

Transient Room Tax Quarterly Collection Return City of Cannon Beach

Hotel/Motel Name: _____

Address: _____

Address if more than one location:

Manager: _____

of Rental Units: _____

Owner's Name: _____

Mailing Address: _____

FY 2009-2010 Room Tax Quarter		Date Due
1st July/Aug/Sept		Oct 15
2nd Oct/Nov/Dec		Jan 15
3rd Jan/Feb/Mar		Apr 15
4th Apr/May/Jun		July 15

Calculation of Tax Due:

1. Gross Room Rent: _____
2. Exemptions: _____
3. Taxable Rent: _____ (line 1 minus line 2)
4. Transient Room Tax: _____ (6% of line 3)
5. Collection Fee: _____ (5% of line 4)
6. Tax Due: _____ (line 4 minus line 5)

Delinquencies: Tax payments are considered delinquent if paid after the last day of the month in which they are due. Penalties assessed to delinquent accounts are specified in Section 3.12.090 of the Cannon Beach Municipal Code.

Please list any exemptions for this quarter.

If there was no activity, a quarterly tax form is still required to be filed showing \$0 income.

