

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, January 15, 2015
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Robin Risley, Eliza Davis and Jillayne Sorenson

Excused: Jean Williams

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:04 a.m.

Election of officers

Knop asked for nominations for Chair.

Risley nominated Knop for Chair. Davis seconded the nomination.

Vote: Knop, Linnett, Davis, Risley and Sorenson voted AYE. The vote was 5/0 in favor and Knop was elected Chair.

Knop asked for nominations for Vice Chair.

Risley nominated Linnett for Vice Chair. Sorenson seconded the nomination.

Vote: Knop, Linnett, Davis, Risley and Sorenson voted AYE. The vote was 5/0 in favor and Linnett was elected Vice Chair.

APPROVAL OF MINUTES OF DECEMBER 18, 2014

Motion: Linnett moved to approve the minutes of December 18, 2014 as amended; Risley seconded the motion.

Vote: Knop, Linnett, Risley and Sorenson voted AYE. The vote was 4/0 in favor and the motion passed. Davis abstained as she was not present at the last meeting.

MONTHLY STATE OF THE PARKS

Anderson reported the overgrown hedge at City Park doesn't belong to the City, however we can maintain it to keep it off of the sidewalk. Anderson also reported on NeCus' maintenance and the large uptake in marine debris. The Parks department assistant with the marine debris removal and a special SOLVE cleanup was called. Some debris had Japanese lettering, and there were a lot of fish totes. A discussion was held regarding microplastics on the beach. Anderson repaired the 4 wooden picnic tables at Les Shirley. The NeCus sign has been installed, all holiday decor is down, and tree pruning has been done throughout the town. The Logan Lane beach access stairs have been removed and construction of new set has begun. The Haystack stairs have been repaired and will eventually be replaced. Parks assisted the roads department during the big rain event. The loop trail was walked, the blow down was cut back, considering possibly re-chipping the trail with the same engineered cedar chips used at NeCus, and a discussion of chips ensued. Steven Blakesly asked if Tracy Sund could represent the City in the NW Regional Trails Coalition who is working on trail connectivity. Sund would pass along info to Parks committee

Motion: Davis moved to approve Sund's participation in the NW Regional Trails Coalition; Risley seconded the motion.

Vote: Knop, Linnett, Risley, Davis and Sorenson voted AYE. The vote was 5/0 in favor and the motion passed.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Barnes presented a work map that was not in the stewardship plan. This map can be used to look at the road system. Davis stated there was a section that is not shown on the map. The committee noted revisions on the map and a discussion was held regarding the maintenance of the trail/road system in the Reserve. Maintenance will be discussed during the Council retreat this month. Grassick noted the original thought was the Reserve was going to be self sustaining, however since it is not the cost of maintenance needs to be considered. A discussion ensued regarding the future of the Reserve. Linnett asked for brief summary of the emergency committees plans with regards to the Reserve, Grassick replied the county has done maps that show the logging roads which will be available at each cache site. These would be used should 101 be impassable, adding there is no written plan. Barnes noted while the ECRF has roads that go through there is better access on other roads. Barnes updated the Committee where the Swiggart 29 acres property is located. The City is pursuing an OWEB grant to purchase, and a discussion regarding the conditions of the property ensued. Information is due to OWEB in February, which will be reviewed over the summer, monies would be available approximately this time next year. At that time the appraisal process would begin. Barnes will make the revisions to the map as suggested by the Committee. The Parks committee is tentatively on the February 10th work session agenda. Knop requested the map be made available for the meeting as well. The committee called a special meeting Thursday, February 5th from 9-10 am. The only agenda item being Ecola Creek Forest Reserve.

Fish and Wildlife Signs

Knop reported this is a work in progress.

GENA COMMITTEE REPORT

GENA has not meet since last meeting.

ECOLA CREEK WATERSHED COUNCIL

Meeting next Tuesday at 4:30 pm.

MARINE DEBRIS UPDATE

Anderson covered in Parks update.

TOLOVANA WAYSIDE REPORT

Williams reported to Knop before the meeting that there was nothing new.

12 DAYS OF EARTH DAY REPORT

The first meeting will be today at 11 am.

NECUS'

NeCus' Visioning Process, Park Sign

Knop reported this is the preliminary discussions for the visionary process and asked for Dick Basch's input. Basch sees the visioning process happening in phases, adding there are many cultural and natural resources to share. Basch discussed the potential financial and technical assistance available, including the \$20,000 for ground penetrating radar. Basch would like to see a subcommittee of the tribe, National Parks and City to work on signage and a discussion ensued. A discussion was held regarding if there was a possibility to include NeCus' as part of the Lewis & Clark sites with National Parks. Basch will invite Scott Tucker and Doug Deur to the February meeting. Knop noted for the immediate vision, the community is interested in an interpretive sign with

the meaning of NeCus. Linnett suggested the Palette group starting with the interpretive sign and a discussion ensued. Basch added the signage should include pre Lewis & Clark contact.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

Davis is coordinating with Tolovana Arts Colony.

BEACH BILL INTERPRETIVE SIGN

Linnett gave an updated on the coordination completed and is looking for direction regarding moving forward, a discussion ensued. The goal is to have this completed by Earth Day, Barnes will tentatively add to Design Review Board agenda. A discussion was held regarding possible locations. Linnett will report back to the Committee regarding the content of the sign, which will help direct how to move forward.

COMMUNITY GRANTS

The Committee reviewed the current application and revised to make presentations mandatory. Barrett to check verbiage of TAC's application for suggestions, revise and submit at the February meeting for approval.

GOAL SETTING/BUDGET REVIEW

Anderson reported a rough draft of the CIP budget was submitted for Committee comments. Anderson gave information regarding the 2015-2016 projects and a discussion ensued.

Committee recommended moving the project Ecola Park Road at 8th to the EPREP budget and adding the \$3,000 from that project to the ECFR funds, giving ECFR \$11,000.

Committee questioned the tennis court surfacing and would like to see research done for alternatives. Committee wants history on previous amounts spent on tennis courts.

GOOD OF THE ORDER

Knop reported the trail cleaning party is scheduled this Saturday from 9-11am.

Ed Johnson asked if Good of the Order was open to the public, Knop replied yes. Ed Johnson complimented the Committee for standing up against asphalt.

ADJOURNMENT

Chair Knop adjourned the meeting at 11:25 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, February 5, 2015
Council Chambers

Members: Chair Barb Knop, Barbara Linnett, Robin Risley, Eliza Davis, Jean Williams and Jillayne Sorenson

Excused:

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson, Roads Specialist Tracy Sund and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:01 a.m.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

A discussion was held regarding who is able to provide information during a City Council work session. Grassick informed the committee that the ECFR agenda item has been moved to the March work session. Grassick did not receive the map with the suggested revisions before today's meeting. Knop asked if map can be ready by the regular meeting, Grassick will discuss with Barnes who has been working on the revisions with Mark Scott. This map is going to be for recreational purposes used to identify which trails/roads are being maintained and access points, a discussion ensued. Linnett added budget is an issue since we are not able to pull funds out of the Reserve. Davis added the map is not about improvements, it's what is there now and we are asking to keep things maintained. Grassick noted the need to define what the Committee's perception of maintenance is, adding for public works keeping the access for the springs is important, and a discussion of maintenance on the trails ensued. In response to Linnett's question which roads are being maintained, Grassick said Burn Road down to trail connection point, north entrance road where the gate comes in down to the logging operation and a discussion ensued. A discussion was held regarding what maintenance included and how each trail or road is maintained differently. Linnett suggested making a priority of 5 to present to Council for both recreation, access or public works, such as the Springs and Loop trail. Grassick added ECFR maintenance does not have its own budget, it is being absorbed in the Public Works operational expense budget. ECFR was originally intended to have its own budget from timber revenue, but since it does not, it is has to be funded under other avenues. Anderson added the Committee can recommend it having its own budgeted items and a discussion ensued. Davis added if the City doesn't have the resources to allow maintenance then outside groups that would love to come in and do work parties to assist. Grassick discussed the areas the Public Works has maintained. Sund suggested pulling the number of staff hours based on time sheets from the past year, add 15-20% for additional hours needed to clear an additional portion of the road, then present to Council as additional line item for the budget. If approved that will be the work that will be done next year. Sund suggested focusing on keeping the area he needs to access on a regular basis for his inspections cleared. Knop suggested adding ECFR to the parks tour. The Committee made additional revisions to the map and discussed the work needed to keep areas cleared for Sund's monthly inspection.

Motion: Davis recommended a 20% increase from this year's time spent in the ECFR added as a separate line item in the road budget to keep areas cleared for staff's monthly inspection. Risley seconded the motion.

Vote: Knop, Risley, Davis, Williams and Sorenson voted AYE. The vote was 5/0 in favor and the motion passed. Linnett abstained.

Grassick will see how much staff time was spent on ECFR last year. Risley suggested having pictures of the ECFR to present to Council. Sund added he still has photos from a previous presentation, as well as the possibility of hiring an unmanned arial craft to take photos.

GOOD OF THE ORDER

Risley spoke with Matt Love about possible locations for Beach Bill sign. There was a potential issue with one of the locations, however the owner is more open now.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:05 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, March 19, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams and Jillayne Sorenson

Excused: Eliza Davis

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES OF FEBRUARY 19, 2015

Motion: Risley moved to approve the minutes of February 19, 2015 as amended; Williams seconded the motion.

Vote: Knop, Risley, Williams and Sorenson voted AYE. The vote was 4/0 in favor and the motion passed.

NECUS'

NeCus' Visioning Process

Dick Basch asked Scott Tucker and Doug Deur to attend the meeting. Basch reported that GENA met Tuesday and came up with a draft mission/visioning statement which will be presented to the City once completed. Tucker, Superintendent of Lewis & Clark National Historical Park, introduced himself, and offered technical assistance for the park, noting it is outside of the park boundary which limits assistance financially, but not technically such as helping to tell the stories of Lewis and Clark. Doug Deur introduced himself and noted his involvement in Cannon Beach, and is the main person to provide academic research for public education from Portland State University. Basch noted Deur did a paper on the oral history of Clatsop Nehalem tribe as a result of interviews with tribal elders. Deur gave an overview of the agreement between National Parks and Portland State University, giving details about the agreement and ground penetrating radar. Deur noted they will be providing restoration concepts and will develop story lines for the interpretive signs which will give the content needed. The agreement does the research and development of the content for brochures or signs. Basch noted the ground penetrating radar will help see the lay of the land to recreate the site. Deur noted that from the fragments recovered from the surrounding area they have been able to piece together how the village lived. A discussion was held regarding the area where ground penetrating radar will take place. Basch noted once finalized the mission/visioning statement GENA is working on will go to the City and partnering organizations. Deur noted if they are unable to reach an agreement with Grand Ronde for use of the ground penetrating radar there are other options, however they are more expensive. A discussion was held regarding the timeframe for GPR and storylines for the interpretive portion. Barb Linnett reported they the Palette Group will meet in May regarding the interpretive signs, the first one being what is NeCus' and the other about the estuary. A discussion was held in response to Linnett's question of if they should start, Deur offered to work on the sign content regarding the name and the importance of that spot with the tribe, University and Parks Service. Once a draft has been polished he will present to the group.

MONTHLY STATE OF THE PARKS

Anderson reported the Logan Beach access is complete and they are doing end of winter/pre-spring maintenance in the parks, parking lots and beach access points. Main Park was mowed for the first time last week. Cedar tables at Les Shirley have been water sealed and stained, new tables will be going into service. The main City Park lost part of a tree during last weekends wind storm. In response to William's question if the playgrounds are checked for safety of the equipment, Anderson replied yes. Williams noted the swings are squeaky at Tolovana Wayside and Anderson will check the swings.

