City of Cannon Beach
Transient Rental Permit
FY 2011-12 Renewal Application

Rental of Residential Dwellings for Periods of Less Than 14 Days
Municipal Code, Chapter 17.77

Applicant Information:
Please print
Name:_____ Email: (optional)_____

Telephone #: (day)_____ (night)_____

Mailing Address:_____

_____

Property Information:
Please print
Transient Rental Address:_____

_____

Property Owner Information:
Please print
Name:_____ Email: (optional)_____

Telephone #: (day)_____ (night)_____

Mailing Address:_____

_____

Local Representative Information:
Please print
Name:_____ Email: (optional)_____

Telephone #: (day)_____ (night)_____

Mailing Address:_____

The local representative must permanently reside within the Cannon Beach urban growth boundary, or be a licensed property management company with a physically staffed office within 10 vehicular miles of the Cannon Beach urban growth boundary. The local representative must respond in a timely manner to ensure that the use of the dwelling complies with the standards for transient rental occupancy as well as other pertinent City ordinance requirements pertaining to noise, disturbances, or nuisances, and State law pertaining to the consumption of alcohol, or the use of illegal drugs. The local representative must submit a signed statement as part of this application packet. Please see page 2 of the handout, *Obtaining a Transient Rental Permit.*

Continued on Reverse Side

City of Cannon Beach, Planning Department, P. O. Box 368, Cannon Beach, OR 97110
• (503) 436-8052 • FAX (503) 436-8053 • TTY: 503-436-8097 • Email: bbrien@ci.cannon-beach.or.us

Transient rental permits are non-transferable. A non-refundable $75.00 permit processing fee and $75.00 business license fee must be submitted with this application. Once the permit renewal application has been processed, the City will issue a permit that must be posted in a prominent location adjacent to the front entrance of the transient rental dwelling.

By signing below, the applicant acknowledges that he/she has read, fully understands and agrees to comply with the standards of the City of Cannon Beach ordinances regarding the transient rental of dwelling units.

Applicant's Signature:_____Date:_____

Property Owner's Signature:_____Date:_____

Please be sure your application is complete before submitting. You may need to obtain additional forms to complete this application. Please include the following:

- ☐ Transient Rental Permit Renewal Application
- ☐ $75.00 Change in Local Representative Fee (if applicable, **see Resolution 06-07**)
- ☐ $75.00 Business License Renewal Fee
- ☐ $75.00 Permit Renewal Fee

Please visit our website for application forms and/or additional information at www.ci.cannon-beach.or.us

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For Staff Use Only:

Received on:_____ By:_____

Fee Paid:_____ Receipt No.:_____