

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, January 19, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Carolyn Propst, Les Wierson and Katie Voelke

Excused: Richard Bertellotti

Staff: Public Works Director Dan Grassick, Public Works Forman Cruz Flores, Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:06 a.m.

ELECTION OF OFFICERS

Pearce asked for nominations for Chair.

Propst nominated Pearce for Chair; Wierson seconded the nomination.

Vote: Pearce, Propst and Wierson voted AYE. The vote was 3/0 in favor and passed.

Pearce asked for nominations for Vice Chair.

Wierson nominated Bertellotti for Vice Chair; Propst seconded the nomination.

Vote: Pearce, Propst and Wierson voted AYE. The vote was 3/0 in favor and passed.

Voelke arrived 9:08 am.

APPROVAL OF DECEMBER 15, 2015 MINUTES

Motion: Wierson moved to approve the minutes of December 15, 2015; Propst seconded the motion.

Vote: Pearce, Bertellotti via email, Propst and Wierson vote AYE. The vote was 4/0 in favor and the motion passed. Voelke abstained as she was not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Wierson moved to approve the utility relief request for Stross as the sewer portion did not impact the Wastewater Treatment Facility; Propst seconded the motion.

Vote: Pearce, Bertellotti via email, Propst, Voelke and Wierson vote AYE. The vote was 5/0 in favor and the motion passed.

- Motion: Propst moved to deny the utility relief request for Breaker's Point HOA (account #88.01) as the sewer portion did impact the Wastewater Treatment Facility; Wierson seconded the motion.
- Vote: Pearce, Bertellotti via email, Propst, Voelke and Wierson vote AYE. The vote was 5/0 in favor and the motion passed.
- Motion: Wierson moved to deny the utility relief request for Breaker's Point HOA (account #7201, 1814.01, 1815.011) as the invoices were for water only; Propst seconded the motion.
- Vote: Pearce, Propst, Voelke and Wierson vote AYE. The vote was 4/0 in favor and the motion passed.
- Motion: Wierson moved to approve the utility relief request for Niedermeyer as the sewer portion did not impact the Wastewater Treatment Facility; Propst seconded the motion.
- Vote: Pearce, Propst, Voelke and Wierson vote AYE. The vote was 4/0 in favor and the motion passed.

DISPUTED UTILITY BILLING FEE

Grassick reported how utility worker Darryl Walker coordinated with Sand Castle HOA regarding the high usage, and summarized the disputed utility billing materials submitted, a discussion ensued.

- Motion: Propst moved to deny the disputed utility billing fee for Sand Castle Homeowner's Association as there no malfunction with the meter or error in the billing based on the amount of water consumed. The December meter read matched the historic usage for this address; Wierson seconded the motion.
- Vote: Pearce, Bertellotti via email, Propst, Voelke and Wierson vote AYE. The vote was 5/0 in favor and the motion passed.

Grassick explained the purpose of the disputed utility billing fee form adding per our code disputed billings are to be sent to the Committee for review, a discussion ensued.

PUBLIC WORKS PROJECTS

Grassick reported the RV Park Utility Upgrade project is underway adding the restrooms are approximately 65-70% complete and the pool was resurfaced last week. The Main Pump Station at 2nd & Spruce is getting two new pumps, a bypass valve and flow meter. The access ramp by the restroom has been repaired, the skate park rim project is waiting for good weather to move forward. The City has applied for the removal of approximately 17 alder trees that are leaning into the traffic lane at Ecola Park Road. The trees are located in the right-of-way. Once removed a geotechnical engineer will evaluate the land the first curve between 7th & 8th due to stability concerns.

At the end of Larch approximately 800 yards of sand was placed in December as an emergency temporary fix to cover exposed utilities. The proposed sand burrito project will add stabilization to the location, however due to the approval process it may not be approved until April. The City has applied for an after the fact permit for adding the sand.

The City is working on trimming trees for the fire departments new ladder truck. Trees will be trimmed 14 feet above the travel surface from the truck, Pearce added the areas that have been trimmed so far look very nice. Grassick noted the trees at 5th & Larch were recently cored to determine the health of the trees. The report came back with significant rot. The right-of-way tree removal notices to surrounding property owners will be mailed this week. The City will coordinate with Breakers Point HOA about reestablishing the corner. In reposes to Voelke's question if the City is able

to use the trees once removed, Grassick replied there isn't much to do with it due to the decay, adding they generally becomes fire wood. Voelke suggested the Watershed Council may be able to use them, Grassick replied she is welcome to the trees if they would like to haul them, a discussion ensued. Wierson added the trimming at Ecola Park Road is important as this winter so far several trees have fallen in that area.

WATERSHED COUNCIL UPDATE

Grassick added the meeting was moved to next Monday night.

GOOD OF THE ORDER

Wierson distributed a hand out and summarized his notes regarding Ecola Park Road, a copy has been included in record file. Pearce thanked Wierson for his hard work and suggested Wierson bring a recommendations on how to move forward to the Committee for discussion. Voelke asked for clarification, Wierson explained he will submit to the Committee for review an expanded version of his notes and recommendations on how to move forward, a discussion ensued.

Wierson summarized his notes in the hand out regarding the EPREP Committee. Wierson added the evacuation/ pedestrian maps are now a maintenance of the system where public works could take the lead with EPREP continuing with the education component. Pearce thanked Wierson for his comments regarding EPREP. Grassick noted if the City had received the grant for the transportation master plan a lot of those elements could have been incorporated into that plan, a discussion ensued. Wierson will present his notes at the next EPREP meeting, adding there are many Committee's that can work together to ease the work load.

In response to Jan Siebert Wahrmond's question when the Ecola park trees will be removed, Grassick replied possibly in the next month or so, adding the surrounding property owners will be notified this week. In response to Siebert Wahrmond's questions about the Geotech component, Grassick gave an overview of the process adding it's something that takes years, a discussion ensued. Grassick noted this removal is similar to the removal ODOT did on Highway 101, it sounds like a lot of trees however once thinned it's not noticeable, a discussion ensued.

Voelke noted concerns if the property off of Ecola Park Road owned by Weyerhaeuser was development, adding it's outside of the City limits however there would be an impact to the City without benefit of any money. Grassick noted they would be unable to develop a destination resort due to the location, adding that's why the property hasn't sold, and if it did they would not get water or sewer from the City. Wierson added this property went through Planning commission in the past, minutes are available online for review, a discussion ensued.

Siebert Wahrmond asked for an update of the back parking lot. Grassick gave an overview of the timeline of the project, a discussion ensued.