GOAL SETTING/BUDGET REVIEW

Knop read the top five chosen from last month and asked for suggestions for the rest and a discussion ensued.

1. Beach Access
2. Parks Master Plan
3. NeCus Development Plan including parking concept
4. Trail Construction
5. Logan Creek Foot Bridges
6. Reserve Projects
7. Tennis Courts
8. Pocket Park
9. Small Picnic Park

Grassick noted we will go through this process annually, and asked that as a need comes up to let him know and he will add it to the list.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Knop noted this will be on the June work session agenda. There is no update on the map.

GENA COMMITTEE REPORT

Knop reported they met on Tuesday, Katie Volke prepared a draft vision plan for NeCus' and will present to the Parks Committee once all revisions have been made.

ECOLA CREEK WATERSHED COUNCIL

Linnett reported the Council met Monday afternoon and the new director was introduced. Linnett noted a new group has been formed to look at the designation of wetlands in the County. This group will also look at FEMA regulations and boundaries, and meets every other month.

MARINE DEBRIS UPDATE

Anderson reported the beach is being checked twice a week, and a few buckets of debris has been gathered. A local citizen dropped off a load of beach debris at the recycle center. Anderson noted nothing out of the ordinary. The next SOLVE beach clean up is March 28.

TOLOVANA WAYSIDE REPORT

Williams reported the swings need a little grease, State Parks fixed the water faucet, and they have been going through the dog bags like crazy. Anderson noted 7 Dees has a new batch of shore pines. He has put one in at Whale Park to see how it does, if successful he will plant one at Tolovana Wayside next spring.

12 DAYS OF EARTH DAY REPORT

Knop reported Davis sent emails to last years participants of the street fair and has received good feedback. A discussion was held regarding the use of the City's electric vehicles in the parade. It was decided it was not appropriate for the parade, but could be at the street fair, Anderson will discuss with Public Works. Sorenson reported she is working on permits and necessary letters needed for use on private property.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

No report

BEACH BILL INTERPRETIVE SIGN

Linnett reported the text has been completed and should be to City by March 25th. Linnett described the sign and read the text. The proposed location is at the end of 2nd Street, which will be discussed at DRB tonight. Risley noted it was run past Oregon State Parks who was appreciative. Once DRB approved the location the City will work on the stainless steel foundation for the sign, which could take some time. Unveiling of the sign will be during 12 Days.

COMMUNITY GRANTS

No grants have been submitted to date.

GOOD OF THE ORDER

Knop reported that Linnett has resigned due to her house selling. Election for Vice Chair will be next month.

Knop noted there will be trail cleaning Saturday from 9-11 am, and reported on a scotch broom plant near the treatment plant which Anderson will remove.

Tucker reported the regional trails coalition is expanding from Warrenton. Tracy Sund has been sitting in on the phone meetings, the first in person meeting will be next month with a discussion on funds. The Warrenton Trails Association is transferring their non profit status to this group. The first piece through this group will be National Trails day on June 6th and Tucker noted the grant opportunities for small communities. Membership of the coalition was discussed. Tucker encouraged Cannon Beach to involve him in technical assistance where applicable. Tucker noted that April 2 the National Parks Service is celebrating their 100 year anniversary. Every 4th grader will get a Federal Lands pass during the 15-16 school year. In response to Knop's question why 4th graders, Tucker replied they are still in a homeroom and study state history that year therefore they already have a large outreach with that grade. Tucker recently finished a finance package for funding of a Lewis and Clark mobile app for sites from Washington State line to the mouth of Columbia. Tucker will try to attend every couple meetings, and he will let the committee know when he plans to attend.

The Committee thanked Linnett for her service.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:33 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, April 16, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams, Eliza Davis and Jillayne Sorenson

Excused:

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:04 a.m.

ELECTION OF VICE CHAIR

Motion: Williams moved to elect Risley as the Vice Chair; Sorenson seconded the motion.

Vote: Knop, Risley, Williams, Davis and Sorenson voted AYE. The vote was 5/0 in favor and the motion passed..

APPROVAL OF MINUTES OF MARCH 19, 2015

Motion: Risley moved to approve the minutes of March 19, 2015 as amended; Williams seconded the motion.

Vote: Knop, Risley, Williams and Sorenson voted AYE. The vote was 4/0 in favor and the motion passed. Davis abstained as she was not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported they have been working on landscape maintenance, mowing and pressure washing. The horse bridge is back in place and the new Haystack stairs are underway. The Parks department is assisting with the landscaping at Tolovana Hall. Risley noted her concerns about potentially disturbing the time capsule buried at Tolovana Hall, Anderson is aware of the location and is being respectful, a discussion ensued.

GOAL SETTING/BUDGET REVIEW

Grassick thanked the committee for their input, the draft budget has been submitted.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

At Tuesday work session the ECFR was an agenda item to get direction regarding the Reserve for budgeting purposes. Barnes noted the Watershed Council may be asking for OWEB grant funds to help cover some of the projects, which would reduce the City's budget commitment. The Committee is working on a refined implementation list for the Reserve which will go back to Council in June. Council requested to make a list of priorities instead of doing it by fiscal year, this would also show the dependency of the projects. At the May meeting the Committee will need to finalize/revise the list. Council requested to include the completed projects as well.

Barnes updated the Committee on the map, they are working on the second pass. The plan is to have the map ready for review at the May meeting, and present to Council in June.

GENA COMMITTEE REPORT

GENA has not met since last meeting. The next GENA meeting will be next Tuesday.

NECUS'

Knop submitted the draft of the Vision Plan from GENA. Dick Basch had some minor revisions which have been sent to GENA, and not included in the version the Committee received. A discussion ensued regarding the plan and ground penetrating radar. There will be an update on the plan after the next GENA meeting. A discussion was held regarding the status of the old school gym. Knop noted the amount of people using the site. Barbara Linnett suggested adding a mural regarding NeCus' at the site and a discussion ensued.

ECOLA CREEK WATERSHED COUNCIL

Knop noted that Linnett used to attend the Watershed meetings and suggested having another committee member attend. The Watershed Council will start meeting every other month, with projects happening during the non-meeting months. Jan Siebert Wahrmond will bring the Watershed agenda to the Parks meetings in the future. A discussion ensued regarding a new group called Friends of the Trees.

MARINE DEBRIS UPDATE

Grassick reported the debris has been average. A rescue buoy from a Canadian submarine washed up, the Canadian Navy will be retrieving it. A SOLVE beach clean up was held last weekend, they filled the 2 yard dumpster and had extra bags.

TOLOVANA WAYSIDE REPORT

Williams reported the State's been doing a great job mowing. Anderson oiled the swings, and noted a vandal carved the bench at the Wayside.

12 DAYS OF EARTH DAY REPORT

Knop gave an overview of the events that have taken place, and discussed the details of the remaining events.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

No report

BEACH BILL INTERPRETIVE SIGN

Linnett saw a preview of the sign, Grassick noted the brackets are in and the sign has been received. Linnett reported on the people who will be attending the unveiling.

COMMUNITY GRANTS

Barrett reported how many applications have been received, and a discussion ensued. Davis inquired how does the Committee's outside interests affect the participation in the grants. Knop replied members will need to identify potential conflicts and have them reflected in the minutes.

GOOD OF THE ORDER

Risley reported on the Clatsop County tsunami hazard overlay project upcoming meetings.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:30 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, April 16, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams, Eliza Davis and Jillayne Sorenson

Excused:

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

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ELECTION OF VICE CHAIR

Motion: Williams moved to elect Risley as the Vice Chair; Sorenson seconded the motion.

Vote: Knop, Risley, Williams, Davis and Sorenson voted AYE. The vote was 5/0 in favor and the motion passed..

APPROVAL OF MINUTES OF MARCH 19, 2015

Motion: Risley moved to approve the minutes of March 19, 2015 as amended; Williams seconded the motion.

Vote: Knop, Risley, Williams and Sorenson voted AYE. The vote was 4/0 in favor and the motion passed. Davis abstained as she was not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported they have been working on landscape maintenance, mowing and pressure washing. The horse bridge is back in place and the new Haystack stairs are underway. The Parks department is assisting with the landscaping at Tolovana Hall. Risley noted her concerns about potentially disturbing the time capsule buried at Tolovana Hall, Anderson is aware of the location and is being respectful, a discussion ensued.

GOAL SETTING/BUDGET REVIEW

Grassick thanked the committee for their input, the draft budget has been submitted.

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ECOLA CREEK WATERSHED COUNCIL

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12 DAYS OF EARTH DAY REPORT

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ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

No report

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COMMUNITY GRANTS

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GOOD OF THE ORDER

Risley reported on the Clatsop County tsunami hazard overlay project upcoming meetings.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:30 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, May 21, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams, Eliza Davis and Todd Rowley

Excused: Jillayne Sorenson

Staff: Public Works Director Dan Grassick, City Manager Brant Kucera, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:04 a.m.

APPROVAL OF MINUTES OF APRIL 16, 2015

Motion: Williams moved to approve the minutes of April 16, 2015 as amended; Risley seconded the motion.

Vote: Knop, Risley and Williams voted AYE. The vote was 3/0 in favor and the motion passed. Rowley abstained as he was not present at the meeting.

Knop welcomed Rowley to the Committee.

MONTHLY STATE OF THE PARKS

Anderson reported they are spending most of their time on landscape maintenance. Highlights from last month include the parks portion of Tolovana Hall landscaping, spreading the semi annual fertilizer and adding the plaque back on the bench at bottom of Haystack stairs. The ball field has been retrofitted to a dual field for little league to also use. Davis arrived at 9:06 am. Work at Elk Run park includes scraping the parking lot, adding new rock and picnic table. At Whale Park the furniture and trash can have been pressure washed and cleaned up. Parks is still working with Ecola Lewis on her art installations, 6 concrete pads are being poured for the new picnic tables, and they've pressure washed the concrete portion of trail at the wastewater treatment plant. Anderson noted potential locations of pocket parks, which are a Council goal for next year. Sund is attending the north coast trails symposium this week and has acquired a guide for equestrian trails. The flower baskets are up and a discussion ensued about the tennis court usage.

GOAL SETTING/BUDGET REVIEW

Grassick reported the Budget Committee approved all funds requested. Parks funding included an allocation towards a new truck, trail development for the Elmwood trail, NeCus' development, tennis court resurfacing, and beach stair access at Center Street and Logan where the stairs meet the beach. The conceptual stair design will need DRB approval as the goal is to give people on the beach clear identifiable access points to use in emergencies and a discussion ensued. DRB was not fond of the decision used at the Gogona stairs. Design options will be presented to this Committee as well as EPREP. Trail master plan funding was also approved and preliminary work on the RFP for a consultant will begin next month. Grassick noted this will be a group effort and the Committee should decide who will participate in the master plan concept i.e. community meetings, small groups, surveys.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Grassick reported Barnes apologized he was unable to make the meeting. Grassick presented the map that included all revisions that were able to be done by the City's consultant. Barnes is working on an OWEB grant for a road evaluation of the entire area. Grant monies would be available in October, the end result would be a road inventory assessment map, a discussion ensued. The next step is a letter of support from Council.

Revisions on Timeline from management plan to let council know where we are at.

Knop had one revision to the timeline, Davis gave brief history of project for Rowley. Davis and Risley had several questions regarding potential projects and a discussion ensued. Kucera noted money has been budgeted for beaver foraging and thinning. Davis questioned the access for thinning, Grassick noted once the road assessment is completed we will have a better understanding.

GENA COMMITTEE REPORT/NECUS'

Knop reported Dick Basch is out of town, and Katie Volke will give a presentation during next month's Committee meeting at 10:30 about the NeCus' visioning process and a discussion ensued. GENA is working on the visioning process with Basch and Doug Deur. The vision plan will be used as a basis to develop the masterplan.

