

Minutes of the
PUBLIC WORKS COMMITTEE
Thursday, June 10, 2010
Council Chambers

Members: Chair Michael Jackson, Members Mark Albrecht, Richard Bertellotti, Jenee Pearce, and Mike Stanley
Excused: Greg Bell
Staff: Public Works Director Mark See, and Administrative Assistant Stephanie McGuire

CALL TO ORDER AND APPROVAL OF AGENDA

Jackson called the meeting to order at 9:04 a.m.

APPROVAL OF MAY 13, 2010, MINUTES

Bertellotti noted that page two of the minutes should reflect the utility increase of 3%, not 30%.

Motion: Pearce moved to approve the minutes of May 13, 2010, as amended; Bertellotti seconded the motion.

Vote: Albrecht, Bertellotti, Jackson, Pearce, and Stanley voted AYE. The vote was 5/0 in favor and passed.

UTILITY RELIEF REQUESTS

Motion: Bertellotti moved to approve the two residential utility relief request as recommended by staff; Pearce seconded the motion.

Vote: Albrecht, Bertellotti, Jackson, Pearce, and Stanley voted AYE. The vote was 5/0 in favor and passed.

Hallmark Utility Relief Request

Staff distributed a relief request from Hallmark that was received on June 4th. Hallmark is seeking relief for a period beginning in 2005 for the building that houses the pool, and for an amount of \$29,650. A leak was discovered in the 3-inch waterline outside the building. Albrecht and Pearce noted that the relief request form gives a 90 day policy, and felt that a 90-day relief would be the maximum that should be granted. Albrecht and Pearce stated that it is the customer's responsibility to monitor their own water use and that the discovery and the repair of this leak were very prolonged. Albrecht asked if Hallmark had statistics to prove that the water used per room in this building was higher than the water per room budgeted for their other facilities, and felt that Hallmark should have noticed the huge disparity in water consumption per room budgeting statistics long ago. Bertellotti asked where the water went. See stated that staff will investigate further, but noted that there had never been an obvious "spring" or leaking in the area, and that it probably did not go into the storm sewer, because chlorine had not been detected in testing. See suggested that the Committee develop additional criteria for commercial accounts, such as room occupancy and water budgeting projections. Bertellotti stated that he would not support varying from the 90-day relief policy, and Stanley agreed. Pearce suggested that the committee review the relief request form and criteria for utility users including the possibility of requiring additional supporting data for the requests. The committee tabled action on the request to the July meeting.

DRAFT ORDINANCE PROHIBITING WILDLIFE FEEDING

Copies of the draft staff report and ordinance were distributed for discussion. Jackson said that the benefits of passing the ordinance may be gained from a publicity and educational standpoint, rather than as an enforcement mechanism. Albrecht reviewed the impacts of the concentrations of high coliform counts on the storm sewer systems throughout

the City, and the concentrations of bird waste found in the outfall data. The Committee emphasized that the ordinance pertains to properties within the City and not the beach. It was further noted that the beaches are under State jurisdiction. Bertellotti suggested that the *Municipal Memo* be used as a communication and educational tool for Public Works notices.

Motion: Pearce moved that staff incorporate changes to the staff report and draft ordinance and email the revised documents to the Public Works Committee members for their review. Committee members shall notify staff of their concurrence, after which the ordinance shall be forwarded to the City Council with a recommendation for approval; Bertellotti seconded the motion.

Vote: Albrecht, Bertellotti, Jackson, Pearce, and Stanley voted AYE. The vote was 5/0 in favor and passed.

STORMWATER QUALITY SUBCOMMITTEE OUTREACH UPDATE

Jackson stated that the subcommittee had developed a position paper on stormwater quality. See reported that he had no changes to the document at this time. Jackson suggested that the paper be included with the supporting documents for the Ordinance Prohibiting Wildlife and Waterfowl Feeding. See stated that he had spoken to DHS, and that DHS informed him that the stakeholders decided to add Tolovana as a regular testing site for beach water quality. DHS told See that Tolovana was a State Park on State Park land, and that the testing and notifications at Tolovana were independent from the concurrent testing and protocols that take place within the City of Cannon Beach. In response to an inquiry by Jackson, See provided an update on the outfall testing samples and DNA tests. Albrecht suggested that the City trade splits with DHS pertaining to the Tolovana State Beach testing. Jackson called for a subcommittee meeting on Thursday, June 24, at 9:00 a.m. at City Hall Council Chambers.

PUBLIC WORKS PROJECTS AND PROPOSED CIP PROJECTS

See distributed and reviewed a comprehensive list of General Fund and Enterprise Fund Capital Projects proposed for FY 10/11, and responded to questions. Jackson suggested that a budget process summary and preliminary budget discussions begin at the Public Works Committee level in the fall.

TRAIL COMMITTEE REPORT

None

SUSTAINABILITY COMMITTEE REPORT

None

GOOD OF THE ORDER

None

ADJOURNMENT

The meeting was adjourned at 10:07 a.m.

Stephanie McGuire, Administrative Assistant