Pearce reported SOLVE thanked the City for their involvement, Pearce will coordinate with Grassick and City Manager regarding the next clean up.

Grassick reported the facility master plans are underway. and asked for Committee members to sit in with the consultant meetings. Grassick will provide capital projects for the next meeting.

ADJOURNMENT

Pearce adjourned the meeting at 10:17 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, February 16, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti and Carolyn Propst

Excused: Les Wierson and Katie Voelke

Staff: Public Works Director Dan Grassick, Public Works Forman Cruz Flores, Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:02 a.m.

APPROVAL OF JANUARY 19, 2016 MINUTES

Motion: Propst moved to approve the minutes of January 19, 2016; Bertellotti seconded the motion.

Vote: Pearce and Propst. The vote was 2/0 in favor and the motion passed. Bertellotti abstained as he was not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to approve the utility relief request for SidGo LLC as the sewer portion did not impact the Wastewater Treatment Facility; Propst seconded the motion.

Vote: Pearce, Bertellotti and Propst voted AYE. The vote was 3/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

Grassick reported the RV Park project is approximately 65% completed, with the primary electrical conduit being installed this week. Grassick gave an overview on the upcoming paving projects for the spring and he met with CivilWest last Tuesday and Wednesday for the kick off meetings of the water and wastewater master plans. Regarding the alder trees on Ecola Park Road, Grassick reported he met with State Parks and discussed the potential slide area, adding they are looking at options to pull back the vegetation line along the road which has impeded the traffic lane. The City removed approximately 18 alder trees, however they replanted more than what was removed. The City has contracted with another arborist to look at the spruce trees at 5th and Larch, adding if there is a way to preserve the trees we will. A local arborist conducted on his own, a sound test on the trunk of the trees and noted there is a level of decay. Grassick reported the culvert on the road up to the springs is being replaced. The culvert plugged up and washed out part of the road and a discussion ensued. Maintenance is being done along the access to the springs. The hole at the Main pump station at 2nd and Spruce will be filled this week, and a bypass set of valves are being installed in case we ever need to shut down the pump station, a discussion ensued regarding landscaping at the pump station. Grassick reported a few weeks ago when the power went out and came back on at the Haystack pump station an elbow cracked along the seam, which is rare. The wastewater department crew were arriving at the station when it happened. The storm surge came to the top of the wet well at the same time that 250 gallons spilled. DEQ was immediately notified and proper emergency measures were followed. Grassick noted the challenges with getting into the station, adding we may need to move the valve vault, a discussion ensued. Grassick is working with Les Wierson on the beach access identification posts and the you are safe lines which has been funded through a grant

the City received, a discussion ensued. Through the grant the City is also working on 2 tsunami evacuation information kiosks which will also contain visitor center information and local recreational activities that are available, a discussion ensued.

WATERSHED COUNCIL UPDATE

Grassick reported the Watershed Council discussed questions about water sampling and Surf Rider, a discussion ensued regarding who is doing water sampling. Bertellotti noted they were interested in planting cedar seedlings in the Reserve, Grassick noted we have been using the reserve as a nursery and have quite a few seedlings.

SOURCE WATER PROTECTION AREA

Grassick reported they met with Greenwood Industries last Tuesday, adding they meet once a year to discuss their construction plans. They discussed the 200-250 acres that surrounds the springs, and are willing to discuss selling the property to the City. This would become part of the water master plan process. This area has already been logged and they understand this would be critical for the source water protection. The project would take 2-3 years. Bertellotti noted there are several sources of funding to assist with the project.

GOOD OF THE ORDER

Propst reported she will not be at the meeting next month.

In response to Jan Siebert-Wahrmund's questions about the parking lot, Grassick replied he brought the design to the Council giving the update that the cost is higher than anticipated. Council has tabled the project. Siebert-Wahrmund noted she'd like to view the plan.

Pearce reported the next SOLVE event is March 26.

In response to Bertellotti's question about major debris, Grassick reported just a few tangled nets or wood have come ashore, nothing tsunami driven. Grassick noted we've had several high tides coupled with storms which has caused some erosions at the vegetative line. Grassick gave a brief update on the burrito project.

ADJOURNMENT

Pearce adjourned the meeting at 9:37 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, March 15, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti, Les Wierson and Katie Voelke

Excused: Carolyn Propst

Staff: Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:05 a.m.

APPROVAL OF FEBRUARY 16, 2016 MINUTES

Motion: Bertellotti moved to approve the minutes of February 16, 2016; Wierson seconded the motion.

Vote: Pearce and Bertellotti. The vote was 2/0 in favor and the motion passed. Wierson and Voelke abstained as they were not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to approve the utility relief request for Bonn as the sewer portion did not impact the Wastewater Treatment Facility; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Wierson moved to approve the utility relief request for Breaker's Point HOS as the sewer portion did not impact the Wastewater Treatment Facility; Bertellotti seconded the motion.

Vote: Pearce, Bertellotti, Wierson and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Bertellotti moved to approve the utility relief request for Brake as the sewer portion did not impact the Wastewater Treatment Facility; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

DISPUTED UTILITY BILLING FEE WAIVER

Motion: Bertellotti moved to deny the disputed utility billing fee for Wilkins as there was no error in the billing based on the amount of water consumed and the only eligible relief is for qualified leaks that did not impact the wastewater treatment plant and this usage was due to a leaking toilet; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

No report

WATERSHED COUNCIL UPDATE

Bertellotti reported the next meeting will be Monday.

SOURCE WATER PROTECTION AREA

No Report

GOOD OF THE ORDER

Wierson reported Sund is installing the you are safe zone signs, and is planning on installing signs at 8 locations in May. Wierson added they will be requesting that ODOT modify their tsunami zone signs as they were placed with old elevation information. Wierson noted he is working with Grassick on investigating using a solar light for trail markers and for installation at assembly area, a discussion ensued. A discussion regrading evacuation routes ensued. Pearce thanked Wierson for all his work.

Bertellotti requested Grassick give a brief report at next month's meeting regarding the possibility of lead in the water due to what happened in Flint, MI. Bertellotti would like to know when the next 3 year lead test will occur, a discussion ensued.

Pearce reported the next Solve event is March 26.

Voelke reported that the Surfrider organization met with Grassick and Kucera regarding giving a presentation to Council about water testing. They would like to give the presentation to the committee at the next meeting. Voelke added the presentation about a partnership that Surfrider is proposing to Council about teaming with staff. Pearce asked that the committee to be notified when presentation is given to Council.

