

**INVITATION**  
**CITY OF CANNON BEACH**  
**INVITATION TO BID (ITB)**  
**MIDTOWN RESTROOMS ADDITION AND REMODEL**

*Proposals due by 2:00 p.m., June 2, 2023*

Sealed bids for the **Midtown Restrooms Addition and Remodel Project** will be received by Karen La Bonte, Public Works Director, for the Owner, City of Cannon Beach, at 163 E Gower, Cannon Beach, Oregon 97110 at 2:00 p.m., Pacific Daylight Time, on June 2, 2023, at which time and place they will be publicly opened and read aloud. No bids will be accepted after this time. The bid opening will be in person at the address listed above unless government restrictions prevent that from happening. In that case, the City will arrange for a virtual bid opening via Zoom.

All bidders shall submit, in a separate, sealed envelope, within two working hours of the bid opening time, on the bid date, a completed First-Tier Subcontractor Disclosure Form in compliance with ORS 279C.370.

In general, the elements of work include, but are not limited to:

A remodel of the existing Midtown public restrooms as well as a building expansion to increase the number of fixtures available for customer use at this location. Contractor shall build as designed and engineered in the plans. City has pre-selected desired fixtures to match those in place at other City-owned public restrooms. Contractor shall provide all noted materials unless otherwise specified.

To accommodate heavy visitor traffic and ensure public safety, construction shall occur in two phases:

1. The restroom addition shall be constructed as the first phase. The existing restroom facility must always remain operational and accessible to the public at this time.
2. The remodel of the existing restroom facility shall be the second phase. During the remodel, the addition completed as phase one must always remain operational and accessible to the public.

Responsive bidders shall demonstrate proven experience working around sensitive, critical infrastructure like sewer force mains, gas lines, etc.

Project bidding documents are available electronically by contacting Tessa Schutt at [schutt@ci.cannon-beach.or.us](mailto:schutt@ci.cannon-beach.or.us) or 503-436-8048, or can be viewed at City of Cannon Beach, at 163 E Gower, Cannon Beach, Oregon 97110.

All bidders shall comply with the provisions of ORS 279C.800-870 [workers on public works to be paid not less than prevailing rate of wage for projects over \$50,000.00]. Contractors submitting bids are required to be registered with the Construction Contractor's Board.

A non-mandatory pre-bid conference will be held at City Hall, 163 E. Gower St., Cannon Beach, OR 97110 on May 18, 2023 at 11:00 a.m. Statements made by the City's representative at the conference are not binding on the City unless confirmed by written addendum by the City.

Bid security in the amount of not less than 5% of the bid must accompany each bid in accordance with the Instructions to Bidders. The Owner reserves the right to reject any bid not in compliance with all prescribed public bidding procedures and requirements, may reject a bid that does not comply with requirement to demonstrate bidder's responsibility under ORS 279C.375(3)(b), and may reject, for good cause, any or all bids upon a finding of the Owner that it is in the public interest to do so in accordance with ORS 279C.395.

The Owner reserves the right to waive any bid irregularities or informalities.

No bidder may withdraw or modify the bidder's bid after the hour set for the opening thereof, until after the lapse of 30 days from the bid opening.

The selected contractor is required to obtain a City business license prior to start of work.

By Order of the  
**City of Cannon Beach**