

Minutes of the
TOURISM AND ARTS COMMISSION
October 23, 2023
City Hall Council Chambers

Members: Steven Sinkler, Libby Gast, Drea Frost and Jackie Brown

Excused:

Staff: City Recorder Jennifer Barrett and IT Director Rusty Barrett

Other:

CALL TO ORDER

Sinkler called the meeting to order at 4:01 pm.

Sinkler introduced Jackie Brown. Brown lives part time here and part time in Portland. Brown said she joined the board based on what Gast had told her. Brown added she taught art literacy at grade school for 10 years, loved it and has always been an art lover. She has been to some of the events here and would like to be more involved.

(1) Approval of the Minutes of August 21, 2023

Motion: Gast moved to approve the minutes of August 21st as amended; Frost seconded the motion.

Vote: Sinkler, Gast, Frost and Brown voted AYE: the vote was 4:0 and the motion carried.

(2) Review Format of Other Grant Applications

Sinkler noted the meeting was scheduled to look at the application funding packet and other local packets for similar use as a comparison.

Commission discussed the various applications. Discussed what they liked. Gast noted she'll review the last couple years of budget to see the most common line items to add to a template. Discussed the financial statements needed. Discussed scoring criteria and guidelines.

Sinkler noted he liked the list of eligible projects from the Manzanita application. Gast added she likes the Seaside news release. Sinkler noted he liked Seaside's application where they talked about seed money, limit of time, request to prioritize if multiple projects. Gast liked Seaside questions 16-18. Sinkler liked the list of activities not eligible for funding.

Sinkler noted the clearer they can be with application and directions the better the organizations submittal will be. Discussed the readability of an app.

Sinkler required removing the graphs as they are not providing the data originally hoped for. Sinkler gave an overview of the graphs intended purpose.

Gast said she's leaning towards the Tillamook application with the Seaside data included.

(3) Select Date for Next Meeting

Next meeting will be December 6th at 4pm.

Discussed the open positions and people who may be interested.

GOOD OF THE ORDER

none

ADJOURNMENT

Chair Sinkler adjourned the meeting at 4:35 pm

Jennifer Barrett, City Recorder