Jan Siebert Wahrmond requested an update on the water and wastewater master plans, Barrett replied City staff met with the consultants for a kick off meeting in February. Grassick will give a full update at next month's meeting. Grassick arrived at 9:30 am.

Grassick reported they are paving trenches at the RV park today, the pump station protection at 2nd and spruce has been completed, except for landscaping, and the City Hall parking lot landscaping is on the agenda for Thursday's DRB meeting.

Wierson noted that Public Works has done a tremendous job on all emergency work.

ADJOURNMENT

Pearce adjourned the meeting at 9:35 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, April 19, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti, Les Wierson, Carolyn Propst and Katie Voelke

Excused:

Staff: Public Works Director Dan Grassick, Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:00 a.m.

APPROVAL OF MARCH 15, 2016 MINUTES

Motion: Bertellotti moved to approve the minutes of March 15, 2016; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson and Voelke voted AYE. The vote was 4/0 in favor and the motion passed. Propst abstained as she was not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to approve the utility relief request for The Cannon Beach Children's Center as the sewer portion did not impact the Wastewater Treatment Facility; Propst seconded the motion.

Vote: Pearce, Bertellotti, Wierson, Propst and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Bertellotti moved to approve the utility relief request for Eugene Feltz as the sewer portion did not impact the Wastewater Treatment Facility; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson, Propst and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Bertellotti moved to approve the utility relief request for Douglas Wiese as the sewer portion did not impact the Wastewater Treatment Facility; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson, Propst and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Bertellotti moved to deny the utility relief request for Julie Laxer as the sewer portion did impact the Wastewater Treatment Facility; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Wierson, Propst and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

Pearce requested Grassick give a brief update on tsunami walks and signage. Grassick reported the RV Park upgrade project will be finishing up this week for the season/ The project will resume in November. The water intake pump #3 died last summer and we couldn't get it out of the wet well. Approximately two months ago we were able to get it out and it's being rebuilt. A new one was also purchased so there is a spare. The 2nd and Spruce sewer pump station is starting the electrical controls and the landscaping will take place in May. The Ecola Creek Bridge rehab design work will likely happen this fall with a \$176,500 estimated cost. In response to Bertellotti's question asked where public works is with the budget process, Grassick noted there are no major changes in the process and a draft budget will be ready for review next week. Grassick gave an overview of the draft budget.

Regarding tsunami walks, Grassick reported the city received a \$15,000 grant with a city match to do three projects. Projects selected are three kiosks, 4 access points on the beach with identification posts that have the tsunami evacuation symbol with LED marker lights on the first 4 steps, and pavement marking at the expected high water mark. Wierson reported they are making sure there is constancy in the city's emergency preparedness signage, a discussion ensued. Wierson added there is a limited number of streets that can be done due to the gravel streets. Pearce noted we can email the committee prior to any evacuation walks, adding we are doing a trial run before starting the official walks. Grassick added if you are out and about and see anything that doesn't look right with signage please let Wierson know, Pearce added if there is anything blocking the signage to please report it as well, a discussion ensued regarding planning the walks. Wierson is planning a walk on Saturday either at 10 or 2pm on Memorial weekend.

Grassick reported he met with Bruce Francis last week regarding the deteriorated walkway on the north side of the intersection at 5th & Larch. The walkway was built 40 years ago has deteriorated and will be removed. The plan is to install a sidewalk extending it up to Larch and Laurel and around the corner. The current wood walk way is unsafe and is partially in the right-of-way.

In response to Wierson's question of there has been anything on the Ecola Park side, Grassick reported the state/ county hasn't moved forward due to other areas needing attention, a discussion ensued.

In response to Voelke's question for an water and wastewater master plan update, Grassick replied they haven't met since the kick off meeting. Grassick noted the consultants are working on an I&I study and completing research which takes a few months, which they will then meet with staff on their findings. Bertellotti will sit on the meetings and Grassick will report to the Committee.

In response to Bertellotti's inquiry about lead in the water, Grassick reported we have no lead in the water unless someone has installed a fixture in their house. The City pipes are all PVC and we do not have corrosive water. Grassick gave an overview on what happened with treating the water in Flint, MI which caused their lead issue. The City has no exposure unless someone has an old faucet which contains brass/lead mix which is subject to leaching and could have some residual, however the water source to the homes has no exposure. Due to the fact we have no lead content in the water the city is only are required to test every three years. A discussion ensued regarding our water source and testing procedures. Grassick noted one of our projects next year will be the sand replacement at the treatment plant.

WATERSHED COUNCIL UPDATE

Grassick reported the meeting was noncontroversial. Jan Siebert Wahrmund noted they will be holding a broom busters in May.

SOURCE WATER PROTECTION AREA

No Report.

GOOD OF THE ORDER

In response to Siebert Wahrmond's question about the trees at 5th & Larch, Grassick replied they will likely come out this fall, a discussion ensued.

Siebert Wahrmond reported there is a group of people who are trying to start a water conservation program. In response to Grassick's question if they group would be mostly education and what the plan was, Siebert Wahrmond replied they are just beginning, a discussion ensued. Grassick requested whatever they decided to please stay in touch with the City so it can be documented or reference in our water master plan. A discussion ensued.

In response to Bertellotti's question about the construction work near the cell towers, Grassick replied AT&T is putting in a monopole and building, a discussion ensued. In response to Siebert Wahrmond's question what the huge cage thing they put under the ground this week was, Grassick replied it was the footings for the tower. A discussion ensued regarding the location of the tower.

Voelke noted at the March meeting it was discussed to have Surfrider come in with a presentation. Grassick replied they have not come back to the City with a proposal, adding the City met with Ryan approximately 6-8 weeks ago and request they provide the City with a proposal and have not heard back from them yet. Pearce added she'd appreciate if the committee would attend the city council meeting when the presentation occurs to save time instead of having a second presentation. Grassick will keep the committee posted once he hears back from Ryan. A discussion ensued the history of testing, the committee's involvement, gauging stations and collecting data.

Pearce thanked everyone who helped with SOLVE. They collected 7,600 pounds of debris.

Pearce reminded committee if they take notes to keep them in a binder and at the end of your term you need to turn them into the City, a discussion ensued. Once the City receives the DVD of the ethics training sessions will be scheduled for those who missed the training. Pearce also noted the committee does not set policy, but makes recommendations.

ADJOURNMENT

Pearce adjourned the meeting at 10:05 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, May 17, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti, Carolyn Propst and Katie Voelke
Excused: Les Wierson
Staff: Public Works Director Dan Grassick, Public Works Foreman Cruz Flores and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:01 a.m.