ECOLA CREEK WATERSHED COUNCIL

Linnett reported the Watershed Council has a new coordinator and gave an overview of projects, and how the council will be reorganized. A discussion ensued regarding scotch broom removal. In response to Davis' question about underground imaging at NeCus', Linnett replied that would be through GENA, and it's delayed due to tribe politics. Linnett added DEQ will be coming through Clatsop County over the next couple of months for well testing.

Grassick reported the City will no longer be testing the the outfall as the State is now testing in the surf. Grassick gave details of how the testing works, noting the differences between testing in the outfall versus the surf, adding the City we will be notified if there is a high reading, and we will put signs up if needed. Grassick noted due to City testing we were able to prove that the source of the enterococcus was not from our sewer system, adding testing for testing sake is not prudent and a discussion ensued. The current signs at the outfall will remain in place.

MARINE DEBRIS UPDATE

Anderson noted it has been pretty clean, however there was an uptake during the veleva veleva. In response to Davis's question on how to get the extra garbage off of the beach, Anderson replied to call and coordinate with Sund. Davis added she has been very impressed with Marc Ward's efforts.

TOLOVANA WAYSIDE REPORT

Williams reported everything is ready for Memorial Day weekend. Anderson noted it looks better than it has in years. Williams thanked Anderson for greasing the swings, adding it's quieter now.

12 DAYS OF EARTH DAY REPORT

Knop reported there will be an evaluation meeting at 11:00 am today. Knop thanked Anderson and the City for assisting with the activities. Williams added the parade was a success. Knop noted the street fair was successful as well, adding Recology suggested getting shirts again and they may be interested in assisting with financing. Davis noted the kids enjoyed planting trees. Anderson still has 8-9 trees potted at the yard waiting to be planted and a discussion ensued.

ENTERTAINMENT IN THE PARK/ENTERTAINMENT IN THE PARK BUDGET

Davis reported the North Coast Symphony applied for a Community Grant to hold a concert. Davis noted concerns with Tolovana Arts Colony's grant application with regards to concerts.

In response to Knop's inquiry if entertainment in the park was budgeted for next year, Grassick checked and did not see a line item, and a discussion ensued. A discussion was held regarding the function of the bandstand, and Williams suggested setting goals for next year. Jan Siebert Wahrmond asked about planned concerts for this summer and a discussion ensued. Davis noted the Fort George Brewery was a great resource as well as possible collaboration. Knop suggested keeping this as an agenda item as a reminder.

BEACH BILL INTERPRETIVE SIGN

Knop reported the ceremony was nice and people on the trail have commented about the sign. Linnett thanked the City for their assistance.

COMMUNITY GRANTS

Kucera reported the Cannon Beach Library has been made as a separate line item, and the budget committee approved a budget amount of \$75,000, pending Council's final approval. Knop noted Sorenson has a question regarding the SEPRD budget, which Davis was able to clarify. The Committee invited Clatsop Community Action and Restoration House to give a presentation. The Committee decide to schedule presentations every 10 minutes and requested Tolovana Arts Colony be at 9 am. The Committee declared any involvement or possible conflicts with the applicants; Davis noted she works for SEPRD after school programs, and is also on the marketing committee board for the Coaster Theatre. Knop reminded the Committee to submit their numbers by June 16th for the June 18th meeting, adding their recommendations will go to the Council work session in July and for approval in August.

GOOD OF THE ORDER

Knop reported the trail cleaning parties have disbanded for the summer and will begin again the 3rd Saturday in September from 9-11.

Davis reported she returned from a trip to Mexico with a friend who brought back 6 dogs, which have all been adopted except 2. The dogs are getting back to health, mid size, 5 years old, and are looking for foster or permanent homes.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:45 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, May 28, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams and Todd Rowley

Excused: Jillayne Sorenson and Eliza Davis

Staff: Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:00 a.m.

COMMUNITY GRANT PRESENTATIONS

Tolovana Arts Colony

Lisa Kerr, Program Director and Tracy Abel

Kerr noted there were two pages of budget information were missing from the application submittal which is why numbers did not add up correctly. Pages missing included summer concerts. Copies were distributed to the Committee and emailed to absent members. Kerr explained why expenses were separated from daily operating costs. In response to Knop's question if they have anyone interested on the board who would want to be the event coordinator, Kerr replied not at this time, Abel added that's why there is a line item. Kerr noted she knows a lot of bands in Portland, however that is not the issue, neither is finding a coordinator; it's because it is so expensive. Knop explained the Parks Committee is committed to having concerts. Kerr added concerts series need to be well publicized. Williams questioned why there were no numbers for membership noting she asked about member ship last year as well. Kerr replied they are working on mounting a good membership drive, adding they have members, but never had a concerted campaign to gain members which is an area they have been lacking. Abel added people sign up at different times and they are working on the logistics. Williams noted if she received something in the mail she'd renew. Kerr would like to add incentives for membership, i.e. discounts on cooking classes and a discussion ensued.

Risley arrived at 9:15 am.

American Legion Post 168

Dan O'Reilly Vice Manger and Commander Elect & Joe Bernt, member of Sons of Legion

O'Reilly gave a history on the Legion and explained how it's evolved to a community centered organization, adding over 60% are out of towners, second home owners. Members are represented in almost every organization in town. O'Reilly detailed the events they are involved with, adding their facilities are open to non-profits in the area. Money received supports scholarship, there are 5 each year for high schoolers. The building was gifted in 1948 and it is falling apart and takes a big chunk of change to keep it up. O'Reilly discussed the music on Monday nights adding one of the deficiencies they have is the sound system. The goal is to expand as they are also the back up for concerts in the park should their be rain. O'Reilly added their emphasis is on community involvement and wants to have one unique event each month. The Legion is trying to be open as often as possible and has attracted more membership lately. O'Reilly noted they'd like to partner with everyone and the assistance would help them immensely and in turn help the community. Bernt added he hopes this grant will jump start the quality of music, attract musicians, encourage folks coming from further away, and assist with marketing instated of just word of mouth. O'Reilly added this is something we can build on and move forward. Risley noted she really enjoys what the Legion is doing for our community.

Camp Kiwanilong

Terri Opsahl, Board Chair and Amy Koch (Ribbit), Camp Manager

Opsahl noted she is very appreciative for everything the City does, adding Cannon Beach is one of the few cities

that provides funds. This year they will be using the grant money for “Sparky”ships to help children in the county that are unable to fund the entire camp. The 6 day camp is \$195, which in the Portland area is a good bargain., however, 54-60% are in county members and if unable to afford camp they provide scholarships. The camp had \$6,674 in financial aid last year that helped 65 children. There were also parents who came out to volunteer at the camp. There were a total of 562 campers last year. Camp is a way to connect with nature and develop friendships they may not have had a chance to make. They have some high risk students that have been recommended by teachers, and some of these children have come back to be counselors. Opsahl explained their counselor in training programs, adding one kid who is graduated from UW this year who has been a camp, counselor, senior counselor and is developing a website for the SYP group. VOCA also uses the camp for high risk kids. Koch added the scholarships are really going for kids in need, and detailed some of the people who are asking for assistance. Koch handed out registration information for this year’s camp. The camp has received a grant for facility improvements and is having an open house. The facilities are also available for weddings, reunions, holidays, which is how they fill it in the wintertime when the summer program is not going.

Cannon Beach Arts Association

Mary Bess Gloria, Chair, Carolyn Propst, Treasurer and Lila Wickham, member.

Gloria distributed flyers to the Committee, noting the CBA just recruited a new director who has over 30 years experience in gallery management and is a gallery owner. The new director looks at the programs in an integrated fashion instead of individual programs. This is the 13th year of summer camp. CBA asked for a lower portion for the art camp, which will be held at the Community Church. They will be offering 13 classes. Through funding CBA was able to get the brochure translated in Spanish and are working on recruiting students of Spanish or Native American decent. In response to Risley’s question how camp is filling up, Gloria noted three classes are full, lots of other classes have people signed up, only a handful that have no registrants, adding often people wait until the last minute to register. The CBA has decided to bring back a program from the past where they contribute funds to local schools to use in their programs for arts-related projects. Schools are asked to report back on how they used the funds. Gloria had 4 high school scholarship applicants this year, and detailed the summer intern program, and how they support careers in the arts. They are carrying forward money from last year’s community grant as they didn’t find the right submittal for uses of the funds, therefore CBA is asking for a lesser amount this year. Gloria added the gallery wants to continue to enhance engagement with the arts, noting they are a springboard for artists. Risley added she appreciates that if they don’t find someone that fits the criteria for a show they do not move forward with it.

Cannon Beach History Center

Elaine Trucke, Executive Director

Trucke noted the History Center is doing an exhibit on World War II which has been well received. One of the goals of the exhibit is that it will change and morph until 2016. It will change as new information is acquired. Trucke found information from a person who was involved with the internment camps. The Center has a partnership with several organizations including the reenactment group who is doing a reenactment of the shelling of Fort Stevens. After WWII a lot of collectors were more interested in foreign items instead of American, therefore American items are harder to find. Trucke gave a brief history of Fort Stevens involvement around the war, and things local civilians needed to do, such as dimming headlights during the war. The goal is not to just have an exhibit but to have people provide information as well. Trucke shared several Clatsop County WWII stories. The exhibit also includes what happened after the war, road maintenance, promotions to get people to come back to the ocean, tourism during the war, adding Cannon Beach was prepared to evacuate during the war just as the community is now in the event of a tsunami. The exhibit will be changing throughout the year. The Center has received a grant to help with costs, however due to how expansive and ever changing the exhibit is, they are asking for funds that will help with panels, some of the travel costs for presenters, and marketing. Rack cards have also gone out and they are doing advertising. Trucke shared several stories adding it has been fun seeing what people bring in.

Clatsop CASA

Lauren Wilson, Executive Director

Wilson gave a brief history of CASA, explaining the advocates get to know the kids, teachers, parents, etc. to see what each child needs and what’s in the best interest of the child. During foster care there are a lot of changes that can occur and often the CASA volunteer is the only consistent person in the child’s life. CASA has about 35 volunteers in the county and between 100-120 children. Training courses for volunteers are combo of 30 hours online and in person discussions. CASA provides monthly training as well to keep volunteers up to date. They

currently have 4 staff members, partly because of planning and funding all have been cut back to part time, noting CASA is trying to be as cost efficient as possible. The money asked for in the grant will train several volunteers, Wilson noted people are truly volunteers who is offering an outside perspective for the child. Children in the program can see a resolution in a year, however sometimes it takes longer so volunteers are asked to give a 2 year commitment to stay with the child. Wilson noted that there are more children than volunteers.

Clatsop Community Action

Elaine Bruce Director Social Services and Marlin Martin Director Regional Food

Bruce explained CCA social services offers intensive case management for prevention of homelessness, and also offers energy assistant programs. There is a base of funding both indirectly and directly to get people in a permeant housing. Needs are tailored to the individual, not just a band aid one month at a time. CCA has a plan for sustainability an handles the entire County, noting the needs in Cannon Beach are advancing and there is a need for case management and follow up. CCA is a the point where of assessing the representation need here, noting there may be a need to bring on a person for Cannon Beach. The grant would support the person for Cannon Beach and the assist with the gaps in the federal and state funding. When people live in Cannon Beach but work outside the area there is a need for transportation that is not funded at the state/federal level. Bruce noted when you listen to a person's story they can't get a job because they don't have an ID, it's those things that start a downward spiral.

