassick suggested that if an access was incorporated, it would allow removal of invasive species. Knop suggested that the committee include a discussion of Elk Run Park on the January agenda to consider to make sure that it is addressed as part of the goal setting process.

The committee discussed the location and number of existing parking spaces and there was general agreement that there is not a good map identifying the number or location of the spaces. Risley suggested that it would be nice if one was available so that there was accurate information. Grassick noted that when all of the existing parking is filled during summer months, the town may be at maximum density for visitors, so before additional spaces are added it might be prudent to address the issue of diminishing returns. Williams noted that there is also a concern about the employees of local businesses utilizing existing parking that could be available for visitors.

Knop asked about winter storage of the soccer goals and Anderson said he would like them to remain where they have been placed off to the side of the field. He explained that they used to disassemble and move them each year to keep them from killing the grass but that is problematic with the new design and nets. Following discussion, general consensus of the committee was that it was best to leave them where they are currently located.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Knop explained that the committee attended the City Council work session in November to update them on the implementation of the Ecola Reserve Management Plan and that as a result, Council requested that the committee come back in January with a synopsis of how the timeline has been met and what future direction the committee would recommend. Barnes clarified that he hopes to have a map ready for the December meeting. Linnett asked for clarification on the trails included and Barnes said that he directed the maker to project onto the map the two rules specified in the plan which will reflect the existing inventory with updated conditions reflecting the changes from the recent logging.

Barnes presented the Ecola Creek Forest Reserve Plan Implementation time line and explained that council would like clarification and the status of each item listed. Risley noted that it was her impression that it was a high priority for Council to have the update for their Goal Setting process, and the committee addressed each line item.

FY 12-13 January 1, 2013 - June 30, 2013

1. Entry Kiosk - staff noted that this item has been completed.
2. Install Entry Gates - staff noted that this item has been completed.
3. ODF&W Fishing Regulations Education and Enforcement - Knop reported that she expects the signs to be available by next month's meeting.
4. FSC Certification - Barnes noted that this has item been completed. In response to a question from Linnett Barnes said that he had addressed that question about what benefit there was for the FSC certification in terms of the value and price of the lumber we might sell. He said that the response was that the certification opened new sales opportunities but that it doesn't necessarily increase the actual sales price for the logs. He also explained that the certification fee was \$500.00 for this year and that we do not need to alter our any existing practices from our our stewardship plan to maintain the certification. He noted that Barry Sims with Trout Mountain Forestry recommended that we maintain this certification on an ongoing basis.

5. Continuation of Monitoring of Invasive Species - Grassick reported that there is no formal monitoring, but that it is currently handled informally by observation. The committee discussed the type of invasive species and current practices, Davis suggested that we incorporate a report into the monthly State of the Parks Report. After further discussion, it was decided by consensus that a report would be generated and provided to the committee on a quarterly basis.