APPROVAL OF APRIL 19, 2016 MINUTES

Motion: Bertellotti moved to approve the minutes of April 19, 2016; Propst seconded the motion.
Vote: Pearce, Bertellotti, Propst and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

UTILITY RELIEF REQUESTS

Regarding the Knutson request, Propst noted she is unsure what the issue was based on the information provided, a discussion ensued.

Motion: Bertellotti moved to deny the utility relief request for Knutson/Hawes as the request was received after 60 days of repair; Propst seconded the motion.
Vote: Pearce, Bertellotti, Propst and Voelke voted AYE. The vote was 4/0 in favor and the motion passed.

DISPUTED UTILITY BILLING FEE WAIVER

Bertellotti noted the Ittmann/Kerr request sounds like a hardship request. Voelke noted it's her parents house and recused herself. Grassick gave a the history of the account, a discussion ensued regarding the committee's purview of and resources available for residences who need assistance.

Motion: Bertellotti moved to deny the Disputed Utility Billing Waiver for Ittmann/Kerr as the charges are legitimate sewer and water charges; Propst seconded the motion.
Vote: Pearce, Bertellotti and Propst and voted AYE. The vote was 5/0 in favor and the motion passed. Voelke abstained.

PUBLIC WORKS PROJECTS

Grassick reported the 2nd Street pump station pad will be getting a curb around the patio and they are putting in

pavers for a bench. The raw water intake pad has been leveled for the intake pumps so the service trucks have easier access. Elk from Harrison to Monroe was paved last week. Grassick met with David Vonada regarding the information kiosks and bollards for EPREP project going to DRB in June. The city received a \$15,000 grant from OEM with a \$15,000 city match. The retaining wall portion of the city hall parking project has begun. Behind the retaining wall will be filled and planted. In response to Propst's question is that the extent of parking lot work being done now, Grassick replied yes. The phase 1 of the city hall remodel will be going to DRB. Phase 1 will consist of the back end of the office with the trailer going away and changing the garage configuration. A discussion ensued regarding the elevation changes of the building. The antenna in the back will need to be relocated. The antenna is for the police department, however it will also be used for the SCADA system. The city hall construction project will be in 5 phases. Flores reported phase 1 of the RV park has been completed, and they are beginning the discussions for phase 2.

WATERSHED COUNCIL UPDATE

Bertellotti reported Bob Neroni from EVOO discussed with the parks committee the possibility of an aquaponics test tank which will raise fish in an enclosed system with edible vegetation and a self sustaining system. Grassick noted it's a very preliminary and not much research has been done. Grassick added Mark Morgans noted at the meeting on a recent trip to Portland he learned that there is a discounted water rate for hotels conserving water in the laundry program.

SIDEWALK REPAIR POLICY

Bertellotti noted at last month's meeting Grassick discussed the repair of the 5th & Larch wooden sidewalk at Breakers Point. Bertellotti questioned why the city should pay to repair the walkway when it's servicing a private entity with no trespassing signs and private parking. A discussion ensued regarding the sidewalk policy, and Grassick noted we have an ordinance that says maintenance/repair is the property owners responsibility. Grassick noted the sidewalk at that location provides the City with an evacuation route, and the city is looking at this situation as a joint venture, similar to what we did with the Pelican Pub. Grassick added it will be a concrete sidewalk, the City pays for excavation and Breakers Point will pay for concrete and finishing. A discussion ensued regarding the budget. Grassick noted the sidewalk is partially in the right-of-way and partially on private property. A discussion ensued regarding other sidewalk projects in the city and how they are funded when the majority of the use is tourist related. A discussion ensued regarding biosolids, funding regarding the tourist based expenses within the City and capital improvement projects in the future.

WASTEWATER SURCHARGE/STANDARDS FOR BOD & TSS

Bertellotti reported with the increase of breweries in the area he noted the possibility of issues to our system. He has been in contact with the source water specialist in Washington County whose job is to see who is causing problems in their system. Bertellotti noted brew pubs have hit the radar in several areas as they can have a major impact with their discharges on the plant. Bertellotti added the new breweries in our area haven't started brewing and we need to figure out if there is an impact how we gauge and measure their discharge. Bertellotti is discussing with Washington County how they conduct their monitoring system and will share the information with Grassick. Grassick will sample when the breweries are running. Grassick added the only thing that will be brewed at the Pelican Pub is a couple local flavors and the majority of what is being sold comes from outside Cannon Beach, noting it's more of a marketing attraction piece both for Pelican and Public Coast. Bill's has a holding tank that they balance the PH before it discharges, adding Bill's brews more than either the Pelican or Public Coast will brew. Bertellotti wants the situation on the radar in case there are any issues. Grassick noted the city's pre-treatment ordinance. Grassick noted the breweries are approximately 6 months out from brewing. Once they start the city will take samples when they discharge and resume discussions.

GOOD OF THE ORDER

Voelke shared the area where North Coast Land Conservancy is focusing their conservation work, adding they help the city with the watershed. In response to Grassick's question what are they looking at doing, Voelke said various things such as conservation easements and acquisitions. Grassick noted with the master plan they are looking at acquiring the 400 acres around the springs in the future, a discussion ensued.

Jan Siebert Wahrmond requested a copy of RV park plans for both phases. Grassick replied there are no plans as nothing has changed, they are just replacing utilities. Siebert Wahrmond asked about the trees that were removed, Grassick replied the trees removed were heavily overgrown and removed due to utilities line replacement based on the location of the circuits, adding they tried to adjust as much as possible to save trees. Grassick added the city is working with Dave Kurns to maintain and provide healthy living conditions for the trees. In response to Siebert Wahrmond's question how the removal works with the tree ordinance, Grassick replied it doesn't as it's a construction requirement and they did not get tree removal permits. Siebert Wahrmond noted people are coming to her to understand why trees were removed without permit. Grassick noted he did not get a tree permit and he hasn't heard anything from the community, adding the city has planted approximately 12 trees. Siebert Wahrmond asked for clarification if the city needed to get a tree removal permit, Grassick replied they do, but he did not. Grassick noted area is overgrown and removal was needed to facilitate the utilities and the RV's, adding a lot of the trees conflicted with the use of the property. Grassick invited Siebert Wahrmond to be a part of the second phase of the project.

Pearce reported this is the 5th year of the tsunami evacuation Memorial Day walk on the 28th at 10 am starting at Les Shirley Park.

ADJOURNMENT

Pearce adjourned the meeting at 10:07 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, June 21, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti and Les Wierson
Excused: Katie Voelke and Carolyn Propst
Staff: Public Works Director Dan Grassick and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:00 a.m.