Martin explained the food bank structure from state to county adding collectively the network donated a million and a half pounds this year. Martin noted the difference from Clatsop County from other counties is 58% of our food is fresh food. CCA will process 1.3 million meals in Clatsop County. Food is donated primarily through national and state acquisitions. Three staff people work hard to bring food in, and about 90% of food distributed in Clatsop County comes from outside the county. Martin discussed fresh food versus canned/boxed food. Martin discussed the program developed called food bank fresh and detailed acquiring the fresh food, such as providing salmon to low income people in the county as well as distribution to other counties. Martin added we are in the business of distributing food, not storing it. Martin discussed the mobile food bank process and acquiring a new truck adding they will delver 200-225 pounds of fresh food to clients and people are encouraged to come weekly instead of monthly to promote the consumption of fresh food. Martin encouraged the Committee to stop and say hi if you see the food trucks in the parking lot, adding you'd be amazed to see the 6 year old child who has never tasted a plum. Martin is very grateful for supporting the programs, Bruce invited the Committee to the event in June to discuss the changing dynamics on poverty.

Healing Circle

Georgina Jones, Director

Jones explained the Healing Circle supports children who are survivor's of sexual violence. Almost all funding is local, which is important that the community supports the organization. Jones gave a brief history noting the founder was conducting groups for child survivors who wanted to be normal, they wanted a camp or sleep over. Essentially the program was developed by kids which became VOCA camp. Now kids are coming back as being adult volunteers. Jones explained how the camp works adding each kid has their own adult to assist in building trust. Secrecy and silence is what keeps sexual abuse to continue, this is an amazing venue for a safe space for expression. Child abuse is not about sex but about control and oppression and they are able to have amazing conversations about social justice issues, discuss hard things in an unique way. They create safety and give people the tools needed. Jones added the program values the entire community and would like to see Cannon Beach send 10 residents to training, as currently there are no active volunteers from the area. Jones would love to come back next year with their evaluation and say Cannon Beach residents stepped up adding we do serve Cannon Beach residents. The Healing Circles collaborates with Clatsop Community College. The training creates a nest, a community of safety.

Helping Hands

Chief Jason Schermerhorn, Board President

Schermerhorn stated Alan Evans, CEO had surgery and was unable to attend. Schermerhorn explained how he met Evans adding Helping Hands now has resources in Clatsop, Yamhill, Tillamook and Lincoln counties, as well as acquiring property in Tillamook for a reentry program. In Clastop County they offer 30-60-90 day reentry programs and described the programs Helping Hands offers. The emergency shelter provides meals and a safe place to stay. Cannon Beach often deals with homeless people, Schermerhorn recently dealt with someone trying

to get out of Cannon Beach who said he knows he's in the wrong place, and he was given a ride to the Seaside homeless shelter. Schermerhorn said Evans is very transparent and fiscally responsible, noting the program is doing better, but money is getting tighter as the need is growing. Helping Hands sends a roster to police and parole each night to keep them informed who is in the facilities. Schermerhorn added Evans will use the Cannon Beach canine at the shelter on a weekly basis. Schermerhorn had a video to present to the Committee which wouldn't load. A link to the video will be emailed to the Committee after the meeting. Video was done by lady who was abused by her husband and got into drugs, but was able to fight out with the help of Helping Hands. Schermerhorn added you don't often see the success stories. In response to Risley's question with people they know are good candidate to stay are they able to provide a place, Schermerhorn replied they do find a place for them to go, adding they look for the right program sometimes sending them to another location i.e. Yamhill.

Lower Columbia Hispanic Council

Rosio Simmons

Simmons has lived here since 2001, owns Haystack Lodging, and has been on the Hispanic Council since 2006. Through businesses she has had the opportunity to work with Hispanics and see what their struggles are. The Council helps area latinos to promote advancement of health, education and social/economics. The grant is intended to fund a project related to education. The Council provides a GED class in Spanish, about 12 people have obtained their GED. More are interested in getting their GED however their education level is not up to speed, however through the Mexican government there are classes online that allow people to graduate from elementary, middle school and then go on to get their GED. Laptops or tablets are needed to use for online classes to get GED or ESL classes. The ultimate goal is for the Council to have a mobile learning center to teach classes.

North Coast Land Conservancy

Katie Voelke, Director

NCLC is a land trust from Clatsop to Lincoln City. The grant applied for is to help with a new initiative, coastal edge. Voelke described their newly defined unique coastal area going from peaks of coast range to the ocean, adding Cannon Beach is right in the middle. The work being done is conservation planning, looking at sensitive species, habitats and systems and how it connects to everything else. There is a lot of opportunity for connectively, Voelke presented a map of the area adding their are opportunities to work in the watershed. The grant is to help with the initiative through the on the land program that will provide free events to people. There are a number of support events planned for this summer. There are specific conservation acquisition funds. The area adjacent to Ecola State Park will connect to Circle Creek. Voelke added its a big acquisition and will take over a year, there is \$600,000 secured, however the total cost is \$1.6 million. NCLS is also talking with State Parks on to assist with forest management and road decommissioning which could provide future trail potential.

Restoration House

Mark Terranova, Director

Terranova is in his 13th year as Director of Restoration House, which is a quiet program due to the individuals served at the home. Currently there are 19 people at the house, there are usually 15. All referrals come from the Department of Corrections or mental health facilities. When people are released they often are required to go back into the county they offended in. Currently there are 200 years of prison time in the home now, which includes sex offenders. Terranova described the offenders in the home noting they all go to group three times a week or are involvement with treatment court. Restoration House is all about community safety, there are a lot of eyes on the house. Each person has a program in order to transition out of the home with multiple people who are overseeing. Terranova discussed how people are being overseen with regards to medication and treatment. The reason you don't hear about the program is because of the people they serve, you keep quiet and try to maintain quiet, as when something bad happens it's usually very bad. The budget is small and kept tight. Currently there are a couple people from Cannon Beach at the house. Terranova does has success stories, adding success is measured in days, months and hopefully years. Terranova asked for more money due to facility is an old house and in need of repairs. Terranova noted the Committee is welcome to come visit, but will need to call first as women are not allowed in the facility unless accompanied.

Seaside High School CYBORG

Mike Brown

Brown is the science and technology teacher at the high school and robotics team coach. Brown distributed and walked through the handout adding robots are only the vehicle, it's about having kids doing things. Brown is running into kids who have never used a tool of any kind, many who have just never had the opportunity for the

experience. The team is not just about building robots, they also need a business plan, have a website, PR, and public appearances such as a recent trip to a kindergarten class. It takes about 1200 hours to put a robot together, and the team has 6 weeks to design and build the robot. The team pays all their own expenses, when Brown is gone from school they pay for his substitute, when they make a bus somewhere they pay \$1.50 per mile, pay for hotel, meals, etc. Their sponsor list and partners have grown. Brown discussed some of the schools they compete against, adding in some schools students pay \$1,000 to be on the team, on this team students do not pay a thing. In 5 years they've grown from one robot to having three to four. Brown is always inviting people to the team to increase diversity and women on the teams, noting they are competing against sports team for participation. In fundraising it's easier to raise for sports, most of our funding comes from out of the area, the furthest supporter being from Moscow, Russia. At competition it is 3 robots against 3 robots. Having money outside of the school realm Brown was able to get a grant for a robotics team at the middle school. By partnering with Cannon Beach for 4 years it has given a wider community view for the program, adding the vision on a regional funding basis is amazing. Brown described their robots and equipment. This year the team won the engineering inspiration award, which was about inspiration in the community and getting people on board. Next year the school district has doubled their budget. Future pieces to the project is to continue with community outreach, looking for partners and mentors. Brown noted the STEAM night sheet included the information in Spanish. To compete the cost is \$5,000 which doesn't include travel costs, if they make it to the regional competition it is another \$4,000. Brown added you will not find a more sportsman-like competition in any field. If you need a part someone is willing to assist. Brown thanked the committee for their support and partnership. Brown noted without a robotics team they wouldn't have been able to acquire a 3D printer.

SEPRD

Ryan Stanley Recreation Coordinator

Stanley noted Darren Gooch was unable to attend today and gave a brief background about the after school program. adding by October they had 15-20 kids per day and hired Eliza Davis and a few months later hired another program leader. Stanley described the programs available during the after school program adding the program leaders are wonderful mentors. SEPRD recognized involving parents is important and partnered with NW Parenting. There is a nominal fee for the after school program, \$50 for year or \$2.00 per day. Some families are unable to afford the fee, however no one is turned away. The grant helps offset the costs for enrollment fees and assists with the equipment. The program provides a nice, fun, safe atmosphere. There will be summer activities available, however they will not be open everyday like during the school year. In response to Risley's question if mobility is an issue with children from Cannon Beach, Stanley noted 1/3 is from CB, and they have expressed logistical issues with transporting kids to Cannon Beach adding there are approximately 10-11 kids from Cannon Beach. Knop asked Stanley for clarification regarding the difference between the request amount and the amount show on the budget. Stanley confirmed the requested amount is \$2,500.

The Harbor

Julie Soderberg, Director

Soderberg stated the mission is to assist in the intervention and recovery of survivors of stalking, domestic violence and sexual assault. This is the only organization that provides 24 hour response, they go out in the field with law enforcement at their request. There has been an increased need in Cannon Beach. Last year they served 23 residents from Cannon Beach and as of April 1 they are up to 25 for the year. Soderberg added it's not due to more violence, but more of a call for help. There has been an increase of information made available to Spanish speaking residents, noting there is not a lot of services available for Spanish speaking residents. Soderberg noted how their Spanish speaking advocate assisted on a recent situation. Programs through The Harbor are intervention-based and ties in with several of the other programs the community grants fund. The Harbor is part of the long term community piece. Chief Schermerhorn is in the process of introducing the You Have Options program which is a new way of reporting when you have been sexually assaulted. The new program does not as in depth when the victim is not ready, and also helps law enforcement identify serial perpetrators. The process is victim driven instead of prosecution driven. Soderberg noted a recent case where Cannon Beach officers interfaced with the victim using this new training, and how comfortable they were able to make the victim while providing information. The Harbor is renovating their building in Astoria which will have a permanent classroom for NW Parenting.

Wildlife Center

Barbara Linnett, representing Wildlife Center

Linnett gave a brief history of the Center, noting is started approximately 18-19 years ago in a small trailer and

currently has a hospital, out buildings, enclosures, pools and barns. It is entirely supported by grants and donations. Donations come from Portland to Newport. The center is volunteer based however they are in a transition time where there are two employees who work 12 hours a day and make minimum wage. Cannon Beach's involvement with Haystack Rock, the lifeguards and police are supportive and helpful. This year there have been changes in the climate and the eagle population increase is taking care of injured birds on the ocean before human intervention. El Nino coming up the coast is causing changes as well. There were three huge die offs of birds on the beach this year. Looking to the future, the hospital is 10 years old and beginning to require maintenance, and well as maintenance on the other buildings. In response to Risley's question do you get donations for replacements, Linnett stated donations are usually generalized. Linnet added medications and utility bills are quite high, nothing fish costs are high, and they share storage space with the aquarium.

Coaster Theatre

Jenni Tronnier, Marketing Director and Operations, and Patrick Lathrop, Executive Director Tronnier provided handouts to support the application, adding there is something about the theatre that resonates with people. We are a community theatre and cannot survive without community support, there are many people who dedicate time and efforts. In 2009 the theatre developed a kids camp. Several camps are available in summer and during winter break. With help with the grant the theatre provide college and summer camp scholarships, as well as volunteer support. There are three full time staff members and it can be difficult to garner the volunteer efforts needed. The theatre would love to develop classes for volunteers both from technical to onstage. They also need people who are able sew and build. Coaster Theatre is a vital arts center for residents, volunteers and visitors. Cannon Beach is a great arts community and are very lucky to have volunteers who dedicate their time, however the volunteer pools are dwindling and we want to make sure there is a next generation of volunteers to continue for the next 40 plus years. Lathrop noted about 80% of the audience are tourists, people who come from over 50 miles away.