FY 13-14

July 1, 2013 - December 31, 2013

1. 1st Forest Thinning Area 1 - Barnes noted that this item was 50 to 60 percent complete and that the revenue covered the cost but did not generate funds to pay for other projects as anticipated. Anderson reported that Sims suggested waiting for a period of time could increase future revenues as the trees mature but that there is also a trade off if the intent is to try to improve the forest health and structure. Barnes also reported that it was Sims recommendation that there was a need to improve road maintenance before the logging resumes but before the roads are improved, it might be reasonable to make decisions about proposed road system improvements. Barnes also noted that it might be prudent to wait until early in the season to see what market timing is, if the primary concern is financial. If however, the main concern is about the forest health itself, and that is the priority, then it is unnecessary to wait. Grassick clarified that for the purpose of the Council goal setting process, the committee might want to request that funding be included in the budget for improving the road. He suggested that if the committee decides to proceed with the thinning, they would be able to do so with dedicated funding without having to rely on timber revenue. Linnett asked about a road survey and whether it was necessary as part of the process. Grassick replied that he would work with staff to determine the cost for the logging road improvements and have that estimate ready for the January meeting. He also noted that if the road work is completed in FY 15-16, then thinning could be initiated the following year unless a strong timber market makes it viable to proceed sooner.
2. Implementation of Ecola Creek LW Project - Grassick confirmed that this project is being addressed by the Watershed Council.
3. Beaver Forage Implementation - Grassick explained that a low cost project involves planting willow. It was also noted that there is some evidence that some beaver have repopulated this area. Linnett noted that Doug Ray would like to be involved with this project and that this type of project is a high priority with ODF&W. Following a question from Grassick, Barnes confirmed that this type of project would likely be eligible for a grant and Grassick said that he would pursue it.
4. Swigart Culvert Removal - Waterhouse Creek - Barnes reported that he visited the site recently and was surprised how much erosion had taken place around the culvert. He noted that it is no longer blocking fish passage. Barnes also said that he would like to have a site visit with an ODF&W biologist to determine if this is still necessary. He also noted that the land is not owned by the City of Cannon Beach and there are no current discussions with Swigart about this project. He reported that Mike Morgan had suggested that the City purchase the property to incorporate it into the Ecola Creek Forest Reserve, which might be eligible for a grant but that it would require a lot of preliminary work. Davis noted that we haven't discussed a possible purchase with the Swigarts to determine if they were interested in selling the property. Knop suggested that this item could be removed from the list. Barnes clarified that the culvert was originally on the list because of the fish passage so he will confirm with the biologist that it is no longer necessary at which time it could be removed from the list.

FY 13 - 14

Jan. 1, 2014 - June 30, 2014

1. Cedar Planting - Forest Thinning Area 1 - Barnes reported that some planting had been completed. He noted that this should be scheduled for the year following the completion of the thinning project.
2. Beaver Forage Implementation - The committee noted that this could be completed once funding was approved.
3. Forest Loop Trail - Grassick reported that this initial work on this project has been completed.

FY 14 -15 July 1, 2014 - December 31, 2014

1. Beaver Forage Implementation - This would be rescheduled for after the thinning project is completed.
2. Thin Young Conifer Stand - Barnes said that he would like to discuss this with Sims to determine when it should be completed.
3. OWEB Grant Proposal - Road Assessment - Barnes reported that there may be funding available. Davis reported that previously Blakesley had suggested that there may be interns that would be available to do some of the survey work. She said that she would follow up with Blakesley to see if he has any current contacts for this and Barnes said that he will contact Sims for his input.
4. Forest Loop Trail - Bridge - Grassick reported that the Mays Creek Bridge project was completed using funds included in the operating budget.

FY 14 - 15 January 1, 2015 - June 30, 2015

1. Road Inventory Assessment - This project would be moved to fall, 2015 if funding is available.
2. Beaver Forage Project Evaluation - This would be moved forward to the completion of the project.

FY 15 - 16 July 1, 2015 - Dec. 31, 2015

1. Forest Thinning Area 2 - Barnes clarified that there was some thinning done near this area and suggested that he needs to make a site visit with Grassick to determine what has been done since the initial survey since the road may have been removed by the logging company. Grassick said that he will prepare a cost estimate for the road maintenance and improvements necessary for access so that the City Council will have an idea about future funding requirements.
2. Alder Thinning Riparian Areas - Barnes noted that these trees have continued to grow, but the road maintenance issue needs to be addressed before this item can be considered.
3. OWEB Grant Proposal - Waterhouse Creek LW - It was noted that this is located on Swigart's property Grassick reported that the road upstream from the culvert may be eroding by the stream so that this may not be an issue. Barnes noted that he is not certain if OWEB will fund this as a future project and that we may have to explore other funding mechanisms if this remains a viable project in future years.

FY 15 - 16 Barnes noted that all future projects need to be rescheduled based on a new timeline, however he recommends that the plan update should still be initiated as scheduled for January 1, 2018.

