

# Making an Online Payment in the ePermitting System

*You do not need an account to make an online payment. Just follow the instructions below.*

1. Go to the ePermitting website at [www.BuildingPermits.Oregon.gov](http://www.BuildingPermits.Oregon.gov)
2. Hover over the yellow **Search** box at the top of the page.

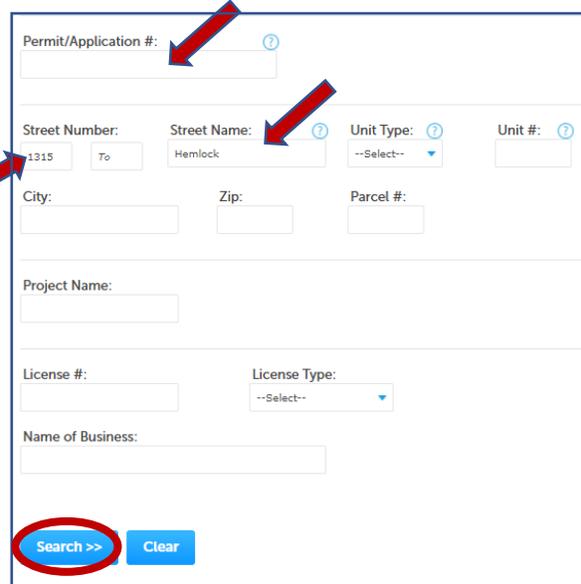


3. Click on **Building Permits**.



4. Scroll down and enter either the **Street Number** for the house/building and the **Street Name** (do not include cardinal directions like north or south) **OR** the **Permit/Application #**.

Click on the **Search** button at the bottom.

A screenshot of the ePermitting search form. The form contains several input fields and dropdown menus. At the top is a 'Permit/Application #' field with a question mark icon. Below it are 'Street Number' and 'Street Name' fields, with '1315' and 'Hemlock' entered respectively. There are also 'Unit Type' and 'Unit #' dropdown menus. Further down are 'City', 'Zip', and 'Parcel #' fields. Below these is a 'Project Name' field. At the bottom are 'License #' and 'License Type' dropdown menus, and a 'Name of Business' field. A red circle highlights the 'Search >>' button at the bottom left, and a blue 'Clear' button is next to it. Red arrows point to the 'Permit/Application #' field, the 'Street Name' field, and the 'Search >>' button.

5. Click on the permit that you need.

Showing 1-8 of 8 | [Download results](#)

<input type="checkbox"/>	Action	Permit/Application Number	Status	Permit Type	Agency	Address
<input type="checkbox"/>		<a href="#">164-21-000095-FIRE</a>	Permit Issued	Commercial Alarm or Suppression Systems	CANNON_BEACH	1315 S Hemlock ST, CANNON BEACH OR 97110
<input type="checkbox"/>		<a href="#">164-21-000064-STR</a>	Permit Issued	Commercial Structural	CANNON_BEACH	1315 S Hemlock ST, CANNON BEACH OR 97110

6. Click on **Payments** and then **Fees**.

Home **Building** Planning Licensing Onsite/Septic Public W

Search Schedule Inspections

**Record 164-21-000064-STR:**  
**Commercial Structural**  
**Record Status: Permit Issued**  
**Expiration Date: 10/30/2021**

Record Info/Schedule Inspections ▾ Payments ▾

**Fees**

7. Click on **Pay Fees**.

**Record 164-21-000105-STR:**  
**Residential Structural**  
**Record Status: Ready to Issue**  
**Expiration Date: 11/16/2021**

Record Info/Schedule Inspections ▾ Payments ▾

**Fees**

**Outstanding:**

Date	Invoice Number	Amount	
05/03/2021	8255	\$16.70	<a href="#">Pay Fees</a>
05/03/2021	8255	\$139.20	

Total outstanding fees: \$155.90

**Paid:**

8. Click on **Continue Application**.

Application Fees		
Fees	Qty.	Amount
Structural building permit fee	1	\$139.20
State of Oregon Surcharge - Bldg (12% of applicable fees)	139.2	\$16.70

**TOTAL FEES: \$155.90**  
Note: This does not include additional inspection fees which may be assessed later.

[Continue Application »](#)

9. Enter your payment information and **Submit Payment**.

### Payment

Amount to be charged: \$155.90

Pay with Credit Card

**Credit Card Information:**

\* Card Type:  \* Card Number:  \* CVV:  [?](#)

\* Name on Card:  \* Exp. Date:

**Credit Card Holder Information:**

Country:

\* Mailing Address:

\* City:  \* State:  \* Zip:

\* Primary Phone:

E-mail:

[Submit Payment »](#)