GOOD OF THE ORDER

Knop reminded the Committee to provide their numbers to Barrett by June 16th, adding the grant amount is \$75,000. The two sheets missing from Tolovana Arts Colony makes a difference since they refer to concerts the park. Knop reminded the committee not to have any discussion with a quorum, only one on one conversations, and a discussion ensued.

ADJOURNMENT

Chair Knop adjourned the meeting at 12:31 PM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, June 18, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams, Jillayne Sorenson and Todd Rowley

Excused: Eliza Davis

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:04 a.m.

APPROVAL OF MINUTES OF MAY 21 AND 28, 2015

Motion: Risley moved to approve the minutes of May 21, 2015 as amended; Sorenson seconded the motion.

Vote: Knop, Risley, Williams and Rowley voted AYE. The vote was 4/0 in favor and the motion passed. Sorenson abstained as she was not present at the meeting.

Motion: Rowley moved to approve the minutes of May 28, 2015 as amended; Risley seconded the motion.

Vote: Knop, Risley, Williams and Rowley voted AYE. The vote was 4/0 in favor and the motion passed. Sorenson abstained as she was not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported last month the focus was on landscape maintenance. The concrete pads for the six new picnic tables have been installed, windscreens on tennis courts are up, the ball field hosted the first official Seaside Kids game in ten years, the soccer goals have been deployed, and the tire swing is down for repairs with parts due to arrive in the next days. Pruning is being done at Elk Run and it's now more sunny. The Tolovana Hall landscape project has been completed and the Committee noted how nice it looks. At the library the Sroufe fountain project is underway. Knop noted the flower basket looks beautiful. A discussion ensued regarding the landscape project at Tolovana Hall. Anderson noted concerns about water usage during the summer. Knop confirmed that the City is mowing NeCus, however behind the food pantry is school district property that the City does not maintain. Grassick and Anderson confirmed they are not maintaining that portion of the land. Knop noted the Food Pantry will coordinate with the school district regarding the lawn maintenance of that portion. Anderson read in the Daily Astroian the school district contracted with Duane Johnson to be their realtor. Rowley noted he found a tick last weekend which he hasn't seen in the past, a discussion ensued.

COMMUNITY GRANTS RECOMMENDATION

The Committee reviewed the members suggested amounts and averages. A discussion ensued regarding how members chose their amounts. A discussion ensued regarding making suggestions along with the award amounts. Riggs was invited into the meeting to discuss the attorney's view on putting stipulations on award amounts.

Motion: Williams moved to approve to Council the final average numbers with the strong intention of Tolovana Arts Colony to fund the summer concerts in the park program; Risley seconded the motion.

Vote: Knop, Risley, Williams and Sorenson voted AYE. The vote was 4/0 in favor and the motion passed. Rowley abstained.

2015-2016	ORGANIZATION	AMOUNT REQUEST	FINAL RECOMMENDATION OF COMMITTEE
1	American Legion Post 168	\$5,243.14	2,800.00
2	Camp Kiwanilong	\$855.00	770.00
3	Cannon Beach Arts Association	\$17,905.00	8,658.40
4	Cannon Beach History Center	\$1,000.00	720.00
5	Clatsop CASA	\$5,000.00	2,970.00
6	Clatsop Community Action	\$8,900.00	7,184.00
7	Coaster Theatre	\$8,965.00	3,360.00
8	Healing Circle	\$1,500.00	1,260.00
9	Helping Hands	\$10,000.00	7,200.00
10	Lower Columbia Hispanic Council	\$2,000.00	1,240.00
11	North Coast Land Conservancy	\$9,000.00	5,300.00
12	North Coast Symphonic Band	\$1,000.00	860.00
13	Restoration House	\$8,000.00	4,820.00
14	Sea Turtles Forever	\$1,848.00	1,600.00
15	Seaside Hall	\$1,000.00	830.00
16	Seaside High School CYBORG	\$600.00	556.00
17	SEPRD	\$2,500.00	1,420.00
18	The Harbor	\$10,000.00	7,271.60
19	Tolovana Arts Colony	\$33,132.00	12,080.00
20	Wildlife Center	\$5,000.00	4,100.00
	TOTALS	\$133,448.14	\$75,000.00
	Total Budget	\$75,000.00	

A discussion ensued regarding the presentations held this year. Committee would like to continue with the presentations next year.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Grassick noted funding is in the budget for the road study, a discussion ensued. Grassick added the map will not move forward until after the study.

ECOLA CREEK WATERSHED COUNCIL

Knop reported the Council is meeting as a group every other month, with no meeting this month but the various project groups worked on their projects. The next meeting will be the third Monday in July at 4:30. In response to Jan Siebert Wahrmond's question about how the Watershed Council grant funding and City will work together, Grassick replied the City will work in concert with the Watershed Council when the time comes adding Mark Barnes is working with the Council with regards to the grant. Grassick noted there is money budgeted to work on the road study regardless of what happens with the grant.

MARINE DEBRIS UPDATE

Anderson noted there has not been much marine debris, however with more people on the beach there has been an increase of general debris, and a discussion ensued. Anderson noted the State would allow us to enforce our municipal code, however our code only says no overnight camping. A discussion ensued regarding the amount of debris left on the beach overnight and whose prevue it's under to recommend regulations, and a discussion ensued. Risley noted the OR State Parks Director will attend Sandcastle on Saturday and she will discuss their rules. Anderson noted the State will often defer to and support the local municipalities decisions. Knop asked Williams if at the property management level anything is given to guests about debris, Williams replied no, however its never been an issue in the past. Knop noted perhaps education is needed. Williams added there is information given regarding pets when guests check in. Linnett asked if we could get a clarification of the litter laws using enforcement from that point. Linnett noted the possibility of including to the education component plastic at the beach, and a discussion ensued. Risley will ask the State for the definition of littering.

TOLOVANA WAYSIDE REPORT

Williams reported she will be at the Wayside on Saturday for the Sandcastle event to answer questions and give directions. Williams spoke with Jim at the Chamber and said a shuttle is desperately need for people who can't walk the mile to the event. Williams noted the State is doing a good job mowing.

12 DAYS OF EARTH DAY REPORT

Knop brought thank you cards for anyone who needed to complete their cards. Knop will follow up with Davis on her thank you cards.

NECUS' VISIONING PROCESS

Knop reported this item will be work group meeting about the NeCus visioning process at 11 am. Meeting will happen through December and the work group will report back to Parks.

ENTERTAINMENT IN THE PARK

Knop asked if William's ukulele group be interested in playing this summer adding there is no money in the budget and also no Labor Day concert planned to the best of her knowledge. Williams will talk with her group adding the fee last year was \$100 and they did not need sound. Knop will look for sponsors and when Davis returns will discuss trying movies again.

PARKS AND TRAILS MASTER PLAN CONCEPT

Grassick is working on the RFQ for three consultant firms requesting qualifications to develop a parks master plan. Qualifications will be due by end of July, and a consultant should be under contract by end of September. Grassick noted there will not be much to report until consultant has been selected. Grassick added this will be

done together with the transportation piece, adding the consultants will work together on the multi-mobile components, and a discussion ensued. A discussion ensued regarding the history of Council's desire for these master plans. Grassick will not start a public group until a consultant has been selected and the Parks Committee will be involved in the citizen group component, a discussion ensued.

GENA COMMITTEE REPORT/PRESENTATION

Katie Voelke from North Coast Land Conservancy and the Chair of the GENA Committee presented the draft Vision Plan for NeCus' Village Park. Voelke noted the various parties involved and a brief background of the plan. Voelke noted highlights of the history of the park's conception and visioning process. Voelke gave an overview of the report, a copy is available in the record file.

A discussion ensued regarding the school district's enlistment of Duane Johnson as their realtor. Williams noted it would be good for the school district to see what we are doing at the site. Dick Basch added for years the tribe has been meeting with the school district regarding their hope for the land noting it may be good do let them see where we are going, and a discussion ensued. Linnett noted any decisions about giving a formal presentation should go through Council.

Motion: Williams moved to have Katie Voelke as a GENA representative make a presentation on behalf of the Parks Committee to the Council as to their draft plans for NeCus' park; Rowley seconded the motion.

Vote: Knop, Risley, Williams, Sorenson and Rowley voted AYE. The vote was 5/0 in favor and the motion passed.

Grassick suggested Voelke doing the presentation on the July 14th work session. A discussion ensued regarding approving the draft plan. Grassick noted this concept will be a draft until the parks master plan is completed, at that time the Council will adopt it as part of the parks master plan, a discussion ensued.

GOOD OF THE ORDER

Knop read an email from Marc Ward from SeaTurtles Forever regarding his micro plastic project in Manzanita.

Knop noted Pat Friedland, a former member of Parks Committee, passed away. Her memorial service will be Friday, July 17th at Beth Hollands' green house. It will be a bring your own mug party.

Knop invited everyone to the concession stand during the Sandcastle event.

Anderson noted Steve McCloud's memorial service is Wednesday, June 24th.

Rowley asked if at Sunset Blvd loop area where the elk like to hang out can we do something? Anderson noted it would be a good area for a garden, however it is an ODOT area. Knop noted parking could be an issue, and a discussion ensued. Rowley will do some preliminary coordination with Bill Jablonski from ODOT.

Dick Basch brought Dan Jackson, the cultural resource manager from Lewis and Clark Trails in Omaha. Basch noted the Parks Service and Doug Deur are working on the narrative for the two signs (natural and cultural resources). Jackson spent the past week visiting trails and historical sights. Basch noted in Omaha people have been hearing a lot about NeCus and the Community, adding it's good to have someone from Omaha to meet us and get to see what we are talking about and report back and spread the word.

ADJOURNMENT

Chair Knop adjourned the meeting at 11:06 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, July 16, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams, Jillayne Sorenson, Eliza Davis and Todd Rowley

Excused:

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES OF JUNE 18, 2015

Motion: Risley moved to approve the minutes of June 18, 2015 as amended; Williams seconded the motion.

Vote: Knop, Risley, Williams, Sorenson and Rowley voted AYE. The vote was 5/0 in favor and the motion passed. Davis abstained as she was not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported their focus has been on landscape maintenance, for the second time in two summers there has been a honey bee swarm in Main Park. The bee is a hive in the spruce tree near the bandstand. Ecola Lewis' etched glass panels are in all 5 bus stops, the City is working on building a 6th stop which will include her etching as well. The bottom of Logan stairs will be worked on in the next few days. The Center Street stairs, which will be similar to Haystack stairs, is underway. The Elmwood trail concrete pad pour will happen tomorrow, the east half of the trail has been chipped, with the remaining portions to be chipped next week. The Sroufe fountain at the library has been completed. The tire swing has been repaired, all new picnic tables have been installed, a discussion ensued.

The Ecola Creek Forest Reserve is still closed to all public entry. A discussion regarding how long the closure will last ensued. In response to Jan Siebert Wahrmond's question what is the process to close the Reserve, Grassick replied the City manager consults with the Oregon Department of Forestry, the Fire Department and surrounding timber owners, and a discussion ensued about the amount of rainfall needed to open the Reserve. Grassick noted the City errs on the side of caution as if a fire happened in Reserve and caused damage to the surrounding timber property the City could be held liable. In response to Siebert Wahrmond's question if the Reserve had been closed before, Grassick replied it's been closed once a year, with last years closing lasting three weeks and a discussion ensued.

Anderson added the Tolovana Hall project is complete. A discussion was held regarding the bark playground chips that had been distributed NeCus'. In response to Davis's question who is responsible for the strip of landscape by the tennis court by the back deck, Anderson replied the Chamber is responsible for that portion as well as the west end of Spruce Street tennis court, a discussion ensued.