APPROVAL OF MAY 17, 2016 MINUTES

Motion: Bertellotti moved to approve the minutes of May 17, 2016 as amended; Wierson seconded the motion.
Vote: Pearce and Bertellotti and voted AYE. The vote was 2/0 in favor and the motion passed. Wierson abstained as he was not present at the meeting.

UTILITY RELIEF REQUESTS

Bertellotti noted he had ex parte communication with a public works employee regarding the request being submitted after the deadline.

Motion: Wierson moved to approve the utility relief request for Mittelstet as the sewer portion did not impact the Wastewater Treatment Facility; Bertellotti seconded the motion.
Vote: Pearce, Bertellotti and Wierson voted AYE. The vote was 3/0 in favor and the motion passed.
Motion: Wierson moved to deny the utility relief request for Barker/Fost as the sewer portion did impact the Wastewater Treatment Facility; Bertellotti seconded the motion.
Vote: Pearce, Bertellotti and Wierson voted AYE. The vote was 3/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

Grassick reported the sidewalk project on 2nd Street is on hold until we receive the DSL permit, the project is anticipated to resume in a few weeks. DRB approved the cable rail fence design at Spruce Street, and gave an overview of the project including catch basins being installed in 2017, a discussion ensued. The electrical work on the 2nd Street pump station is almost complete. A vendor sent the wrong equipment for the water intake, it will be another month and a half before we receive the correct equipment. This will not impede the water supply. In response to Bertellotti's request for an update on the current water situation Grassick replied the water supply is close to normal for this time of year, a discussion ensued. In response to Wierson's request for an update, Grassick replied the Breaker's Point sand removal project was challenged by an appeal to Oregon State Parks. Grassick gave an overview of the project noting there is a request in to OR State Parks to redo the triangular piece with sand mounds and beach grass, a discussion ensued.

WATERSHED COUNCIL UPDATE

Jan Siebert Wahrmond reported there will be a tansy removal on Swigart Island in the next few weeks.

SIDEWALK REPAIR POLICY

Grassick reported the ordinance was included in the packet which describes who is responsible for sidewalks. A discussion ensued regarding potential situations with sidewalks in the community.

Bertellotti noted regarding Ecola Park Road, it appears the slide area is the greatest concern. A discussion ensued regarding responsibility, causes and concerns. Grassick noted the City has completed a lot of maintenance on the area.

GOOD OF THE ORDER

Wierson reported his Ecola Park Road report which was emailed to the committee. Wierson summarized his report noting his concern is maintaining the road which serves 30 homes, 10 being full time residents. If they lose the road they lose their access. Wierson recommends the committee request the public works director contact State Parks to discuss ways to make the road safer and work on improvements jointly. Bertellotti noted the road is owned by the state and they have an obligation to maintain their roads, a discussion ensued. Grassick will contract Ecola State Park Ranger to open up discussions regarding longterm roadway maintenance and pedestrian safety and will report back next month.

Wierson reported they had over 40 people at the assembly site for the Memorial Day evacuation walk. They've installed the blue lines and sign for leaving tsunami area which was funded by a grant. Wierson noted a lot of people have stopped to look at it which raises awareness, a discussion ensued.

Bertellotti reported the difficulties he had walking down the path on Ocean Ave. The walkway is not very wide, overgrown and he startled another person who was also walking along, a discussion ensued.

Motion: Bertellotti moved to maintain Ocean Ave. between Van Buren and Jackson as we would a normal trail in Cannon Beach enough for two people to get by with a minimum of 4 feet; Wierson seconded the motion.

Vote: Pearce, Bertellotti and Wierson voted AYE. The vote was 3/0 in favor and the motion passed.

Pearce reported the evaluation walks will be the 4th Monday of each month starting this Monday at 12 pm meeting at the City.

Siebert Wahrmond requested brief updates on the water and wastewater master plans. Grassick reported they are moving along. He met with the water consultants on the 35% design review and seismic evaluation on the tanks. The wastewater mater plan consultants are looking at the permit limits and I&I flows. There has not been a public input piece yet, that will happen in November as there is nothing to see or present at this time. Bertellotti noted there is an update each month in the City Managers report.

ADJOURNMENT

Pearce adjourned the meeting at 9:44 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, July 19, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti, Les Wierson and Katie Voelke

Excused: Carolyn Propst

Staff: Public Works Director Dan Grassick and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:05 a.m.

APPROVAL OF JUNE 21, 2016 MINUTES

Motion: Bertellotti moved to approve the minutes of June 21, 2016; Wierson seconded the motion.

Vote: Pearce and Bertellotti and voted AYE. The vote was 2/0 in favor and the motion passed. Voelke abstained as she was not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to approve the utility relief request for Pitton as the sewer portion did not impact the Wastewater Treatment Facility; Voelke seconded the motion.

Vote: Pearce, Bertellotti, Voelke and Wierson voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Voelke moved to approve the utility relief request for Harris as the sewer portion did not impact the Wastewater Treatment Facility; Bertellotti seconded the motion.

Vote: Pearce, Bertellotti, Voelke and Wierson voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Bertellotti moved to deny the utility relief request for Robbins as the usage was related to an exterior faucet being left on; Voelke seconded the motion.

Wierson asked if there was an exception for spigots, Grassick noted the relief request criteria listed on the form when the committee revised it

Vote: Pearce, Bertellotti, Voelke and voted AYE, Wierson abstained. The vote was 3/0 in favor and the motion passed..

Motion: Wierson moved to deny the utility relief request for Vance - Borland as the sewer portion did impact the Wastewater Treatment Facility; Bertellotti seconded the motion.