Risley stated that she hopes that the incoming City Council will continue to be supportive of this plan. Grassick noted that he anticipates that they will want feedback from the committee on whether the bridge is still a priority for funding, or whether the committee would like to make funding for the road inventory assessment the higher priority. Barnes suggested that there may be an opportunity to access additional funding if some of the road maintenance can be paid out of future timber thinning revenue. Risley said that she is concerned about basing the plan on timber revenues that may not be available so any current funding needs to be allocated to basic needs of road maintenance as the first priority. Linnett stated that she believes that managing forest health is the priority mandate from the community and she would not vote for building the bridge. Davis said that she believes that the bridge is important for recreational access and safety and thinks the \$50,000 estimate that Sund provided is reasonable. Risley stated that she would like to see us develop a road plan first and be thoughtful about what currently exists before we proceed. Williams stated that she will support the bridge funding because she believes it is a safety concern and that she believes that the trail is a real asset and the bridge is a great addition. Anderson concurred that it is a safety issue to ford the creek. Davis said that she thinks we can ask the City Council to fund both and then see if they are willing to do so. Sorenson asked if there was an estimate of the number or people using the the trail and general consensus was that there is regular use by a fair number of people.

FY 16 - 17

Grassick asked if anyone had expressed interest in the Parking and Restroom Study and Linnett said it came up in committee with some support. Grassick explained that currently the parking and restroom facilities are provided by the Christian Conference Center and he questioned whether this is a project that needs to be addressed at this time and following general discussion it was decided by consensus that this issue could be reviewed in the future. Linnett suggested that this issue could be incorporated with a user survey at some point before we build the bridge.

General discussion continued about the plan priorities and Knop said that she would like to have direction for the City Council about the Committee's recommendations for balancing watershed and recreational use of the reserve.

Motion: Davis moved that we ask City Council to fund both projects with our first priority being the road maintenance and the second priority being on the construction of the bridge, Williams seconded the motion.

Vote: Knop, Davis and Williams voted AYE, Risley, Linnett and Sorenson voted NAY. The vote was a tie at 3/3 and the motion failed.

NECUS'

NeCus' Visioning Process

Anderson reported that the food pantry continues its relocation efforts but no other visioning processes occurring at this time.

NeCus' - Public Education Regarding Site Protection Options for Off-Reservation Resources

There has been no activity.

NeCus' - Park Sign

Anderson reported that the sign is being completed and that Sund will attempt to contact Basch for his review and input about the finished project.

GENA COMMITTEE REPORT

It was reported that there was no meeting.

ECOLA CREEK WATERSHED COUNCIL

Grassick reported that the Council met and are moving forward on an RFP to hire staff.

MARINE DEBRIS UPDATE

Anderson reported that there has been no marine debris.

TOLOVANA WAYSIDE REPORT

Williams noted that the park looks fantastic and Anderson noted that new chips were put down on the playground.

12 DAYS OF EARTH DAY REPORT

Knop said that the next meeting will be in January.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

There was no report.

GOOD OF THE ORDER

Linnett reported that she went to a presentation by Matt Love and that he is excited about working with HRAP on a beach brochure. She requested that next month's agenda include an item to honor citizens that worked to establish the public use of the beaches in Oregon.

Grassick reported that he is developing a capital improvement project draft budget for the next five years for presentation to the City Council. Knop said that she would like Anderson to address the State of the Parks and provide input on his vision for future projects. Grassick noted that previously \$25,000 budgeted for the trail was removed and perhaps that could be reinstated. He also suggested that Parks request funding to continue development of a complete trail system from north of Cannon Beach to the south end of Tolovana Park. There was additional discussion about paving a portion of the trail on the east side of the wastewater plant since there would be no wetlands impact.

Risley reported that there is a dinner for the Salmon Celebration Saturday night.

Knop thanked McGill for working with the committee over the past three months.

ADJOURNMENT

Chair Knop adjourned the meeting at 11:20 AM

Tracy McGill, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, December 18, 2014
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Robin Risley, Jean Williams and Jillayne Sorenson

Excused: Eliza Davis

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:05 a.m.