In response to Siebert Wahrmond's question regarding rationing water now instead of waiting, Anderson replied he has ongoing conversation with water department, and only irrigates three parks. The process used to irrigate this year is the same as in the past, and he will adjust the water schedule when the water level indicates its needed, and a discussion ensued. Anderson noted water has not been taken out of the creek, and the storage tanks are full.

Grassick added we target Labor Day weekend as the tipping point without drawing off the creek then we've made it though the year. This year the demand is slightly higher, and all three springs are on which is normal and they are meeting demand. If we cut back or initiate water conservation now it will have no bearing on Ecola Creek right now. The prediction is to pull from the creek by labor day. When that happens the City will initiate the water conservation plan to minimize the amount of water needed to draw off of Ecola creek. Grassick added we haven't used the creek once in the last 15 years to supplement. A discussion about the water conservation plan ensued. Grassick added the minute we go to supplemental water we will recommend people dial back on irrigation as it's the biggest water consumer during the week, hotels being the largest during the weekend. In response to Sorenson's question if we are going to draw off the creek would it be beneficial to start the conservation plan sooner, Grassick replied there is no place to store the water and explained how the usage of the springs and tank work.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

In response to Knop's question if there is an update on the grant for the map, Grassick replied not at this time.

ECOLA CREEK WATERSHED COUNCIL

Knop reported the Watershed Council has not met since last meeting. Siebert Wahrmond reported the Watershed Council project meetings were held for invasive plants, water quality and habitat restoration. The next meeting is this Monday at 4:30 in the Council Chambers.

MARINE DEBRIS UPDATE

Anderson reported two weeks ago at Crescent Beach they pick up approximately 600 pounds of Marc Ward's micro plastics sifting, Anderson noted there was potentially more than micro plastics in the siftings. Grassick added there has been an increase of beach debris.

TOLOVANA WAYSIDE REPORT

Williams reported they were mowing this morning at the Wayside, and she's put locks on the boxes since bags were disappearing by the roll. There has been an increase of garbage and the State asked for any ideas on how to manage it better. Williams added it's been very busy.

NECUS' VISIONING PROCESS

Knop reported they are meeting at 11:00 am. At the last meeting they talked about the process of the interpretive signs.

ENTERTAINMENT IN THE PARK

Davis read in last month's meeting the Committee was interested in trying movies again. Davis noted her concerns of licensing, adding other communities have movie nights and she's unsure how they handle licensing. Steven Snyder has the equipment that we can barrow for a movie night, and a discussion ensued. Rowley will discuss with Tracy Abel about how they handled the licensing for the film festival in the past.

GENA COMMITTEE REPORT/PRESENTATION

Knop reported GENA has not met since the last Committee meeting. The next meeting will be next Tuesday.

COMMUNITY GRANTS

Knop reported the Community Grant recommendations went to the Council work session last Tuesday. Council asked the usual questions, and they will vote at the August meeting. The Potluck will be in September.

BEACH DEBRIS CONTROL

Grassick reported there is a lot more beach debris due to the amount of people using the beach, however it is still manageable. Sorenson noted the concern from the last meeting was people staking out the part of the beach and leaving their items overnight. Risley spoke with State Parks and their stance is it is not allowed. Anderson questioned if there is any ordinance or enforcement options and a discussion ensued. Risley suggested discussing the situation with Council. Anderson noted this could be something that needed an education component. Williams suggested signage, and a discussion ensued about signage and education. Williams will stop by CBPM to discuss adding a notice to their check in packet. In response to Risley's question if anyone would be interested in attending the Chamber meeting at 9am on the 21st to discuss this Davis offered to attend. Sorenson is interested in collaborating educational materials with the Chamber and a discussion ensued. Sorenson will work on a draft for the next meeting.

SUNSET BLVD LOOP GARDEN

Rowley emailed Bill Jablonski from ODOT to discuss the idea and potential issues. Jablonski forwarded email to two other people in ODOT who indicated it would be difficult to pull off. Siebert Wahrmund spoke with a few people who live by the RV and their concern is that it's used a lot by the elk, however there is a place off of Tolovana that may be good, adding it's an area that the elk do not use. Anderson had a conversation with Sund and Phillips to discuss what this would entail to accomplish, ingress/egress issues, addressing the elk issue, and they feel it could work. Anderson noted another area that was looked at a few years ago by the cannon which had worse access than the clover leaf at Sunset. Anderson encouraged the Committee to not give up too quickly, adding this would take time, and would be a long term slow growing effort, a discussion ensued. Anderson will invite Sund to the next meeting to discuss further. Rowley will prepare a sample drawing and present to the committee for preliminary discussion.

GOOD OF THE ORDER

Risley noted Pat Friedland's memorial is tomorrow at 4pm.

Davis reported August 25th is Corgi beach day from 10-4 around Chapman Point. There is a flyer at Kamali's.

Knop adding looking back at last years summary the Committee did a June parks tour to see the parks during the summer. A discussion ensued and the Committee will have a parks tour at the August 20th meeting. The meeting will be from 9-9:30 then adjourn to the parks tour from 9:30 - 11 am.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:10 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, August 20, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jillayne Sorenson, Eliza Davis and Todd Rowley

Excused: Jean Williams

Staff: Parks Department Lead Utility Kirk Anderson, Roads Specialist Tracy Sund, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES OF JULY 16, 2015

Motion: Risley moved to approve the minutes of July 16, 2015 as amended; Sorenson seconded the motion.

Vote: Knop, Risley, Sorenson, Davis and Rowley voted AYE. The vote was 5/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported the last four weeks the focus has been on landscape maintenance, parks/trail maintenance and right-of-way maintenance. The Elmwood trail is complete, the skate park repair should take place next month, and the library landscape project is complete. Anderson met with Clatsop's soil/water conservation district herbicide applicator who was doing his annual spraying for knotweed and they discussed potential additions to his map. Rowley and Risley arrived at 9:04 am. New chips were applied to the NeCus' trail, and new chips on all three playgrounds. The Center Street stair project is complete. Anderson noted he didn't irrigate for a week until the water treatment plant was up and running, then he began to irrigate again, a discussion ensued. Sorenson noted the Center Street steps are beautiful, Knop added the Elmwood trail looks great. Anderson noted the Logan stairs have been completed as well. Anderson received an email from DEQ regarding the furniture and toys being left on the beach. A report was submitted to DEQ with as a solid waste issue, DEQ confirmed that it's not a solid waste issue and directed the complainant to contact the City manager.

BEACH DEBRIS UPDATE

Sund gave a history on the time frame when the Surfsand and Hallmark started deploying chairs on the beach, noting chairs end up in multiple places and are picked up later each day. Sund picks up debris on the beach as early as possible and the chairs have become a nuisance and are out of character for the beach. Sund noted in Tolovana they have the cast iron fire rings which become a collection ring for visitors daytime trash which then blows out onto the beach and creek. Sund suggests a level of protection possibly in the form of an ordinance, and a discussion ensued. Risley noted in the weekly chamber email update beach debris was addressed with suggestions to help keep the beach clean and fun. Risley added several large hotels are represented on the board and heard what was said and discussed at the last Chamber meeting. Sorenson noted she is encouraged to hear the Chamber is involved. Sund added in Seaside besides the playground and volleyball nets they do not have this issue. Sund suggested discussing with Seaside how they combated the issue. Davis suggested working with the hotel industry on guidelines before jumping to an ordinance, and a discussion ensued. A discussion ensued regarding the recent ban on fires on the beach. Sund noted Matt Gardner from the Fire Department is informing hotels individually, adding the Reserve has been closed. Barbara Linnet asked Tracy for documentation purposes how much extra time he spends cleaning up each week, Sund noted it isn't taking extra time but has added extra

stress and discussed how he processes items left on the beach. A discussion ensued on how to spread the word. Risley suggested having the Chamber attend a Parks meeting, and a discussion ensued. Knop suggested inviting the Chamber Board of Directors to the September meeting. Davis suggested including Surfsand, Tolovana and Hallmark, Risley noted some of the smaller hotels felt slighted with not being included and a discussion ensued about approaching the main players. Knop will attend the Chamber meeting next Tuesday and invite the Chamber and hotels to the next Parks meeting, Sund will also attend pending City approval.

SUNSET BLVD LOOP GARDEN

Sund reported the site is 250x500 and feels there is room for a 100x100 community garden as well as a potential debris disposal site in the event of a tsunami. Sund noted access and egress is available on the east end, and doesn't feel there is a need for a crosswalk. Getting water on the site could potentially come through EPREP if it becomes a debris disposal site. Sund noted potential materials for perimeter fencing. Sund added it would be a tight exit/entry spot with community garden parking by permit only, and the City would take over mowing from ODOT. Sund suggested forming a subcommittee to move forward. Rowley spoke with ODOT who did not say no, but said it would be difficult to do. Sund noted to the benefits of FEMA pre-certification, and using this debris disposal site as a spring board for the garden. Knop will discuss with FEMA at the Race the Wave event on September 13th and a discussion ensued.

COMMUNITY GRANTS

Knop reported the potluck has been scheduled for September 3 at 6:30 pm with the tree planting and Tree City USA proclamation at 6:00 pm. Knop will talk with Sheri Russell about involving the Boy Scouts with the tree planting.

GOOD OF THE ORDER

None

ADJOURNMENT TO PARKS TOUR

Chair Knop adjourned the meeting at 9:49 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, September 17, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams, Jillayne Sorenson, Eliza Davis and Todd Rowley

Excused:

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson, Roads Specialist Tracy Sund, and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES OF AUGUST 20, 2015

Motion: Risley moved to approve the minutes of August 20, 2015 as amended; Rowley seconded the motion.

Vote: Knop, Risley, Sorenson and Rowley voted AYE. The vote was 4/0 in favor and the motion passed. Williams abstained as she was not present at the meeting.

BEACH DEBRIS CONTROL

Knop reported she, Sund, and a representative from State Parks attended a Cannon Beach Chamber of Commerce meeting to discuss beach debris. The message was well received by the hotels to pick up their chairs each night, adding with the cooperation of the Chamber and City great progress has been made. In response to Grassick's question if she spoke with Tolovana Inn regarding the fire rings, Knop replied Court from the Chamber did. Grassick noted his concerns adding his preference would be to suggest they no longer do the fire rings. Knop felt from the conversation with Court that they may not have them next year. Knop added we should be vigilant about beach debris next season. Sund noted the storm hit the coast after the meeting at the Chamber, and there were parts of plastic chairs up and down the beach, a discussion ensued. Williams suggested tagging things left on the beach to give them a warning instead of instantly removing, such as is done with cars, a discussion ensued. Sorenson added it would be great to do a City wide, leave no trace accept your footprints campaign. Sund replied we should spread the message as part of our brand and marketing platform. Davis arrived at 9:13 am. Anderson suggested changing the tag line of a beach of a thousand wonders, a discussion ensued. Sund noted the beach is the only thing that can withstand thousands of footprints a day and not be changed. Knop noted they decided not to invite the Chamber to this meeting as originally planned as they have done their part. Risley noted how the Chamber helped spread the word. A discussion ensued regarding enforcement with regards to our code and ordinance. This agenda item will be removed until February.

MONTHLY STATE OF THE PARKS

Anderson reported last month was mostly City wide landscape maintenance. The Yukon bus shelter is almost complete, and he is working on refurbishing and water sealing benches, and sanding tables. The windscreens are down due to the recent storm, working on fixing the north/south fence by the tennis courts, spent several days working on storm clean up, and the flower baskets are down. They've begun the semi-annual turf fertilizing, the skate park tiles are here and will be starting construction soon. Anderson received a nice email from Jeff Carlson from the Cannon Beach Conference Center thanking the Public Works and Parks divisions for keeping the park nice and cleaned up while keeping into to account the CBCC's requested quiet time. Williams noted John's bench looks very nice.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Knop reported the Reserve is open again. Grassick added there is no update from Mark Barnes on the map. Davis questioned the amount of helicopters flying over the Reserve while it was closed. Grassick and Anderson were not sure what they were and had not noticed an increase in air traffic.