Vote: Pearce, Bertellotti, Voelke and Wierson voted AYE. The vote was 4/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

Grassick reported DSL requested revisions to permit application for the Spruce Street project. The revisions were submitted last week and may take three months to review. The water crews are finishing up cleaning the filter at the water plant and will activate the lagoons starting tomorrow. We are not anticipating needing the lagoons until August if at all, however they will be ready to go if needed. The benches at the beach access points for Susitna and Brallier is on the agenda for the next DRB meeting. DRB approved the post locations at the bottom of the stairs at Haystack and Center streets. They will get the 6" galvanized tube posts with their respective names and evacuation symbol. Two more locations further south will be going through DRB. The kiosks have been approved at the downtown and midtown restrooms and at the wayside. Grassick spoke with Oregon State Parks and they are ok with the posts for the kiosks, however they will need a permit for construction. The intersection at Warren Way and Hemlock at Fresh Foods consultants are working on a design for a crosswalk which will require revisions to the stop bar, stop sign to line everything up. The consultant will prepare a long term and short term design, the complete project will cost approximately \$750,000 project, a discussion ensued. Grassick noted with the market there has been an increase of foot traffic, when the restaurant was open it had heavier automotive traffic. A discussion ensued regarding parking. As an interim solution they will put in a 4-way stop, however they have to figure out how to deal with the wide opening at Warren Way, a discussion ensued. Consultants are also doing a technical report on Hemlock and Spruce, a discussion ensued. Consultants are also looking at the Pelican Pub intersection. They are researching installing a right turn lane similar to what was done on the north entrance. A discussion ensued regarding the parking challenges the pub. Grassick noted recycle is closed on Mondays. The first week was a bit messier, but so far it's been pretty mild. Grassick noted the staffing challenges with being open seven days a week, a discussion ensued. Grassick left a message for the engineer for Oregon State Parks regarding Ecola Park Road. Grassick noted near Ecola Park Road there is a parcel outside of the UGB who wants to build and access would be off of 9th street. There is also a property owner in that area outside the UGB who removed trees, a discussion ensued. In response to Wierson's question if the city has any say when people need access or remove trees, Grassick replied only if they are inside the UGB.

WATERSHED COUNCIL UPDATE

Jan Siebert Wahrmond reported the Weyerhaeuser property that was up for auction was purchased by a private party who has a second home here. Their plans are to preserve the property and they will be working with the North Coast Land Conservancy (NCLC). Siebert Wahrmond added the owners do not plan to develop the property. Grassick reported there will be more data for Ecola Creek and NCLC distributed a map that shows the coastal edge, a discussion ensued.

GOOD OF THE ORDER

Wierson distributed his draft email report which is in the record file and covered pedestrian evacuation, Ecola Park Road and pedestrian traffic on Ecola Park Road. Wierson is looking for feedback, positive or negative, on the blue entering/leaving tsunami lines. Wierson noted a large amount of people stopping and looking at the line. Wierson reported on the pedestrian evaluation walks and has distributed maps/information around town, a discussion ensued. Wierson noted Ecola Park Road is getting worse adding there has been an increase of traffic. Wierson added before the winter rains we should consider adding a culvert, a discussion ensued. Wierson is concerned with the amount of pedestrian traffic on Ecola Park Road and suggested a trail as an alternative route, a discussion ensued. Wierson noted State Parks is supposed to paint the centerline every year, however it hasn't happened this year. Vehicles think it's a one way road, Wierson suggested a maintenance agreement with State Parks so the City can assist with certain safety maintenance issues. Wierson suggested an article in the Gazette regarding the blue line signs and walks, Pearce noted the Astoria did a write up. Bertellotti suggested adding it to the monthly Municipal Memo.

Pearce reported she's been distributing the storm water run off brochures at hotels as a reminder. At the 4th of July parade she distributed information about emergency preparedness for pets and people with disabilities. During the parade she meet a family that will be joining CERT. Pearce has requested additional FEMA brochures for distribution. Wierson noted several of the safe houses are set up for pets.

Grassick thanked Wierson for his work on the evacuation map. Haystack rock is having their tsunami walk on August 20th.

ADJOURNMENT

Pearce adjourned the meeting at 10:07 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, August 16, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Les Wierson and Carolyn Propst

Excused: Richard Bertellotti (email by proxy and phone for voting items) and Katie Voelke

Staff: Public Works Director Dan Grassick and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:00 a.m.

APPROVAL OF JULY 19, 2016 MINUTES

Motion: Wierson moved to approve the minutes of July 19, 2016; Bertellotti seconded the motion.

Vote: Pearce, Bertellotti and Wierson voted AYE. The vote was 3/0 in favor and the motion passed. Propst abstained as she was not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Propst moved to approve the utility relief request for Gribble as the sewer portion did not impact the Wastewater Treatment Facility; Wierson seconded the motion.

Vote: Pearce, Bertellotti, Propst and Wierson voted AYE. The vote was 4/0 in favor and the motion passed.

Motion: Wierson moved to approve the utility relief request for Simmons as the sewer portion did not impact the Wastewater Treatment Facility; Propst seconded the motion.

Vote: Pearce, Bertellotti, Propst and Wierson voted AYE. The vote was 4/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

Grassick reported the water treatment plant has been activated as of last Friday. The reservoirs were running low on the weekends, however they are still about average for the this time of the year. The main pump station across from visitors center electrical work is completed and the pump station is running. If all works well we will use the set up from this pump station as our standard design. The Ecola Creek flow monitoring equipment is old technology and has reached the end of it's life. We are working on getting a quote for new equipment at two sites. The equipment will run approximately \$16,000-18,000 not including the fees to have the sites monitored. This fall paving projects will occur late September. The plan is to pave the end of View Point Terrace to Ross as well as a few other minors spots that need paving as well. In response to Propst's question how do you decide which streets to pave, Grassick replied they pave the worst ones first and we have a list, a discussion ensued. We are also looking at Ross to Arbor as it goes up to an assembly point and has storm drain issues. The sidewalk project on Spruce from 1st to 2nd is waiting on Corp of Engineers, no other permits are needed. The project went through DSL and it was determined no permit was needed.

The beach bollards project at Nelchena, Center and Haystack need an Oregon State Beach Access Permit. It's a very detailed application process, once the permit is approved will continue with installation. Bollards are in place at Gogona and Logan Lane. Additional tsunami blue line signs will be added, we are getting the thermoplastic decal for the streets, a discussion ensued. There is a sign in place just south of Sitka and Ecola Park Road has the blue line. Wierson noted he's had good feedback adding there are 6 proposed sites, with 14 additional potential sites.

WATERSHED COUNCIL UPDATE

Grassick they meet every other month, there is no update this month.

GOOD OF THE ORDER

Wierson reported on Friday Pearce and he will lead a walk on Area 5. There will also be a walk on Saturday the 20th and will include HRAP and they are inviting CERT and Lifeguards. Wierson noted there should be a walk for Council staff and farmers market volunteers in case of emergency during a council meeting, work day or farmers market.

In response to Propst's question what is the status on the master plan and rate study, Grassick replied the wastewater master plan consultant is working on the biosolids reporting for the NPDES permit renewal. Grassick met with SCADA guy last week to discuss radio transmitting for the pump stations. They are smoke testing starting in Tolovana in September adding the process is moving along. There will be another meeting in September. The rate study will not happen until February.

