

R-O-W Permit

Required for all activities in the public right-of-way or public easements

Please print clearly and fill in all that apply

72 HOURS NOTICE REQUIRED – WEEKENDS EXCLUDED

Cannon Beach Public Works Department

P.O. Box 368, Cannon Beach, OR 97110

Phone: (503) 436-8068 Fax (503) 436-8069
800-761-6931

Permit No. _____

Location/Description/Tax Lot ID:					
Applicant:		Daytime Phone:		Evening Phone:	
Applicant Address:		Fax Number:			
Contractor Name:		Daytime Phone:		Evening Phone:	
Contractor Address:		Fax Number:			
Contractor Contact Person:		Daytime Phone:			
Oregon CCB# (or equal)	Pavement Cut ?(check) YES <input type="checkbox"/> NO <input type="checkbox"/>	Start Date:	End Date:	Start Time:	End Time:
Written Description of Work To Be Done (no drawings in this box):					
<p>Required Attachment: Attach 8-1/2 x 11 plan/drawing/sketch of proposed work sufficient to identify work and area involved (Show ROW, easement(s), existing utilities, dimensions of area, north arrow, etc.)</p>					
<p>Read Carefully - Standard Conditions of Approval:</p> <ol style="list-style-type: none"> 1. ATTENTION: Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through 952-001-0090. Copies of the rules may be obtained by calling the Center (503-232-1987). 2. Permittee shall follow the signing requirements of the "Manual on Uniform Traffic Control Devices" and the ODOT "Short Term Traffic Control Handbook 1996," and provide any other traffic control requirements as needed or specified. 3. Permittee shall perform in accordance with all applicable provisions of federal, state and local law, ordinance and administrative rule. 4. All work in public rights-of-way and easements connected, directly or indirectly, to the City water, sanitary sewer, storm sewer, roadway, and sidewalk shall be constructed in accordance with applicable current APWA Oregon Chapter Standards and City Construction Standards. 5. Permittee shall restore surfaces to as good as, or better than, preconstruction condition. 6. Permittee shall provide 48 hours minimum notice to the City of the work/activity for inspections. Contact the Public Works Department at (503) 436-2045 for inspections. 7. This permit may be revoked at any time by the Director of Public Works or designee. 8. This permit expires 60 days from date of issue. 9. Permittee shall indemnify, defend and save harmless the City of Cannon Beach, its officers, employees, and agents from any and all claims arising out of or in connection with any work done under this permit. 					

SIGNATURE REQUIRED ON REVERSE (PAGE2)

PERMIT APPROVAL SUBJECT TO THE ADDITIONAL REQUIRED CONDITIONS (checked):

Required	Condition
	Submit Traffic Control Plan
	Contractor shall be responsible for communicating with affected community regarding the disruption of traffic flow.
	Contractor shall strictly adhere to the “ Standard Conditions of Approval ” as notated on the Permit face.
	Pavement shall be T-Cut as per attached drawing (USA Drawing # 210-ch5).
	Contractor shall adhere to OAR 333-061-0050 (10), Water Line / Sewer Line Separation.
	All excavated material shall be hauled away and shall not be returned to the excavation.
	Excavation(s) shall be backfilled with ¾ minus crushed rock and compacted in 6 inch lifts to 95 percent (relative compaction) as determined by Method A of AASHTO T99 (see USA Drawing # 210-ch5).
	Road cuts must be temporarily cold patched within 7 days and permanently hot patched and tack sealed within 6 months. Thickness to match existing pavement.
	Pavement shall be restored in accordance with USA Chapter 5.03 .
	Contractor shall be responsible for the maintenance of (or repair to) disturbed area for a period of 2 years from acceptance of his work from the City.
	Contractor shall call for inspections (observations) at pipe installation and trench restoration.
	Submit Erosion Control Plan
	Call for Final (503-436-1581 x 102)
	Bore utility
	Land Use Compatibility Statement required
	No excavations Saturdays, Sundays, Holidays, or after 1:00 p.m. Fridays

Applicant/Permitee Signature:

Date:

(IF APPLICABLE)

(Omit if inapplicable)

Conditions for Right-of-Way Permit to Install Monitoring Well

1. Applicant shall obtain a right-of-way permit from the City of Cannon Beach. The permit application shall be signed by the person who is legally responsible for the well – i.e. owner having the work done.
2. Permit application shall include detailed plan showing exact boring and well locations. The plans shall show other utility locations and provide a minimum of five (5) feet horizontal clearance from any water or sanitary sewer lines.
3. The applicant acknowledges the proposed work will be permitted by the City only if said work complies with all applicable standards, codes and ordinances.
4. The owner acknowledges that the proposed work is part of an environmental assessment or remediation program as directed by a regulatory agency with the scope of work based on a work-plan approved by said agency.
5. Permit application shall state the duration of the wells – years? months?
6. Permit application shall include a copy of the contractor's liability and auto insurance.
7. Permit application shall include a bond for the following (The bond can be a CD):
 - a. For boring and backfill: \$2,000 first boring; \$1,000 each additional boring.
 - b. For wells and backfill: \$3,000 first well; \$1,500 each additional well.Bonds for wells and borings will be returned after removal or backfill and final inspection.
8. The cover plate for the monitoring well shall be flush with the surrounding ground.
9. Owner of the well shall have a licensed contractor apply for a separate permit to remove the monitoring well upon completion.
10. Any damage caused to City or private property in any way related to or by any activity connected with this permit shall be repaired to the satisfaction of the Public Works Director at the cost of permittee and without cost to the City. Should permittee neglect to promptly make repairs, the City may have repairs made, and permittee will be billed and shall pay costs.
11. Upon completion of the work, the applicant shall submit one copies of the consultant's environmental report(s) to Public Works Department. Engineering; including but not limited to: Well Driller's Report, lithological logs, analytical results of samples, findings, evaluations, and conclusions. The applicant shall also provide construction diagram(s) for the finished well(s), and a scaled as-built location map.