ECOLA CREEK WATERSHED COUNCIL

Knop reported they will meet this Monday the 21st at 4:30 pm. Jan Siebert Wahrmond added they will be at the Farmers Market on Tuesday.

MARINE DEBRIS UPDATE

Sund reported it's been quiet on the beach. Davis said Marc Ward from SeaTurtles Forever had pictures and a write up on his Facebook page.

TOLOVANA WAYSIDE REPORT

Williams reported she's been gone, but the Wayside has been taken care of, the ramp has been cleared and she has plenty of poop bags.

NECUS' VISIONING PROCESS

Knop reported Katie Voelke, the chair of GENA, made a presentation to the City Council about the NeCus' visioning process. Council was impressed and the Committee will continue thinking about what the parks's visioning will look like.

ENTERTAINMENT IN THE PARK

Davis had no report. Anderson noted the Daily Astorian had information on Astoria's movies in the park which seems successful. Davis will contact the City of Astoria to see how they license and do their equipment, a discussion ensued regarding equipment. A discussion ensued about this summer's potential music events. Davis will talk with Fort George to see if she can coordinate with their acts.

GENA COMMITTEE REPORT/PRESENTATION

Knop reported GENA met this week and discussed NeCus, adding Council was impressed with the visioning process.

COMMUNITY GRANTS

Knop reported the potluck was well attended and the recipients were gracious. Risley noted as people walked away they were commenting on the depth of the organizations that received money. A discussion ensued regarding the Committee's process and if there were any potential changes for next year's grants. Committee agrees to keep the same process including the presentations.

SUNSET BLVD LOOP GARDEN

Knop report she spoke with FEMA informally during the Race the Wave event, they thought the concept was good and a different approach. Knop noted FEMA appeared excited due to it not just being a community garden but a resource in case of an emergency/crisis, such as temporary debris disposal. Sund noted the multiple uses for the location and the benefits of having a site pre certified for debris disposal, a discussion ensued.

PARKS & TRAIL MASTER PLAN

Grassick report we are working on a request for quotes with a goal of the 30th.

PICKELBALL

Knop noted the Committee packets contained information on pickleball. Risley asked how it affect the tennis courts, Anderson replied they add additional stripes and would need to change signage. Grassick suggested tabling the discussion until the Parks Master Plan comes up as the Committee will need to evaluate activities. Anderson noted we should look at other pickleball courts to see what they look like, a discussion ensued.

BIKE ACCESS

Knop referenced the letter in the packet from Patrick Nofield. Anderson noted the paved multi-purpose trail behind the Conference Center has more people/uses than the loop trail, adding that is not the reason the loop trail is not multi-use. Anderson added Nofield's letter is talking about the east side which could be multi-use, a discussion ensued regarding the feasibility of the trail becoming multi-use. Grassick will check with Planning regarding the conditions of approval for the trail. A discussion ensued regarding bike paths in wetland areas and using pavement in multi-use trails. Davis asked for clarification regarding using the term loop trail as the Committee was not discussing the Forest Reserve. Anderson clarified it is the lagoon trail. A discussion ensued regarding multi-use trail impacts on wetlands, Sund noted he thinks about where people are trying to go, and how best to accommodate their needs. Grassick noted ODOT will not put a bike or pedestrian path in their right-of-way. In response to Sorenson's question if the trail became an evacuation route if that would help, Grassick explained he tried that approach and ODOT who still said no and suggested the City figure out how to do it outside of ODOT. Grassick will report back to the Committee with information from Planning on how to move forward. Knop will communicate with Nofield.

GOOD OF THE ORDER

Jan Siebert Wahrmond asked is the Committee would be discussing water conservation so they can be prepared for next summer, adding perhaps we should at things differently from the past due to climate changes. Anderson suggest she may want to involve the Public Works Committee. In response to Risley's question if any communities in our area do water conservation, Grassick replied Seaside, Astoria and Warrenton did not, a discussion ensued. Siebert Wahrmond added this ties in with questions about parking and road use as we want people to come here but we don't want the place ruined in the process. Siebert Wahrmond suggested the Parks and Public Works Committee come together. Sorenson appreciate the broader view, adding there could be a larger umbrella for setting the bar.

Knop reminded the Committee of the trail cleaning party the 3rd Saturday each month from 9-11 am meeting at entrance to the trail, rain or shine.

Davis noted whatever conversation took place with Chamber and City the area that looked scruffy looks better now.

Knop reminded everyone at the hootenanny at the Coaster Theatre benefiting the Cannon Beach Academy.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:26 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, October 15, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jean Williams and Eliza Davis

Excused: Jillayne Sorenson and Todd Rowley

Staff: Parks Department Lead Utility Kirk Anderson, Roads Specialist Tracy Sund and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:03 a.m.

APPROVAL OF MINUTES OF SEPTEMBER 17, 2015

Motion: Williams moved to approve the minutes of September 17, 2015 as amended; Davis seconded the motion.

Vote: Knop, Risley, Williams and Davis voted AYE. The vote was 4/0 in favor and the motion passed.

MONTHLY STATE OF THE PARKS

Anderson reported the past month has been spent on basic landscape maintenance and continuing to refurbish the tables and benches in town. The skate park repairs are slowly underway and they are working on hedge maintenance. In respond to Williams inquiry of a downed tree in Elk Run Park from the storm, Sund replied he will go in the park and clean up this fall and winter adding trees along the sidewalk may need to be relocated, however we want to get things cleaned up enough to see the vision of what could be there, a discussion ensued. Anderson noted at the last meeting the Committee talked about stewardship for the land, Anderson presented a decal that could be added to the work trucks. Sund noted the decal will also go through the Public Works Committee, a discussion ensued.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Knop reported there is no update as neither Mark Barnes or Dan Grassick were able to attend the meeting. Risley added she'd like to put a deadline on completing the map in the next 3 months and printed in the next 6 months.

Motion: Risley moved to have a deadline for the map completion within one month.

Knop noted she is unsure of Barnes current schedule suggesting checking in with him prior to making a motion. Risley withdrew the motion, asking to have Barnes at the next meeting to give an update on the map and timeline.

ECOLA CREEK WATERSHED COUNCIL

Knop reported the was no update from the last meeting.

MARINE DEBRIS UPDATE

Sund reported debris has been light, adding after the article in the paper chairs were picked up each evening and due to weather/tide changing they have been put away.

TOLOVANA WAYSIDE REPORT

Williams had no report

NECUS' VISIONING PROCESS

Barbara Linnett reported the Palette Group has been meeting regarding the interpretive signs. They met with Dick Basch who mentioned a thought of an art installation project in the form of a welcoming pole. The group agreed with the idea of a welcoming pole, Linnett gave an overview of the significance and descriptions of a welcoming pole. Risley added the Palette Group spoke with the Public Arts Committee and they decided if the project could be completed before the June deadline they will fund it from their \$10,000 budget. At the NeCus' work group meeting they will discuss the project and tight time frame. The project will need a seasoned cedar plank and carver and someone willing to get it done quickly. Linnett noted potential complications with the Parks and Trails Master Plan, Risley noted Hank Johnson was present and didn't note any Design Review Board issues.

ENTERTAINMENT IN THE PARK

Davis reported she spoke with Astoria about their movies in the park. Their moves are on Wednesday nights, they play a total of 5 family movies, own their own equipment, have over 100-200 people in attendance. Astoria gets movies from Swank Motion Pictures and licensing fees are approximately \$300 per movie. Astoria also has a series of more grown up type movies with a beer garden. Admission was charged as a fundraiser for their scholarship program. Anderson noted we couldn't charge admission using a city park. Davis noted this is the same thing discovered before, while movies seem easier than concerts they are expensive, however once established there is a good outcome. Davis reported she emailed Fort George regarding their music, however our audience demographic is different from theirs. Anderson noted the most well attended concert was Freak Mountain Ramblers. A discussion ensued regarding who would be best to organize musical events. Davis noted we have equipment that we can borrow if we did a concert this year, the Chamber has a projector and screen, Risley noted the Legion has a sound system, however not sure if it's a traveling one. Knop added let's continue to pursue having at least one movie this summer. A discussion ensued regarding potential movies.

GENA COMMITTEE REPORT/PRESENTATION

Knop reported GENA has not met, they will meet the 3rd Tuesday.

SUNSET BLVD LOOP GARDEN

Topic tabled until next month.

PARKS & TRAIL MASTER PLAN

Anderson reported the request for qualifications have been sent to three firms and are due the beginning of November. More info will be available at the next meeting.

BIKE ACCESS

Knop reported Grassick is working with Barnes regarding planning requirements, adding as a Committee we need to decide if we want to allow bike access on the east side. In response to Knop's question if we allow bike access would we need to change the tread, Sund replied he met with our ADA auditor this week who reviewed our trails, we will have a report back in the next 6 weeks which will include a specification that takes accessibility and environmental components. Sund added with just signage we could give permission for cyclists to use the east side of the lagoon trail and leave it gravel, noting there are other gravel bike trails in different locations. Sund added in the long term he'd like to see the feasibility of paving and having the spur at the SE corner of the lagoon have an elevated walkway that goes to the highway, adding if you need to evacuate the downtown corridor they could use the trail and 2nd you could use the trail for bikes during the peak summer season. Sund noted examples of bike circulation in congested areas. Anderson noted he works recycle on Sunday and sees families disappointment that they can not use their bikes on the trail and they turn around adding Nofield may be content with signage. In response to Davis's question why just the east open to bike and not east and west, Sund replied the comprehensive plan says no bike paths through wetlands, as well as noting other potential wildlife components, a discussion ensued. In response to Siebert Wahrmond's question regarding the comprehensive plan, is that with public land or could that be on private, Sund noted you would need to ask Barnes, as he is unsure of a private property owner that would want to put in a multi use path. Siebert Wahrmond noted it could open a can of worms. Linnett added if the goal is to get a bike from the Conference Center to the highway or to the RV park why couldn't you go straight down 2nd to the highway. Sund replied Nofield's letter was to get through the lagoons and Spruce Reserve not using the highway. Anderson noted families are the same, they'd like to be able to stay on trails and off of the roads, a discussion ensued. Linnett added this is a discussion that should be public and handled during the master plan process. A discussion ensued regarding if the committee could make a decision to allow bikes. Knop noted we need to know what the answer is regarding Grassick's conversation with Barnes. Sund added he'd also like to wait to receive our ADA evaluation.

ROW TREE REMOVAL APPLICATION

Knop noted there is a right of way tree removal application in the packet, adding as The Friends of the Trees is a working group with the committee. Barrett noted this application has not gone to the surrounding property owners, we were waiting until it goes through the committee. Sund added his concerns about the dead trees noting his conversations with the property owner. Knop asked if they are to approve, Barrett replied her understanding is that approval is not needed, the application is going to the committee as a courtesy before notifying surrounding property owners so we may address any concerns prior to the notice being sent, a discussion ensued. Williams noted she is glad the trees are being removed as they are dead. Siebert Wahrmond noted if they are going to be involved it would be nice to do a site visit, Barrett added photos were included in the packet. Risley commented as we receive the information early we can do a site visit prior to the meeting. Davis asked about the tree removal process, Barrett noted the process for removing trees on private property as well as in the Right of Way. There were no concerns from the committee or Siebert Wahrmond regarding the removal of the trees.