ADJOURNMENT

Pearce adjourned the meeting at 9:20 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, September 20, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti, Les Wierson, Carolyn Propst and Katie Voelke

Excused:

Staff: Public Works Foreman Cruz Flores and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:00 a.m.

APPROVAL OF AUGUST 20, 2016 MINUTES

Motion: Wierson moved to approve the minutes of August 20, 2016 as amended; Bertellotti seconded the motion.

Vote: Pearce, Wierson and Propst voted AYE. The vote was 3/0 in favor and the motion passed. Bertellotti and Voelke abstained as they was not present at the meeting.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to deny the utility relief request for Bellerby as the sewer portion was from a toilet which did impact the Wastewater Treatment Facility; Voelke seconded the motion.

Vote: Pearce, Bertellotti, Propst, Voelke and Wierson voted AYE. The vote was 5/0 in favor and the motion passed.

Motion: Bertellotti moved to deny the utility relief request for Dorsey as the sewer portion was from a toilet which did impact the Wastewater Treatment Facility; Wierson seconded the motion.

Wierson noted he replaced the flapper valves twice in his toilets and is concerned there may be a corrosion issue with the water. Flores noted he has had a similar issue at his home and doesn't feel that it's a water concern. Wierson feels we should check the water. Bertellotti noted that he has not had any issues at his home with toilets that are almost 30 years old, a discussion ensued regarding the chlorine levels in the water.

Vote: Pearce, Bertellotti, Propst, Voelke and Wierson voted AYE. The vote was 5/0 in favor and the motion passed.

Bertellotti asked if the city keeps records of the chlorine levels, Flores replied yes, from coming in and out of the storage. Wierson noted his concerns with the north reservoir adding the water here tastes better than at his house. Flores replied he will double check the north tank reservoir levels.

Motion: Bertellotti moved to approve the utility relief request for McClung as the sewer portion did not impact the Wastewater Treatment Facility; Voelke seconded the motion.

Vote: Pearce, Bertellotti, Propst, Voelke and Wierson voted AYE. The vote was 5/0 in favor and the motion passed.

Motion: Bertellotti moved to deny the utility relief request for Clark as the irrigation failures are not eligible for relief; Propst seconded the motion.

Vote: Pearce, Bertellotti, Propst, Voelke and Wierson voted AYE. The vote was 5/0 in favor and the motion passed.

Motion: Wierson moved to deny the utility relief request for Coaster Properties as irrigation failures are not eligible for relief and the other portion of the high usage went through the sewer system ; Bertellotti seconded the motion.

Vote: Pearce, Bertellotti, Propst, Voelke and Wierson voted AYE. The vote was 5/0 in favor and the motion passed.

PUBLIC WORKS PROJECTS

Flores reported the Spruce Street sidewalk project has been on hold however he received a call from the Army Corp of Engineers who is processing our permit and in the next few weeks we should received the approval to proceed. The RV Park project will soon be starting Phase 2 of the infrastructural replacement. The project will start mid October and will take approximately 3-4 moths. Flores noted there will be a lot of pavement patching occurring soon. In response to Propst's question about potholes and the process to have them fixed, Flores explained a call comes in and crews will fill potholes, a discussion ensued regarding Dawes St. Propst noted there are several potholes on Dawes and Flores noted he will have the guys look into them. Wierson asked about Ecola Park Road and center line, Flores did not have an update.

In response to Bertellotti's question about smoke testing, Barrett replied the consultant said it went very well, adding there are a few things they are checking in to and a couple potential cross connections. A report will be proved to the City. In response to Bertellotti's question why we are doing the smoke testing, Barrett replied its part of the wastewater master plan.

WATERSHED COUNCIL UPDATE

Bertellotti reported at the meeting it was reported the stormwater outfall sign at Tolovana Park for Chisana Creek is missing. Barrett noted at the Parks Committee meeting it was discussed that the sign was missing and Sund said he'd locate the sign to have it put back out. Bertellotti asked there is a gauge by the bridge that is being replaced, Flores replied yes, it's in the process.

EVACUATION WALKS

Wierson reported they are planning to give reports after each walk and distributed the draft report for evacuation walk ER-5 which occurred 8/20/16. The report is in the record file. The walk started at Haystack rock and the group noted their thoughts on the blue line placement. Adding that people are stoping to take pictures of the blue lines. Wierson is requesting we consider another 6 signs this year and he will write up a list of areas that could have blue signs and will present when Grassick is at the meeting.

Wierson noted item 3 of his report, adding we are missing a couple of directional signs. Pearce asked Wierson to recommend where he wants signs, a discussion ensued regarding the cost of the signs and placement. Other recommendations would be when you get to assembly areas we just have a simple sign that doesn't provide information. The information sign we use at the kiosk may be good at the assembly area sign. Bertellotti noted Grassick is looking into the lighting at the assembly points too. Wierson added lights at the stairs would be a good addition. Wierson noted potential changes for route on ER-1, noting Grassick will need to take route changes to DRB as it requires a chip trail. Pearce thanked Wierson for working on getting different, faster routes this will help us have more support at the assembly sites. Pearce added there will be an evacuation walk on September 26th at noon at City Hall for route E4

GOOD OF THE ORDER

Bertellotti reported the Watershed Council sent an email about the City's water conservation plan which is still in draft form and they are assuming it is being worked on as part of the water master plan process. Von Whitney is working with ECAP on a Cannon Beach conservation plan and gave a talk at ECAP and sent the information to the Watershed Council. Flores noted he's surprised at the comments that the conservation plan is in draft form, Bertellotti said that's what the email said, and will forward the email to the committee members.

Jan Siebert Wahrmond asked Flores are we off of the creek water now, Flores said yes we went off approximately 2 weeks ago. Siebert Wahrmond noted she had a stronger than usual smell of chlorine at her house two weeks ago. Bertellotti noted that when you smell chlorine in the water it's actually below the level of what it should be. Flores added that has been his experience as well, noting he seems to get more calls when the chlorine levels drop.

ADJOURNMENT

Pearce adjourned the meeting at 9:33 a.m.

Jennifer Barrett, Administrative Assistant

Minutes of the
PUBLIC WORKS COMMITTEE
Tuesday, October 18, 2016
Council Chambers

Members: Chair Jenee Pearce and Members Richard Bertellotti, Les Wierson, and Carolyn Propst

Excused: Katie Voelke

Staff: Public Works Director Dan Grassick, Public Works Foreman Cruz Flores and Administrative Assistant Jennifer Barrett

CALL TO ORDER

Chair Pearce called the meeting to order at 9:01 a.m.

