



# CANNON BEACH CITY COUNCIL

## STAFF REPORT

### FOOD PANTRY REPAIRS

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**Agenda Date:** March 1, 2022

**Prepared by:** Bruce St.Denis, City Manager

## BACKGROUND

The Food Pantry is one of the buildings that was included in the purchase of the Cannon Beach Elementary school site. It is in need of new siding, a new roof and replacing the 5 bad windows. Staff has received quotes for the necessary repairs.

It has been acknowledged for some time that the work on the Food Pantry building is necessary. Staff feels that it is advantageous to do this repair work now rather than wait for the FY 22-23 budget in July when the site might be busy with the preliminary work associated with the CBE rejuvenation project.

## ANALYSIS/INFORMATION

The most responsive quote received was \$98,500 from AGS Construction. The building maintenance fund has \$300,000 budgeted for City Hall/Police Station Schematic Design. Because we are just initiating the CH/PD A/E selection process it is unlikely that we will have an A/E firm until the end of June or early July. This makes the \$300,000 available as a funding source for the Food Pantry work. Please note that we will need to re-budget the \$300,000 in FY 22-23 so we can start schematic design as soon as the A/E is on board.

## RECOMMENDATION

Staff's recommendation is that Council reach a consensus to reallocate \$110,000 of the \$300,000 budgeted for the CH/PD schematic design to complete the Food Panty repairs.

## List of Attachments

None