GOOD OF THE ORDER

Sund reported the City is hosting the Oregon State Parks Recreation Trails Advisory Council. Copies of the agenda are on the table.

Knop reported the next trail cleaning will be this Saturday from 9-11 am.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:09 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, November 19, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Eliza Davis and Todd Rowley

Excused: Jillayne Sorenson and Jean Williams

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:03 a.m.

APPROVAL OF MINUTES OF OCTOBER 15, 2015

Motion: Risley moved to approve the minutes of October 15, 2015 as amended; Davis seconded the motion.

Vote: Knop, Risley and Davis voted AYE. The vote was 3/0 in favor and the motion passed. Rowley abstained as he was not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported in the last month the focus has still been on landscape maintenance, they finished applying turf fertilizer, began the annual tree pruning in parking lots and parks, adding top soil in several parks, working with roads on the paving project, planted 5 trees, and did storm clean up from the recent storms. Anderson gave an update on the landscape work at NeCus'. Anderson harvested trees on Watershed Road in the Reserve, planted them in buckets at the water plant for future use. These are trees that would have been removed due to overcrowding and they were growing on the road. Anderson took the water plant filtration sand to use as fill at various locations. The main pump station is getting new pumps, the landscaping had to be removed for the project, however it will be put back together. Risley added Ecola Park Road is out by Indian Beach, Anderson noted the beach is closed and our roads department is working on emergency repairs by 8th St. A discussion ensued regarding the recent rainfall. Anderson installed the bench at the tennis court. A discussion ensued about the pickleball request.

REVIEW OF ORDINANCE FOR PARKS AND COMMUNITY SERVICES COMMITTEE

Knop reported a few weeks ago the City held the mandatory ethics training which will be available on video for those who were unable to attend. Knop added we are an advisory committee to the Council. Risley noted it was a wonderful presentation. Knop noted concerns about the sub-committee/work groups within the Parks Committee being complaint with state laws.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Barnes presented the map from the stewardship plan with notes from previous meetings. A discussion ensued regarding what revisions the committee wanted on the map. Barnes noted there is money in the budget for a road evaluation in the ECFR, adding perhaps the first piece of the map revision may be the road study. Barnes added we applied for an OWEB grant which we didn't receive, Risley added the evaluation may assist in getting future grants. A discussion ensued regarding the roads and notes on the map. Barnes noted the road evaluation will not happen until the end of the fiscal year. Davis asked if it would be good to have people go to the Reserve and take

notes and photos. Barnes suggested the committee work on the recreational element while the staff works on the non-recreational portion with the goal of eventually merging the two.

Davis will plan a day to take a trip to the Reserve and email the committee the date for those who would like to attend. Davis will use an app on her cell phone for mapping purposes. Barnes added if the app generates a file he may be able to overlay on the map.

ECOLA CREEK WATERSHED COUNCIL

Knop reported about the meeting Monday evening, they talked about the relationship between our watershed council and the umbrella watershed council. They discussed the recent activity in the Reserve which a Public Works Committee member clarified that the vehicle tracks seen in the Reserve was from the Fire Dept.

MARINE DEBRIS UPDATE

Anderson reported Sund is out twice a week, however there hasn't been much debris. Davis noted she hasn't seen the ribbons of microplastic she used to see.

TOLOVANA WAYSIDE REPORT

Anderson reported they cleaned the ADA ramp.

NECUS' VISIONING PROCESS

Knop reported they are working on the interpretive signs and welcoming pole. Doug Deur prepared text to for the signs. The work group will meet today at 11 am. In response to Anderson's question for an update on the welcoming pole, Knop replied it's within the timeline, Risley added they found seasoned cedar to use for the pole. Anderson noted concerns regarding the installation of the pole, Grassick and Paul Phillips will coordinate.

ENTERTAINMENT IN THE PARK

Davis reported she can't get estimates until we have a date and chose a movie, suggesting late August due to the time it gets dark. A discussion ensued regarding potential movies, Davis suggested Holes or Hoot. A discussion ensued on whether to have a movie on a weekend or weeknight, the group decided weeknight, possibly Monday, August 15th. A date and movie will be finalized at the next meeting. Davis also suggested How to Train a Dragon.

GENA COMMITTEE REPORT

Knop reported they met Tuesday and discussed the NeCus welcoming pole and signs.

SUNSET BLVD LOOP GARDEN

Rowley contacted Richard Kearns at ODOT to let him know we'd like to pursue the garden. Kearns suggested preparing a design and report for him to use at ODOT. A discussion ensued regarding possible uses of the site such as elk viewing. Anderson suggested a work session/special meeting with Hank Johnson, Sund, EPREP and Park Committee members to further discuss and visit the site. Knop suggested waiting until after the holidays and resuming discussions in January.

PARKS & TRAIL MASTER PLAN

Grassick reported Otak has been selected as the consultant adding we will need a committee member to be part of the working group along with City staff, public works and and EPREP to meet with the consultant. There will be monthly meetings that are not open to the public as well as public meetings, a discussion ensued.

BIKE ACCESS

Knop asked what Grassick found out from Barnes to make one side of the trail a bike access trail. Grassick replied to go from Madison down to Monroe down to the east side is straight forward, there is nothing the comprehensive plan that would not allow it, adding the access to the highway is a different issue. To make bicycles available now we need to change the signage, a discussion ensued. Davis noted concerns at the top of the trail up by Monroe, Anderson said he will work on keeping it clean so it's not as slick adding bike riders still need to be aware, a discussion ensued.

Motion: Davis moved to approve bicycle use on the east side of the lagoon trail extending up to Monroe Street by changing the existing signage; Rowley seconded the motion.

Anderson clarified bikes on the east, not the west.

Vote: Knop, Risley, Rowley and Davis voted AYE. The vote was 4/0 in favor and the motion passed.

ROW TREE REMOVAL APPLICATION

Davis asked if the new trees have been planted yet, Anderson replied they were planted 10 days ago. The committee had no questions or concerns.

GOOD OF THE ORDER

Knop reported there will be a trail cleaning party Saturday from 9-11.

Knop noted there are three lights that are out across by North by Northwest Gallery and two at the tennis courts. Pacific Power added their light to their fix it list and will come out to replace when there is enough on their list. Brant was informed of the ones at the tennis court and will follow up. Davis asked who to discuss light issues as it is pitch black at certain points on Ocean and other areas in town, adding people have wiped out in various areas and a discussion ensued. Knop suggested when you see a light out get the pole number and call Cruz Flores who will contact Pacific Power to add to their list. Anderson gave a brief history of the lighting in the City. A discussion ensued regarding safety concerns.

Risley reported Oregon State Parks changed Beltz Farm to Sitka Sedge State Natural Area and distributed a handout, a discussion about the park ensued.

Jan Siebert Wahrmond asked if Knop would mention the letter of support regarding a grant. The City will be sending a letter of support for the grant the Watershed Council is applying for to have a working plan for clean and reliable water form Tillamook up to Astoria.

Siebert Wahrmond reported the Salmon Celebration is at 6pm at the Community Hall by the Chamber.

ADJOURNMENT

Chair Knop adjourned the meeting at 10:13 AM

Jennifer Barrett, Administrative Assistant

Minutes of the
PARKS AND COMMUNITY SERVICES COMMITTEE
Thursday, December 17, 2015
Council Chambers

Members: Chair Barb Knop, Robin Risley, Jillayne Sorenson and Jean Williams

Excused: Eliza Davis and Todd Rowley

Staff: Public Works Director Dan Grassick, Parks Department Lead Utility Kirk Anderson and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Knop called the meeting to order at 9:02 a.m.

APPROVAL OF MINUTES OF NOVEMBER 19, 2015

Motion: Risley moved to approve the minutes of November 19, 2015 as amended; Knop seconded the motion.

Vote: Knop and Risley voted AYE. The vote was 2/0 in favor and the motion passed. Sorenson and Williams abstained as they were not present at the meeting.

MONTHLY STATE OF THE PARKS

Anderson reported last month time was spent with the roads department working on storm drainage issues due to the rain, completed the final mowing of the season, the ball field was put to bed and the soccer goals have been relocated for the winter, spent a couple days putting up holiday decorations including additional lights at City hall. The rose garden had their annual pruning and weeding, and work was done on revamping the beds around City Hall. The skate park repairs have been slow going, tiles were installed this week and ready to be finished when there is a few days of dry weather. The tennis court fence blew over in August due to the windscreens, a local company was hired to do a new fence and the old fence will be reused. Anderson noted concerns about windscreens, a discussion ensued. Knop thanked Anderson for the work done on the corner of Coolidge. Anderson noted the area eroded due to the weather near the end of Larch.

ECOLA RESERVE MANAGEMENT PLAN

Ecola Creek Forest Reserve Map

Barnes reported that the road evaluation that was planned and budgeted that ties into the mapping for the committee has stopped moving forward until the 2nd quarter numbers are available, per the City Manager. There will be a status updated at the January or February meeting. Barnes added several other projects have also been put on hold due to revenues and expenditures.

ECOLA CREEK WATERSHED COUNCIL

Knop reported they did not meet this month. The next meeting is scheduled for Monday, January 25th.

MARINE DEBRIS UPDATE

Anderson reported due to weather Sund has been out several times a week and has found a little bit of plastic and

larger items. The public works department in conjunction with the police department used the fork lift to remove an abandoned car off of the beach last week. A turtle was found on the beach and is now at the aquarium in Seattle.

TOLOVANA WAYSIDE REPORT

Williams reported not much is going on, the handicap ramps that were previously cleared have debris due to the higher tides. Williams has not seen any use of the ramp lately, adding people tend to stay in their cars this time of the year.

NECUS' VISIONING PROCESS

Knop reported the work group will meet this afternoon at 4:30 pm to discuss the welcoming pole, then meet with the Public Arts Committee at 5 pm.

ENTERTAINMENT IN THE PARK

No report

GENA COMMITTEE REPORT

Knop reported they did not meet this week. The next meeting will be in January.

SUNSET BLVD LOOP GARDEN

No report

PARKS & TRAIL MASTER PLAN

Grassick reported the consultant will be under contract in January and will go to Council in February. There will be a citizen advisory committee to guide the master plan process consisting of two people from parks, one from public works, one from planning and a citizen at large, with staff members Anderson, Sund and Grassick, a discussion ensued. Grassick wants input at January meeting for citizen at large position and parks representatives. The advisory committee will likely meet once a month with meetings open to the public starting February. In response to Knop's question if the strategic plan will have any parks questions, Grassick replied Brant is discussing with the consultant to add a few parks questions. A discussion ensued about the questions being asked in the survey, Grassick noted they have standard questions as potential suggestions.

BIKE ACCESS

Anderson reported he and Sund are working on the signage. They may need to add a couple bollards in a few key spots or use the main wastewater treatment plant fence to designate bikes or no bikes in certain directions. The bottom of the concrete ramp may need to be revised to make it easier/safer for users. Anderson and Sund will meet with Grassick to discuss further. Anderson will update the committee at the next meeting on how they plan to move forward.

COMMUNITY GRANT APPLICATION PACKAGE REVIEW

Knop reported the grant package was in the packet. The presentations will be mandatory this year, language in the

packet will be revised to address the change. The application package will be in the packet for the next meeting for approval.

GOOD OF THE ORDER

Knop reported trail cleaning party this Saturday from 9-11 am.

Williams reported the tree at the Wayside Inn has been removed and it looks much better. Grassick added we are getting ready to plant another tree.

Knop reports the Tree City USA application has been submitted to the state. Brant and Mark assisted with the application.

Nancy McCarthy noted she is attending the meeting for Dani Peterson as it's Dani's last week.

ADJOURNMENT

Chair Knop adjourned the meeting at 9:41 AM

Jennifer Barrett, Administrative Assistant