APPROVAL OF SEPTEMBER 20, 2016 MINUTES

Motion: Wierson moved to approve the minutes of September 20, 2016 as amended; Bertellotti seconded the motion.

Vote: Pearce, Bertellotti, Wierson and Propst voted AYE. The vote was 4/0 in favor and the motion passed.

UTILITY RELIEF REQUESTS

Grassick noted there was an small issue with a utility costumer that we were able to handle administratively therefore it did not go through the Committee.

PUBLIC WORKS PROJECTS

Grassick reported the Oregon Health Authority will be at the City today to do an inspection. Inspections of our source water and system happen every 3 years. Grassick noted Flores will accompany the inspector and operators to inspection everything from springs, water plant, tank, station, records, adding it's a very thorough inspection. The storm drain line on Monroe is being reconstructed today due to minor flooding issues. The new pumps controls and flow meter was installed at Pacific pump station, it's been an expensive project, but is now complete except replacing the recorder with a digital recorder. A telemetry study started yesterday and will continue today and tomorrow with the sub-consultants to the wastewater masterplan. Last week had the sewer lines were cleaned and tv'd, there was nothing major to note. In response to Wierson's question about tv'ing the downtown deteriorated pipe areas, Grassick noted it's in pretty good condition, a discussion ensued. The smoke testing is complete. The places we knew about were sewer access caps on private property where it's leaking in, not leaking out. The full report will be an attachment to the masterplan, there are no external leaks coming out of the sewer system, a discussion ensued. The crews are working on storm clean up, mainly broken limbs and trees down around Tolovana Wayside and the S Curves however nothing major. In the water department, the guys are mapped the system blow offs, we now have it on a map with the hydrants and valves. The benches and trash receptacles at Brallier and Susitna are complete. we have consultants doing a geohazard report at KMUN tower, once we have the reports we can apply for a conditional use report through the county. The tower, which is being supported through our emergency program, will broadcast their system but we will also have access to it, a discussion ensued. It would be constructed around this time next year, Grassick gave an overview of the process as the tower is outside the city limits. The Ecola Creek monitoring stations sites equipment has failed. We've purchased new monitoring equipment which the monitoring resource division is assembling. Due to equipment ordering issues it will be another month before they are installed. We missed this rain event, but hoping to

get installed before December rains. It's approximately \$16,000 a year to have monitored not including the cost of the equipment. Grassick reported the Ecola Creek bridge project had their pre-construction meeting Thursday last week. They've ordered material and it will be approximately 3 weeks before mobilization. They will work off a small skiff and scaffolding, stage out of the 5th and Fir parking lot, and build a temp wooden set of stairs on the northwest corner of the bridge so they can walk back and forth without damaging the bank and walk safely. In response to Wierson's question is this is to anchor the bridge in the event of an earthquake, Grassick replied yes and gave an brief overview of how the anchoring process works, a discussion ensued. Grassick reported the kiosk project has 3 parts and is currently getting a stencil made for the evacuation direction with the blue and white wave for the guys to start painting. We have the permit from State Parks for the 3 sets of stairs however have to wait 30 for the notice to be done. If no comments received we can put the posts in. The kiosk the outdoor display panels will be built next month and everything is target for the end of the year. Grassick noted after coordinating with multiple state department the Corps of Engineers is the only one with requirements due to the stabilizing of the rock. Due to the additional time we are now looking at other contractors to complete the project as the original contractor has scheduling conflicts.

SMOKE TESTING UPDATE

Update given above

WATERSHED COUNCIL UPDATE

Bertellotti reported there was no meeting this month. They meet every other month.

EVACUATION WALKS

Wierson reported he went through all 10 maps and there are opportunities where the tsunami lines crosses paved roads where the blue line could be added. Six blue marks have been added and Wierson has only received positive feedback so far. Wierson has a list for Grassick (list in record file as well) of potential locations. Wierson added we do have some evacuation easements, however the easement for Radar Road expired last year. Grassick noted he'll go through Mike Morgan and work something with the current owner, a discussion ensued. Wierson added if we don't have it the north end is really cut off. Wierson noted the route issues for the various locations that go on private property. Wierson added the Children's Center is a good spot to add a trail to get to the highway now that the center is closed. With the last storm Wierson will be talking to EPREP to have more storm shelters due to having power out houses lose heat and locals need a place to go. Wierson added Breakers Point has a area that could be used as a shelter center as well as the Children Center. A discussion ensued regarding the power outage and warming shelter options.

SOLVE REPORT

Pearce reported they collected a lot of small plastic and little toys that are given to children that they leave on the beach. There was quite a bit of blankets and chairs as well. Went form Arch Cape to Ecola State Park. Everyone was happy with the way the City took care of things.

GOOD OF THE ORDER

Wierson with what happened in Manzanita and here wants to reemphasize the need for local building inspectors that are trained to inspect building after windstorm, flooding, tsunamis, to be ready to fill out the reports. Wierson is trained and engineers and contractors in the city need training and need to meet periodically to know who they are and how to report if needed. Pearce added perhaps we can have another class like what was held a few years ago. In response to Bertellotti's question if we sent people to Manzanita to assist, Grassick replied we did not, however we made the offer, a discussion ensued. Wierson added after a large event all buildings need to be inspected before they

are re-entered. Wierson added we need to make sure we appeal to local contractors and utility companies to attend the training.

Propst noted she will be out of town for the next two meetings.

Pearce noted people have commented that the fog lines along the shoulder are slippery when wet.

In response to Propst's question were you able to get any of the paving project, Grassick we are not sure what we are going to do in the fall, it's still up in the air, adding with the weather they are still open.

Jan Siebert Wahrmond reported the speaker that came to HRAP in August who had been in Japan when the earthquake happened, noted he saw our blue lines in town and was concerned it would give people a false sense of security when they saw the blue line. Siebert Wahrmond suggested people continue going higher even passed the blue line. Pearce added the blue line is for people to stop and take a breathe, not stay at the blue line, adding we encourage everyone to continue going up. Pearce noted the people who came to visit from Japan last year suggested the blue lines adding we do not tell people to stay at the blue lines. Wierson added every one of our 10 assembly areas are located outside the inundation line and all have higher ground around them so it's easy for someone to move another 10 feet up. Adding when you get to assembly points you still need to watch out and the plan is to move people from an assembly point to an evacuation area, a discussion ensued. In response to Propst's question will the kiosk talk about the blue lines, Grassick said no, they show the assembly areas.

ADJOURNMENT

Pearce adjourned the meeting at 9:51 a.m.

Jennifer Barrett, Administrative Assistant