APPROVAL OF MINUTES OF NOVEMBER 20, 2014

Motion: Risley moved to approve the minutes of November 20, 2014 as amended; Williams seconded the motion.

Vote: Knop, Linnett, Risley and Williams voted AYE. The vote was 4/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported on the maintenance around town including the NeCus' site. A discussion was held regarding logs on the beach and the State Parks involvement. Anderson noted an overgrown hedge north of the playground at City Park and the chapel that touches the walkway, which he is keeping off of the trail adding the hedge is not City owned. Grassick noted a plaque will be installed at Whale Park for the rehab project.

ECOLA RESERVE MANAGEMENT PLAN

Grassick reported the Management Plan review is on the agenda for the February council work session. He added that Mark Barnes is working through the notes from last month's meeting and a discussion ensued. Anderson noted Sund will be doing his monthly walk thru next week.

Ecola Creek Forest Reserve Map

Grassick reported that Barnes is working with Mark Scott, the City's GIS consultant, on a map that will cover the entire area. A draft map is expected to be presented at the January Parks meeting. Grassick added the map will be a part of the discussion at the February council work session.

NECUS'

NeCus' Visioning Process, Public Education Regarding Site Protection Options for Off-Reservation Resources, Park Sign

Knop report that at ECAP's salmon celebration they gave \$1,000 for interpretive signs for the NeCus' site. A discussion was held regarding steps to move forward on the signage. Linnett suggested having the Palette group working on the visioning process to bring ideas to the Parks Committee, starting with the signs. Linnett added the possibility of having a Parks work session. Jan Sierbert Wahrmond suggested calling Dick Basch to discuss his schedule to include him in meetings, Grassick will call. A discussion was held regarding monetary resources available and the signage content.

GENA COMMITTEE REPORT

Knop reported that no meeting has been held since the last Parks meeting. The next step for GENA is to meet with the new City Manager.

ECOLA CREEK WATERSHED COUNCIL

Knop reported that at the last meeting a discussion was held regarding the dune grading at Breakers Point. The dune grading is on the Planning Commission agenda for the December 22nd meeting at 6pm, and a discussion ensued.

MARINE DEBRIS UPDATE

Anderson reported there has been an uptake in debris and no evidence of Japanese tsunami material.

TOLOVANA WAYSIDE REPORT

Williams reported the downed trees have been removed and a discussion ensued regarding the maintenance of the wayside.

12 DAYS OF EARTH DAY REPORT

Knop reported meetings will begin in January at 11 am after the Parks meeting. Barrett will send an email reminder in January.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

A discussion was held regarding scheduling the bandstand. Grassick will ask for a line item in the parks budget for entertainment in the park and a discussion ensued.

CELEBRATING 100 YEARS OF OREGON'S PUBLIC SHORE

Linnett reported on a presentation at Friends of Haystack Rock lecture regarding history and shore education. Linnett suggested it may be a good topic for an interpretive sign at the beach and a possible Parks project, a discussion ensued.

GOOD OF THE ORDER

Grassick reported the stairs at Logan Lane needed emergency repair. We are using the money budgeted for Noatak. A few of the Haystack Rock access stairs broke and under further review additional repairs are needed. Once Logan Lane is completed the Haystack stairs repairs will begin. A discussion was held regarding sand stabilization. Gogona stairs have been replaced however due to design revisions it has to go back to DRB. Grassick explained how the bollards in the new design assist beach goers in locating where to exit the beach, especially important during an emergency.

Knop reminded the Committee of the trail cleaning party this Saturday from 9-11 am. The January meeting will have a goal setting session to discuss and prioritize the goals for the upcoming year. Grassick and Anderson will work on the CIP thought process for next year and present to committee to use as a rough framework for the goal setting session.

Knop welcomed Barrett back.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:35 AM

Jennifer Barrett, Administrative Assistant